



Whitemarsh TOWNSHIP

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BOARD of SUPERVISORS

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Michael Drossner
Vincent Manuele
Jacy Toll

Richard L. Mellor, Jr.
Township Manager

WHITEMARSH TOWNSHIP BOARD OF SUPERVISORS

DEPARTMENTAL WORKSHOP MEETING OF FEBRUARY 4, 2021 6:00 PM

ZOOM MEETING PARTICIPATION INFORMATION

The Whitemarsh Township Board of Supervisors will hold their quarterly departmental workshop meeting on Thursday, February 4, 2021 at 6:00 p.m. In response to the COVID 19 health pandemic, and to promote social distancing this meeting will be conducted via ZOOM. Members of the Board, staff and public will participate remotely. The public may join this meeting by either telephone using the dial in number or entering the URL on an internet browser. Below you will find instructions on how to access and participate in the meeting:

- **Meeting Date:** Thursday, February 4, 2021
- **Meeting Time:** 6:00 PM
- **Meeting URL:** <https://us02web.zoom.us/j/82732790182>
- **Meeting via Zoom App:** if you have the Zoom App on your smartphone, tablet, or computer, open the program, click join a meeting, and enter the Meeting ID: 827 3279 0182
- **Meeting dial in number (no video):** 1-646-558-8656
- **Meeting ID number (to be entered when prompted):** 827 3279 0182

Public comment via email to Township Manager Rick Mellor, rmellor@whitemarshtwp.org must be submitted one hour before the start of the meeting. Public comment will also be accepted via the ZOOM chat button during the meeting. In both cases you will need to provide your name and address for the record.

Persons with a disability who wish to participate in the public hearing and require an auxiliary aid, service or other accommodation to participate in the hearing should contact Whitemarsh Township at 484-594-2601.

**WHITEMARSH TOWNSHIP BOARD OF SUPERVISORS
DEPARTMENTAL WORKSHOP MEETING OF FEBRUARY 4, 2021 6:00 PM**

BOYLE-NESTER ____ DROSSNER ____ MANUELE ____ McCUSKER ____ TOLL ____

1. Departmental Reports

- 4th Quarter Reports provided by each Department Head

2. Commercial Building Inspection

- Review Existing Commercial Building Inspection Process
Nick Weaver, Fire Marshal

3. Capital Projects

- Creekside Intersection Improvements
- 2021-2023 Capital Improvement Plan

4. New Business

- Zoning Update
Comprehensive Plan Implementation
- Police Liaison Update
Report provided by Supervisor Michael Drossner
- Body Camera Project Update
Chief Chris Ward
- Volunteer Board/Commission
Annual Meeting with the Chairs

5. Executive

WHITEMARSH TOWNSHIP

TO: Richard L. Mellor, Jr., Township Manager
FROM: Sean Halbom, Asst. Township Manager
RE: 4th Quarter 2020 Report – Administration

Website, Social Media, and Communications.

Web-based and social media communication platforms continue to account for most outgoing communication. Residents have voiced appreciation for the advanced reminders of service changes, and alerts for sudden weather-related events. We also continue improving our communication through the inclusion of infographics and links to websites that contain more detailed information for those who want it. The introduction of the YouTube channel has provided an inexpensive option to link video media to our social media platforms. Finally, the b-roll footage subscription has afforded WTV staff an opportunity to focus time spent on producing content, without the need to stop work to record footage, further reducing the time necessary to share information.

The fall edition of the bi-annual newsletter arrived late to many residents this past November. I spoke with our publisher who verified the printed copies were sent to the postal service within our scheduled timeframe. However, it appears that delays at USPS caused by the general election resulted in the delivery being delayed by approximately three weeks; after many advertised events had passed. With such a large time discrepancy, and the primary election taking place this spring when the next edition will be published, it is difficult to forecast a good shipping timeline. To address this, we will post a digital copy of Whitemarsh Living on the township website the same day our publisher sends copies to USPS. The digital alternative will be advertised on social media and the eNewsletter.

Whitemarsh TV

Whitemarsh TV had a recent equipment setback. It appears our Tricaster – the part which mixes video feed from multiple outputs into one broadcast signal – is failing. I have reached out to another local access TV station and arranged to borrow a similar device for the next BoS Broadcast. Assuming the part works, we may have a less expensive alternative to replace the failing Tricaster.

In the meantime, WTV remains focused on generating content. Public service announcements, infographics, and PEG channel slide creation is generating a bank of information that we can share on a recurring basis, and quickly update when needed.

Boards and Committees:

Environmental Advisory Board

The EAB currently has five members, and two board vacancies. Several candidates have expressed interest and are expected to be appointed sometime in the new year. The EAB is currently discussing what role the working groups will play moving forward.

This past quarter I had the opportunity to attend several Clean Energy Planning Series webinars. The webinars were mainly attended by residents, many of whom are EAB or EAC members in their communities. I attended these meetings with the EAB vice-chair and a handful of other EAB members when their schedules allowed.

The webinars provided a great overview of clean energy initiatives that can be implemented at a local level. I was pleased to see that Whitmarsh Township is ahead of the curve in many respects, including retrofitting our streetlights to LED, performing an energy audit of our buildings, and taking measures to track our vehicle fleet's carbon footprint. The webinars also proved to be a great networking event for the EAB and EAC member.

Other EAB projects taking place in Q4 2020 include the development of new littering signage, additional retrofitting of internal lighting to LED, and installation of water bottle refilling stations at the Township Building. Q1 2021 projects will include additional work toward Sustainable PA projects, finalizing our Energy Star Profile to track energy use in township buildings, and updating our electric vehicle charging stations to work with newer cell phone technology.

Media and Communications Advisory Board

At their most recent meeting, the MCAB discussed the year ahead. Looking back first at 2020, the board voiced satisfaction with the eNewsletter and its success passing information to residents on a recurring weekly basis. We also discussed opportunities with our website, specifically opportunities to shift away from CivicsPlus, our current provider. We will be using the next year to take inventory of other municipalities' websites and their respective costs and functions.

Shade Tree Commission

The Shade Tree Commission is still eager to revise the Chapter 55 ordinance but is asking for guidance regarding the path forward. The commission desires resident participation in the initial review of the document. Their Board liaison is communicating with the Board of Supervisors to discuss the specific stages of the process and will follow up with the commission chair soon.

Projects that have recently gone before the STC include Heroes Ground, and the installation of a swimming pool at a residential address which required a grading permit. The Spring Mill Corporate Center also attended a meeting following a building permit request. That project was somewhat unusual in that the plans were required due to tree removal taking place during the "look back period" following tree removal from their streetscape. I am pleased to report the applicant and commission agreed on plans that will plant 100% of the required replacements on site.

In Summary

I am both pleased and encouraged to see momentum rebuilding following months of uncertainty resulting from the pandemic. No doubt a long road ahead remains, but staff have been resilient and shown outstanding

flexibility that has allowed the township to maintain service delivery. I would like to extend this praise to our advisory board members who have also made similar adjustments to continue their important work remotely.

Respectfully submitted,

Sean Halbom



MEMORANDUM

TO: Mr. Richard L. Mellor, Jr. - Township Manager
FROM: Krista Heinrich, PE-Township Engineer
DATE: January 27, 2021
RE: Engineering Report for the period of
October 1, 2020 through December 31, 2020
PROJECT NUMBER: 2021-01015

The following information is provided to summarize the status of all projects currently being worked on by the Township Engineer's office.

Earth Disturbance Permits

1. 6201 Henry Lane (#2018-04), 6205 Henry Lane (#2018-08) and 6203 Henry Lane (#2018-09)
The applicant submitted plans showing construction of a new home and associated stormwater control measures at each existing residential lot. Regular inspections were performed during construction, which is now substantially complete. The developer will install final landscaping when weather is favorable for planting. In accordance with the recommendation of the Shade Tree Commission at their June 2, 2020 meeting, the applicant is required to complete the site landscaping in accordance with the approved landscaping plan, as modified. A notice of the revised requirements was issued October 12, 2020.
2. 4066 Butler Pike (#2018-19)
The applicant submitted plans showing an addition to an existing office building. The project is currently under construction and inspections of the project continue on a regular basis.
3. 6029 Joshua Road (2018-25)
The applicant submitted plans showing construction of a detached dwelling on an existing residential lot. The project is currently under construction and inspections of the project continue on a regular basis.

4. Veterans Monument - 'Hero's Ground' (2019-06)
The applicant submitted plan showing a proposed Veterans Monument at Miles Park. A Pre-construction meeting was held on February 27, 2020. Construction was planned to commence in Spring 2020; however, there has been no activity to date. It is our understanding that the project is on hold as a result of the applicant's request to revise landscaping.
5. Whitemarsh Township Authority (S/LD #04-19, 2019-11)
The applicant is proposing to construct a new administration building at the Sewerage Treatment Facility partially on/or adjacent to the Dept. of Public Works Facility. The applicant requested a waiver of land development contingent on the applicant obtaining an earth disturbance permit. Earth Disturbance Permit Plans were submitted, reviewed, and letters were issued February 27, 2019, August 12, 2019, September 18, 2019, and March 2, 2020 which required the applicant to revise and resubmit the plans. The engineer's estimate of probable cost was reviewed and a letter establishing the amount of financial security to be escrowed was issued April 1, 2020. Revised plans were submitted and an Earth Disturbance Permit was issued June 10, 2020. A preconstruction meeting was held on June 16, 2020 and construction is underway, with inspections being performed on a daily basis.
6. 6010 W. Mill Road (2019-12)
The applicant submitted plans showing the addition of a detached garage with an apartment. The plans were reviewed, and review letters issued September 26, 2019, October 31, 2019 and February 5, 2020 which required the applicant to revised and resubmit the plans. Revised plans were submitted and an Earth Disturbance Permit was issued February 13, 2020. Construction is underway, with inspections being performed on a regular basis.
7. 2277 Mulberry Lane (2020-05)
The applicant submitted plans showing construction of a new dwelling in place of a dwelling recently destroyed by a fire. An Earth Disturbance Permit was issued June 16, 2020. Construction is underway, with inspections being performed on an as needed basis.
8. 2085 Harts Lane (2020-06)
The applicant submitted plans showing a proposed in-ground pool, patio and landscaping at an existing residential lot. The plans were reviewed, and a letter issued June 9, 2020 which required the applicant to revise and resubmit the plans. Revised plans were reviewed, and an Earth Disturbance Permit was issued August 18, 2020. Construction is underway, with inspections being performed on an as needed basis.
9. SEPTA - River Road (2020-07)
The applicant submitted plans showing extensive shoreline stabilization along the rail lines parallel to River Road, along the Schuylkill River. The plans were reviewed, and letters issued June 19, 2020 and October 2, 2020 which require the applicant to revise and resubmit the plans.

10. 6013 W. Valley Green Road (2020-08)
The applicant submitted plans showing a proposed in-ground pool, patio and landscaping at an existing residential lot. The plans were reviewed, and letters issued June 26, 2020, August 4, 2020 and September 14, 2020 which required the applicant to revise and resubmit the plans. Revised plans were reviewed, and an Earth Disturbance Permit was issued September 15, 2020.
11. 301 Williams Road (2020-09)
The applicant submitted plans showing a proposed in-ground pool, pool deck and landscaping at an existing residential lot. The plans were reviewed, and a letter issued June 30, 2020 which required the applicant to revise and resubmit the plans. Revised plans were reviewed, and an Earth Disturbance Permit was issued August 6, 2020. Construction is complete, with inspections having been performed on an as needed basis.
12. 841 Stenton Avenue (2020-11)
The applicant submitted plans showing the construction of a tractor garage at Erdenheim Farm. The plans were reviewed, and review letters issued July 17, 2020 and November 10, 2020 which require the applicant to revise and resubmit the plans.
13. 26 Sugar Maple Lane (2020-14)
The applicant submitted plans showing modifications to residential parking areas and landscaping. The plans were reviewed, and letters issued August 21, 2020 and September 16, 2020. Revised plans were reviewed, and an Earth Disturbance Permit was issued September 29, 2020. Construction is underway, with inspections being performed on an as needed basis.
14. 309 Powderhorn Road (2020-15)
The applicant submitted plans showing a proposed in-ground pool at an existing residential lot. The plans were reviewed, and reviews letters issued July 31, 2020 and November 24, 2020. Revised plans were reviewed, and an Earth Disturbance Permit was issued January 21, 2021.
15. 9 Laurence Place (2020-17)
The applicant submitted plans showing a proposed in-ground pool at an existing residential lot. The plans were reviewed, and letters issued August 26, 2020 and September 17, 2020. Revised plans were reviewed, and an Earth Disturbance Permit was issued September 17, 2020. Construction is underway, with inspections being performed on an as needed basis.
16. 345 Roberts Avenue (2020-18)
The applicant submitted plans showing a proposed in-ground pool at an existing residential lot. The plans were reviewed, and a review letters issued September 2, 2020 and November 19, 2020 which require the applicant to revise and resubmit the plans.

17. 108 E. Fourteenth Street (2020-20)
The applicant submitted plans showing a proposed in-ground pool at an existing residential lot. The plans were reviewed, and a review letter was issued October 14, 2020. Revised plans were reviewed, and an Earth Disturbance Permit was issued November 10, 2020.
18. 5174 Butler Pike (2020-21)
The applicant submitted plans showing a proposed residential garage and driveway. The plans were reviewed, and a letter issued November 18, 2020 which requires the applicant to revise and resubmit the plans.
19. ECRI - 5200 Butler Pike (2020-22)
The applicant submitted plans showing the demolition of a portion of the existing medical research building and driveway/parking area reconfigurations. The plans were reviewed, and review letters were issued December 7, 2020 and January 4, 2021. Revised plans were reviewed, and an Earth Disturbance Permit was issued January 19, 2021.
20. 7131 Sheaff Lane (2020-23)
The applicant submitted plans showing a proposed In-Ground Pool. The plans were reviewed, and review letters were issued December 13, 2020 and January 4, 2021. Revised plans were reviewed, and an Earth Disturbance Permit was issued January 12, 2021.
21. 6354 E. Valley Green Road (2020-24)
The applicant submitted plans showing a proposed In-Ground Pool. The plans were reviewed, and a letter issued January 4, 2021 which requires the applicant to revise and resubmit the plans.
22. 101 Hampton Lane (2020-25)
The applicant submitted plans showing a proposed In-Ground Pool. The plans were reviewed, and a letter issued January 15, 2021 which requires the applicant to revise and resubmit the plans.
23. 318 Whitemarsh Valley Road (2020-26)
The applicant submitted plans showing the construction of a single family detached residence. The plans were reviewed, and a letter issued January 14, 2021 which requires the applicant to revise and resubmit the plans.
24. 555 E. North Lane (2021-01)
The applicant submitted plans showing the replacement of an existing timber wall, which are currently under review.
25. 3144 Spring Mill Road (2021-02)
The applicant submitted plans showing a proposed In-Ground Pool, which are currently under review.

26. 4000 Fox Hound Drive (2021-03)

The applicant submitted plans showing a proposed 265 square foot guard house at “The Hill at Whitemarsh”, which are currently under review.

Land Development Projects

1. The Oaks at Lafayette Hill (S/LD #06-04)

The applicant is constructing 159 attached dwelling units and associated site improvements. The project is currently under construction and inspections of the project continue on a daily basis.

2. The Hill at Whitemarsh Ph 2 (S/LD #03-13)

The applicant is constructing 54 multi-family independent living units in 5 separate buildings, a clubhouse, outdoor pool, a 15,000 square foot addition to the main health care building and associated site improvements. At the contractor’s request, inspections were performed and a letter recommending partial release of payment was issued January 6, 2021. The project is currently under construction and inspections of the continue on a daily basis.

3. Creekside Commons

Construction of a 223-unit Townhome community is underway with inspections conducted on a daily basis.

4. 901 Washington Street (S/LD #05-14)

The applicant is proposing to construct 62 townhomes in the Riverfront District. Revised plans have been submitted, and a review letter was issued September 16, 2020 which requires the applicant to revise and resubmit the plans.

5. The Knolls at Whitemarsh (S/LD #06-15)

The applicant is proposing 4 single-family detached residences in the A Residential District and 9 townhomes in the VC-1 Village Commercial District, including associated site improvements. At the contractor’s request, inspections were performed and a letter recommending partial release of payment was issued January 19, 2021. The project is currently under construction and inspections of the continue on a daily basis.

6. Cellco – Verizon Wireless (S/LD #09-15)

The applicant is proposing an addition to an existing building housing equipment supporting Verizon Cellular Telephone Service. The project is currently under construction and inspections of the project continue on a regular basis.

7. Villages at Whitemarsh (S/LD #11-15)
The applicant had proposed the construction of Townhouses in the Village Commercial District at a site known as the 'Corson Estate'. Plans were reviewed, and review letters issued July 26, 2019 and October 30, 2019 which required the applicant to revise and resubmit the plans. It is our understanding that the applicant has formally withdrawn this preliminary subdivision and land development application.
8. 3047 Spring Mill Road – Maple Hill (S/LD #02-16)
The applicant proposed the construction of a 21 Single Family Homes and associated improvements. The project is currently under construction and inspections of the project continue on a daily basis.
9. Whitemarsh Shopping Center (S/LD #04-16)
The applicant proposed the addition of an 8,975 square foot building, reconfigured parking and improvements to the Ridge Pike access at the Whitemarsh Shopping Center. The project is currently under construction and inspections of the project continue on a daily basis.
10. Lee Park Commons (S/LD #05-17)
The proposal is to demolish the existing building and replace it with a three-story building. The first floor is proposed for offices and the second and third floors for apartments, for a total of 12 units. The project is currently under construction and inspections of the project continue on a regular basis.
11. 633 Germantown Pike (S/LD #06-17)
The applicant proposed to demolish a gas station/auto repair building and construct a two-story office building with a building footprint of 3,163± square feet, along with required associated parking. The project is currently under construction and inspections of the project continue on a regular basis.
12. 509/515 South Bethlehem Pike (S/LD #03-18)
The applicant proposed the construction of a single-family home on a newly subdivided lot. At the developer's request, inspections were performed and letters recommending release of financial security was issued September 14, 2020 (partial) and December 4, 2020 (final). The project is complete with inspections of the project having been performed on a regular basis.
13. 252 Roberts Avenue (S/LD #05-18)
The applicant originally proposed the renovation of the existing Lincoln Fire Company facility to an attached 5-unit residential building; however, the plans were revised to develop the site to consist of 2-single family homes. A preconstruction meeting was held on February 4, 2020. At the developer's request, inspections were performed and letters recommending partial release of financial security were issued May 18, 2020 and December 28, 2020. The project is currently under construction and inspections of the project continue on a regular basis.

14. 14 East Germantown Pike (S/LD #06-18)

The applicant has submitted plans proposing 14 townhomes, conversion of an existing barn into a single-family home, and an existing structure to be used for a homeowner's association use. The plans were reviewed, and a review letter issued November 5, 2020 which requires the applicant to revise and resubmit the plans.

15. 432 PA Avenue (S/LD #07-18)

The applicant has submitted plans showing a proposed Starbucks and associated improvements adjacent to the Holiday Inn. The plans were reviewed, and review letters issued October 23, 2020 and January 25, 2021 which require the applicant to revise and resubmit the plans. The engineer's estimate of probable cost was reviewed and a letter establishing the amount of financial security to be escrowed was issued January 22, 2021. A preconstruction meeting was held January 14, 2021.

16. Longfield Farms (S/LD #02-19)

The applicant is proposing a 58-unit townhome development in the Village Commercial District, at the intersection of Butler and Skippack Pikes. A Sketch plan was submitted and a review letter issued March 29, 2019. Revised plans were submitted in June 2019, which were subsequently withdrawn. Revised plans were resubmitted and a review letter was issued June 16, 2020 which requires the applicant to revise and resubmit the plans.

17. 800 Ridge Pike (S/LD #09-19)

The applicant had proposed to subdivide the existing golf course / conference facilities into to 2 separate lots. The larger Lot would contain the golf course, and a smaller lot would contain the conference facilities. The plans were reviewed, and letter issued October 28, 2019 which requires the applicant to revise and resubmit the plans. It is our understanding that the applicant has withdrawn this application.

18. 4013 Crescent Avenue (S/LD #01-20)

The applicant is proposing a minor lot line adjustment to transfer yard area between 2 single family detached residential lots. The plans were reviewed, and review letters issued June 29, 2020 and November 23, 2020 which requires the applicant to revise and resubmit the plans.

19. Flourtown Shopping Center (S/LD #02-20)

The applicant is proposing a new bank (2,450 sf) and restaurant (2,100 sf), including modifications to parking areas and drive aisles and other associated improvements. The proposed improvements straddle the Township Line, and are partially located in Springfield Township. Sketch Plans have been submitted which are currently under review.

20. 608 Germantown Pike (S/LD #03-20)

The applicant is proposing to convert an existing structure in the Village Commercial District to a 7-Unit Apartment Building, including a building addition, modifications to parking areas and drive aisles and other associated improvements. Sketch Plans have been reviewed, and letter issued August 18, 2020 which requires the applicant to revise and resubmit the plans.

21. AIM Academy – 1200 River Road (S/LD #04-20)

The applicant is proposing to construct a bicycle repair workshop in memoriam of a student, to be housed in a repurposed shipping container. The applicant has requested a waiver of land development. Plans which were submitted in support of the request were reviewed, and a letter was issued October 14, 2020, conditionally recommending the waiver request.

22. ECRI - 5200 Butler Pike (S/LD #05-20)

The applicant submitted plans showing the demolition of a portion of the existing medical research building and driveway/parking area reconfigurations. The applicant has requested a waiver of land development. Plans which were submitted in support of the request were reviewed, and a letter was issued November 5, 2020, conditionally recommending the waiver request.

Township Capital Improvement Projects

1. Handicap Accessible Ramp Program

The Department of Public Works has begun a program where the required handicap accessible ramps are installed by DPW forces prior to start of each year's road program. The Township Engineer's office design of these ramps continues on a schedule to allow the DPW to stay at least one year ahead of each road repaving program. Ramps which would need to be installed in anticipation of the 2020 Road Improvements Program have been identified. Base mapping and preparation of construction documents for this year's ramps has been completed, which were bid as an alternate bid to the 2020 Road Improvements Program.

2. 2020 Road Improvements Program

Segments of the following roadways have been scheduled for rehabilitation: Foxwood Circle, Militia Way, Harry Street, Whitmarsh Valley Road, Williams Road, Dileo Drive, Dogwood Lane, Tamara Court, Wagner Road, Cedar Drive, Cedar Place, Hain Drive. Base mapping and preparation of construction documents was completed, and the Board of Supervisors Authorized bidding of this project on January 23, 2020. Bid documents were revised to include this year's Handicap Accessible Ramp Program, and restriping of Harts Lane (from Cherrydale Drive to Barren Hill Road) as alternate bids to the 2020 Road Improvement Program. Bid documents were prepared for the construction work, advertised for public bidding, and bids were opened August 11th, 2020. A bid evaluation was completed August 11, 2020. The Board authorized issuance of a Notice of Intent to Award the contract to Allan Myers, L.P. for the amount of \$396,000.00, which was issued August 14, 2020. A Responsible Contractor determination, Notice of Award and Notice to Proceed were issued on October 1, 2020. A preconstruction meeting was held on October 6, 2020. At the contractor's request, inspections were performed and a letter recommending partial release of payment was issued January 11, 2021. Construction is substantially complete, with inspections having been performed on a daily basis. The contractor is addressing punch list items in advance of contract closeout.

3. The Reserve at Creekside Intersection Improvements:

As part of the Reserve at Creekside Development, the Township is required to design and construct improvements to five intersections within 18 months from the first issuance of a building permit (or as soon as practicable thereafter) in accordance with the approved traffic study and PennDOT regulations. These intersections are Joshua Road and Flourtown Road, Joshua Road and Stenton Avenue, Flourtown Road, Cricket Road and Stenton Avenue, and both intersections of Militia Hill Road and Stenton Avenue. The Township received a Green-Light-Go Grant for the Joshua Road/Stenton Avenue intersection in the amount of \$593,312.00 and a 2019 County Transportation Program (CTP) grant for the Joshua Road/Flourtown Road intersection in the amount of \$199,504.00 which will help offset the cost of construction.

The traffic light installation project at the two intersections of Militia Hill Road and Stenton Avenue is complete and the signals were put into full operation on July 11, 2018.

The current status of the three remaining major intersection improvement projects is as follows:

Stenton/Flourtown/Cricket – The Township received the Highway Occupancy Permit for the construction of this intersection on March 30, 2018 and bids were received on April 11, 2018 with James D. Morrissey, Inc. (JDM) as the lowest responsive bidder at a cost of \$2,507,338.90. PECO and Verizon began utility pole relocations the week of April 9, 2018 and PECO finished the wire relocation to the new poles on July 21, 2018. Relocation of Crown Castle's fiber optic cables, Comcast's communication facilities and Verizon's facilities are complete. A PADEP General Permit was issued in May, 2019. Preconstruction meetings were held on April 23rd, 2019 and May 1st, 2019 in order to reinstate construction activities. JDM began construction on or about May 13th, 2019. On May 26, 2020, PECO completed relocation of gas mains in the fourth and final phase of the work, which would allow JDM to finalize their work. PennDOT has approved a modification to the detour plans to allow a closure of Stenton Avenue between Joshua Road and Flourtown/W. Valley Green starting August 3rd, 2020. As a result, A Notice to Proceed was issued to JDM on July 22, 2020. At the contractor's request, inspections were performed and letters recommending partial release of payment were issued October 9, 2020, November 16, 2020 and January 25, 2021. A punchlist was issued November 24, 2020. Construction is substantially complete, with inspections having been performed on a daily basis. The contractor is addressing punch list items in advance of contract closeout.

Joshua/Stenton – The final submission for this intersection was made to PennDOT on April 23, 2018 with all outstanding issues resolved along with all the required documents that demonstrate the Township now owns the required rights-of-way and easements. The Township received the PennDOT Highway Occupancy Permit for construction of these intersection improvements on May 23, 2018. The Department of Public Works has completed the required tree trimming and removal and PECO, Comcast, and other utilities have substantially completed utility pole relocations and wire transfers. The Board of Supervisors Authorized bidding of this project June 13, 2019.

Joshua/Flourtown –The Board of Supervisors Authorized bidding of this project June 13, 2019. The Township received the PennDOT Highway Occupancy Permit for the construction of this intersection on October 18, 2019.

Bid documents were prepared for the construction work for both the Joshua/Stenton and Joshua/Flourtown intersections. The bids were opened on January 10, 2020 with Highway Materials, Inc. (HMI) as the lowest responsive bidder at a cost of \$4,231,068.00. On January 22, 2020, the Board of Supervisors authorized the issuance of a Notice of Intent to Award the bid of \$4,231,068.00. A written Contractor Responsibility Determination, Notice of Award and Notice to Proceed were issued February 24, 2020. A preconstruction meeting was held on February 25, 2020. The project is currently under construction and inspections of the project continue on a daily basis. Correspondence from the Department of Community and Economic Development (DCED) was received indicating that the Governor's calling for the closure of non-life-sustaining businesses does not appear to require the construction to cease. At the contractor's request, inspections were performed and letters recommending partial release of payment were issued October 5, 2020, November 9, 2020, December 22, 2020 and January 25, 2021. As of October 26th, HMI has substantially completed the in-road work at Joshua Road and Stenton Avenue and the intersection is no longer under detour. Construction at the intersection of Joshua and Flourtown Roads commenced in November, 2020. It is anticipated that the work will be complete in Spring-Summer 2021.

The conditions of the contract documents and the Green-Light-Go Grant required that construction of work equal to the grant award amount at the intersection of Joshua Road & Stenton Avenue to be complete by May 15, 2020. The work was completed, invoices were submitted and provided to PennDOT. Grant reimbursement was approved by PennDOT and issued on 7/13/2020. In total, the Township was issued \$593,312.99 in Green-Light-Go Grant funding

4. Barren Hill Road Pre-Emption

The Traffic Signal Permit Plan has been revised to show the installation of emergency pre-emption devices at the intersection of Barren Hill Road, Cedar Grove Road and Hector Street. The plans were submitted to PennDOT for review and permitting. The revised signal permit plans were approved May 2, 2019 and the Township is authorized to proceed with the work. DPW and Engineering coordinated with the contractor to install a supplemental optical pre-emption detector. In order to do so, the Township had to obtain permits from PECO in order to attach equipment on their utility pole. The application and supporting information were submitted to PECO on March 19, 2020. The application was approved by the PUC on July 7, 2020, and PECO issued approval on October 22, 2020. The pre-emption equipment was installed in November 2020.

5. Germantown Pike Pedestrian Crossing

The purpose of this project is to improve the mid-block pedestrian crossing of Germantown Pike, near its intersection with Mayflower Road. The principal items of work to be performed under this project include: The installation of a new signal mast arm and signal pedestal with pushbutton activated Rectangular Rapid Flashing Beacons (RRFB) and associated signage as well as the

construction of three (3) new ADA ramps with new crosswalk striping and other pavement markings. Field Survey, base mapping and preparation of construction documents have been completed. A new Traffic Signal Permit Plan was prepared and submitted to PennDOT for review and permitting (HOP App No. 193514) and a Highway Occupancy Permit (HOP) was issued on December 23, 2019. Preparation of bid documents is complete, the bid was advertised and bids were publicly opened on May 14, 2020. A bid evaluation issued May 18, 2020. The Board authorized issuance of a Notice of Intent to Award the contract to Premier Concrete, Inc. for the amount of \$128,900.50, which was issued June 12, 2020. A Responsible Contractor determination, Notice of Award and Notice to Proceed were issued on July 13, 2020. A preconstruction meeting was held on July 8, 2020. At the contractor's request, inspections were performed and a letter recommending partial release of payment was issued September 18, 2020. The project is underway and inspections are performed on a daily basis. Concrete Curb Ramps, mast arms and Rectangular Rapid Flash Beacons (RRFB) were completed in December 2020.

6. Flourtown & Colonial Intersection Improvements

The purpose of this project is to install a new traffic control signal and left turn lanes at the intersection of Flourtown Road and Colonial Drive. Field Survey and Base Mapping were performed and Engineering Design and Preparation of Construction Plans and Traffic Signal Permit Plans for PennDOT approval is underway. A preconstruction meeting with PennDOT is required to initiate the permitting process. Operational changes due to COVID19 are in place at PennDOT, and we are working to schedule a virtual meeting. A grant application through the DCED Multimodal Transportation Fund (MTF) requesting funding in the amount of \$1,152,268.00 was submitted on September 30, 2020. A grant application through the PennDOT Multimodal Transportation Fund (MTF) was submitted November 6, 2020 requesting funding in the amount of \$1,107,950.00.

Environmental Issues

Provide technical assistance as requested.

1. Outfall Field Screening – Permit Coverage

As part of the requirements of the Township's NPDES General Permit for Small MS4s, Minimum Control Measure (MCM) #3 requires illicit Discharge Detection and Elimination (IDD&E). Part of this MCM requires the Township to conduct outfall field screening, identify the source of any illicit discharges, and remove or correct any illicit discharges. Ongoing outfall screening is being performed and documented in accordance with these requirements.

Township Map Updates

Review and update of Township Maps are performed on an ongoing basis.

1. Fire District Mapping

In process of preparing updated Fire District Maps / Run books for each fire response district that are used by fire personnel in trucks and engines en route to a call.

Grant Assistance

Provide technical assistance as requested.

1. Miracle Nature Trail Feasibility Study

In process of preparing the feasibility Study for a Nature Trail along the PECO Line, which is being funded through a grant from DCNR/DVRPC. This PECO ROW has been called out in numerous planning documents and studies as a key link to the Schuylkill River Trail, The Cross County Trail, several parks, and heavily populated neighborhoods. The Miracle Nature Trail concept is a combination of an ADA trail with sensory pod amenities and environmental education components for people of all ages and abilities. A Steering Committee meeting was held January 14th, 2021.

2. Washington Street

In process of preparation of the Multi-Modal Connections Study of Washington Street and the Riverfront of Spring Mill Station to improve a regionally important junction of pedestrian bicycle vehicle and commuter-train transportation options. This study is funded by a DVRPC: Transportation & Community Development Initiative Grant, awarded in May 2020 and executed in November 2020. Updated Grant Portal to submit end of year progress report. A site visit / field scoping view was conducted with Township Staff on January 15, 2021.

Road Opening Permits

Review of permits continue on an as needed basis.

Resident Drainage/ Stormwater Concerns

Provide technical assistance as requested.

Zoning Hearing Board Application Reviews

Review of applications requiring relief from Floodplain & Riparian Corridor Conservation District regulations and other relief continue on an as needed basis.

If you have any questions regarding this matter, please do not hesitate to contact me at this office.

WHITEMARSH TOWNSHIP
MEMORANDUM
PUBLIC WORKS DEPARTMENT

January 25, 2021

To: Rick Mellor, Township Manager

From: John J. Fields, Public Works Director

Re: Quarterly Report 10/1/2020 – 12/31/2020

PUBLIC WORKS DEPARTMENT

- All Public Works employees are staying Healthy
- Temperature checks are working.
- Still disinfecting trucks and buildings every day
- 6330 East Valley Green Road, long story short, P.E.C.O. has agreed to repair the Utility Cut from a gas line installation from 1992.
- Joe Brown has identified 43 Street Lights that are staying on during the day. Public Works Crews repaired all.
- Retaining wall has been relocated at AA field for installation of Dug out roofs.
- All Dug Out Roofs were installed by Public Works.
- All Leaf Loader Trailers are serviced and ready to into service.
- Leaf Collection will start officially on October 19th. Crews may be out sooner depending on Road Conditions and rain.
- Pendot has repaired north lane divot in the north bound land at S.M.F.C. side driveway.
- North Lane at S.M.F.C. I called Verizon about the low hanging wire again so they can repair it. Completed.
- Sent Mary the request about a truck parking on Cedar Grove Road township open space, Jack, Tom and Krista meet with complainant and this was resolved.
- Krista is going to check on the abandoned Authority Pipe on Fields Drive to see when it will get repaired. The Authority hired a sub-contractor, and this was resolved.
- Working with Krista on Ever Green Basin with Valve and sink hole.
- Contacted Eric Eline with DCNR about concerns with the walking path on West Valley Green Road.
- Wood Fence at Leland Park completed, scheduling chain link fence for this year or early next year. Did get homeowners to sign new ownership agreement.
- Montgomery County Public Works Association meeting and training on October 15th, three employees were able to get MS4 credits for our Storm Water Permit.
- I meet with a resident at 103 Cedar grove road in reference to a Hunting Stand in the woods, the hunting stand is on the Oaks Property, going to advise the Oaks that it is on their property. Bob S. will handle.
- Krista and I visited the Ever Green Basin and looked at the valve sink hole. The hole was minor and the association is going to have do maintenance on this section after each major storm. Public Works crews are going to adjust the gate valve.
- Tina and I signed up for D.V.I.T. Claims prevention and updates class, 11/05/2020 9:00-11:30
- I signed up for D.V.I.T. Drug and Alcohol Training for Supervisors of DOT Regulated Employees 12/15/2020 10:-12:00
- Next Montco Public Works Association Board meeting will be on 10/29/2020 @ 7:00 p.m.
- David Erb is in the process of removing Wood Mulch at no cost, so we have room for 2020 leaf collection.
- Used Election Sign Crib will be installed at the Township Building 10/30/2020.
- Vets memorial sign will be erected Friday 10/30/2020.

- I signed all Public Works Employees for D.V.I.T. Class-Respect and Harassment For 12/01/2020
- I signed all Public Works Employees for D.V.I.T. Class- valuing diversity for employees on 12/04/2020.
- Friday 12/11 I will have 5 trucks ready for salt and snow.
- Working with West Generator to have the Existing 100 kw natural Gas Generator connected to Highway Department building. 100% completed.
- I am in the process of demoing and pricing a storm pipe inspection camera.
- Joe Brown completed running new Cat 5 wire for security camera system for Public Works yard.
- Requested Church road shoulder cut by Pendot, was completed on 12/09/2020.Should help with 3 resident complaints.
- Working on a contingency plan in the event we have to shut down Public Works due to COVID-19. Working with the Montgomery County Public Works Association and area Municipalities to understand agreements.
- Ordered new batteries and bank chargers for old police radios given to public works department. 100% completed.
- Leaf Collection final stop date is December 22nd. Public Works Crews picked up 10,750 Cubic Yards of curbside leaves from 2020. (430 trailer loads)
- Salt bin is filled, 800 tons on hand.
- We used 195 tons last storm.
- All temporary Help is finished this week and will be on standby for winter storm help.

TRAFFIC SIGNALS AN SIGNS

- 2124 Ash Lane, The Street light is leaning, Signal Services came out and removed fiberglass pole and ordered new pole. Still on back order from manufacture
- New Flood Gate was delivered to J.D.M. on 11/06/2020.
- Got back P.E.C.O Agreement for Advanced Pre-emption at Cedargrove road and Hector Street. Signal Services installed, 100% completed on 11/16/2020.
- Camburn road 7 streetlights are out- PECO is scheduling, 100 % completed.
- Butler and North Lane left arrow for southbound Butler not working, Aqua will repair.
- Hector and North Lane arrow staying on every cycle for eastbound Hector street, Signal Services repaired.
- Emitter not working Westbound on Ridge at Joshua, Signal Services repaired.
- Butler Pike Street light installation at Sink hole installation, 100 % completed.
- Timing of Traffic Lights at Butler and Germantown and Butler and Plymouth, 100 % completed.
- School Flashing light on Flourtown repaired. Ordered new light heads.
- Traffic Emitter repair at Lafayette and Lafayette Connector Signal Services repaired.
- Lafayette connector and Bethlehem was hit and run, signal services was able to set standard. 100% completed.

ENGINEERING

- 19 Laurence Place – Krista and I are working on a list of residents’ concerns- meeting scheduled for Tuesday October 6th, 2020.
- Storm /Drain complaints on 1000 block of Hector Street / Spring Mill. Krista and I set up meeting for October 6th, 2020. We need to inspect the pipe with a camera.
- Working with Krista about walking path’s on robin lane.
- 443 Toland Drive, Mr. Marshall has concerns of the swale behind his house.
- Brook lane water running into driveway, working with Aqua to mill and overlay during their pipe replacement project. Steve Medlar took care of this complaint.
- Working on installation of additional storm drain on Durant at North Lane and working with Pendot to see if they will install open back drains on North Lane.

- 31 Copperbeech Drive sink hole from private basin to Copperbeach drive, SWERP price to reline is \$8,800.00 estimated price. Meeting with Rick and Krista today at 2:00 P.M. Waiting on signed agreement from homeowner.
- 720 Andorra road for rip rap in the storm swale
- 2314 Holly lane for rip rap around storm drain
- Edmonds and Germantown pike utility cut complaints, call Mark Salamone to see if he could expedite the repair or place road plates over it. Sent Picture to John Clancy of pendot and he will send to permits and get right on it.
- 9 Laurence Place, working with Krista to help resident with flooding issues after pool was installed.
- 739 Elm Street Flooding issues in the rear of the property, working Krista.

FLEET DEPARMENT

- Street Sweeper is back in service
- Backhoe needs to go to Eagle Power and Equipment for hoe cylinder leaking.
- Govdeals Auction has ended on 10/20/20 and the total amount was \$16,929.00.
- Hands on training / Demo for new Horizontal Grinder at Plymouth Township Today at 11:00, still waiting on the grant to be finalized from D.E.P.
- The New Hybrid Police Car 3207 is at Bergy's Ford to have it looked it for a battery drain issue. 100 % completed.
- 3208 is repaired and completed from Whitmarsh Collision and is at Havis to have the equipment reinstalled.
- The Large Bucket Truck is at Mobil Lifts getting the A.N.S.I. safety inspection completed.
- 115 Public Works admin car at Havis getting up fitted, old unit # 3207
- The Large Bucket Truck is at Mobil Lifts getting the A.N.S.I. safety inspection completed and needs a new fuel pump for the pony motor.
- 252 was repaired at Pennfab for rusted bed, should back in service in a day or two.
- 115 Public Works admin car at Havis getting up fitted, old unit # 3207, 100 % completed.
- Street Sweeper is at Plasterer equipment for no run issue, needs a wiring harness replacement. 100 % completed.
- Fuel delivery / supplier contact is valid until September of 2021 with Riginns.

GROUNDS MAINTENANCE

- Rick, Sean and Jack meet with two residents from Wagner Road and the Grounds crews are going to address some minor tree trimming on our fence line. 100 % completed.
- Annual Flowers removed and Kale was installed for fall.

FACILITY MAINTENANCE

- Salt Shed was repaired, Public Works crews to paint in warmer weather.
- New door was installed at the Fleet Department.
- Joe Brown will be refueling generator at twp. Building today.
- Duct for Verizon fiber line has been installed at Township Building.
- H.V.A.C, Cooling Tower was Winterized by Oliver on 11/11/2020
- New Water Fountain is scheduled for installation today 11/12/2020.
- Joe Brown is working on the count for L.E.D. lighting in all Public Works Department Buildings, inside and out.
- Comcast has upgraded our internet speed x 3 and updated our Television service; this has not been updated since 1991.
- We will start using Chemical Exterminating in December of 2020.
- Joe Brown has started painting on the exterior doors at police department.
- Joe Brown has run the fiber cable on the Admin side of the Twp. Building.

- Public Works Department had another power failure on Tuesday and was repaired by Lenni Electric and the Sewer Authority had it repaired. The service wire feeding the building is in poor shape, I am coming up with a plan to have it replaced. Working on purchasing a used backup generator.
- Jim Delbuno Roofing has repaired the roof at the art center.
-

POLICE DEPARMENT

- Both new Police Cars were placed into service.

PARK AND RECREATION DEPARTMENT

- Dugout roof footers are being installed, starting today and roofs should be wrapped up by October 19th, 2020.
- Dug out roofs were wrapped up by October 19th, 2020.
- Concrete was repaired at the pavilion sidewalk on the south side.
- Camera system was installed at Pavilion at miles park on 10/10/3/2020.
- Path at Cedargrove Park Trimmed Back for Hayrides
- Look at barn repairs with Jimmy to schedule some work that needs to be completed:
 - 2nd floor wood rooted at rear barn door
 - Dig rear wall out and seal up to prevent water from running in wall.
 - Replace front gutters.
 - Plexiglas upper window

TREE WORK THAT HAS TO BE COMPLETED

- Twp. Building Driveway tree removal and Plant new as recommended by John Hasbach. Working with Sean to include all trees on the property line and center courtyard.

WASTEWATER ATHORITY

- The sub- contractor for the new Tax Office is wanting to put a an office trailer next to our Public Works Garage, I am negotiating having them install a new Electric Service Panel in the Highway Garage. The Authority has agreed to replace electric panel in Public Works yard when they hook up for the Temp. Office trailer.
- Both Gates are being locked at the end of the day going into Public Works Yard and to Leaf Compost Site.
- New entrance gate at P.W. yard is in the process of being installed.
- P.E.C.O. is moving the main gas line to the complex today
- Working with Tom Bonjo to find a different parking spot for the Jet Truck to prevent the exposure of COVID-19.
- Fields and Juniper under drain is scheduled for today to stop water running onto blacktop on Fields Drive.

PLANNING AND ZONING DEPARTMENT
FOURTH QUARTER 2020 REPORT

Zoning Permits Processed

- 86 Zoning Permit applications processed. (See breakdown below.)
YTD TOTAL FOR 2020: 468
YTD TOTAL FOR 2019: 458

	Non- Residential	Single Family Residential	Other Residential	TOTALS
Accessory Structures	1	42	3	46
Interior Alterations / Renovations	4	6	1	11
Demolition	1	1		2
New Construction	1		2	3
Additions		7		7
Signage	3			3
Solar Panels		2		2
Use & Occupancy	5			5
Cell Towers / Antennae	4			4
Other	1	1	1	3
TOTALS	20	59	7	86

Zoning Hearing Board Cases Processed &/or Heard

- 26 Zoning Hearing Board applications Processed &/or Heard. (See breakdown below.)
YTD TOTAL FOR 2020: 44
YTD TOTAL FOR 2019: 47

ZHB Case #	Applicant & Property Address	Description	Status/ Decision
2019-21	601 Washington Street Associates, LP 601 Washington Street Conshohocken, PA 19428	Variances/Special Exception; 270 unit multi-family residential complex	ZHB Denied Application November 2019; Decision Appealed. Appeal pending; awaiting possible settlement (Township is a party)
2020-06	Crown Castle 400 Stenton Avenue Plymouth Meeting, PA 19462	Variances; 88' unipole within an existing fenced compound	Withdrawn 11.17.20
2020-12	Mark and Anne Dooley 7215 Sheaff Ln & 274 woodcock Ln Fort Washington, PA 19034	Request for Modification of ZHB#2017-29 conditions.	Time Waiver granted until 5.6.20; continued to 6.30.2020, 8.12.20, 10.31.20 & 1.31.21

2020-20	Harner Realty I, LLC 6101 Sheaff Lane Ft. Washington, PA 19034	Request for an Appeal from the June 22, 2020 Violation Notice	Scheduled to be Heard 9.17.20; continued to 11.30.20, 3.1.2021
2020-23	Scott and Heather Granato 4051 N. Warner Road Lafayette Hill, PA 19444	Variances; 2-Story Addition (Impervious Ground Coverage, Building Coverage & Location)	Approved 10.7.20
2020-24	Eric and Rebecca Trajtenberg 1 Creek View Terrace Lafayette Hill, PA 19444	Variances; Concrete Patio (Impervious Ground Coverage)	Approved 10.7.20
2020-25	Gregory and Denise Nowak 321 Barren Hill Road Conshohocken, PA 19428	Variance; Freestanding Deck (Location)	Approved 10.7.20
2020-26	Gabriel and Lindsey Clark 225 E. Fourteenth Avenue Conshohocken, PA 19428	Variances; Expand Existing Dwelling, Garage, Pool & Driveway (Impervious Ground Coverage, Setbacks & Building Coverage)	Approved 10.7.20
2020-27	Justin Gdula and Kiera McDonagh 535 Monticello Drive Plymouth Meeting, PA 19462	Variances; Patio (Impervious Ground Coverage)	Approved 11.4.20
2020-28	Infinity Caterers, Inc. 708 Ridge Pike Lafayette Hill, PA 19444	Variance; Use (Catering Service)	Scheduled to be heard 11.17.20; indefinite continuance requested
2020-29	The Hill at Whitemarsh 4000 Fox Hound Drive Lafayette Hill, PA 19444	Variance; New Entry Sign (Dimensional & Setback Requirements)	Approved 11.4.20
2020-30	Thomas and Joyce Munyan 4044 MacNiff Drive Lafayette Hill, PA 19444	Variance; Garage Addition (Side Yard Setback)	Approved 12.2.20
2020-31	Bevin Sell 112 Woodbine Way Plymouth Meeting, PA 19462	Variances; Addition (Impervious Ground Coverage)	Approved 12.2.20
2020-32	Catherine Murray 506 Dogwood Lane Conshohocken, PA 19428	Variance; Garage (Dimensional & Setback Requirements)	Heard 12.2.20; continued to 1.13.21
2020-33	Christopher and Kimberly Condon 4133 Fields Drive Lafayette Hill, PA 19444	Variance; Attached Garage (Front Yard Setback)	Approved 12.2.20
2020-34	Ilene Applebaum 4118 Daisy Lane Plymouth Meeting, PA 19462	Variance; Four-Season Room (Rear Yard Setback)	Approved 12.2.20
2020-35	Jon and Michelle Goldblum 701 Tatum Lane Plymouth Meeting, PA 19462	Variance; Generator (Front Yard Setback)	Scheduled to be Heard 1.6.21
2020-36	Federal Realty Investment Trust 1842 Bethlehem Pike Flourtown, PA 19031	Special Exception & Variances; Retail Building (Parking)	Scheduled to be Heard 1.19.21

2020-37	John and Jacqueline Stewart 109 E. Fourteenth Avenue Conshohocken, PA 19428	Variances; Garage (Building & Impervious Ground Coverages)	Scheduled to be Heard 1.6.21
2020-38	Jeremy and Rachel Yespy 445 Militia Hill Road Fort Washington, PA 19034	Variances; Pool House (Impervious Ground Coverage)	Scheduled to be Heard 1.6.21
2020-39	Salvatore Messantonio & Theresa Vetter 4000 School House Lane Plymouth Meeting, PA 19462	Variances; 2-Story Addition (Impervious Ground Coverage & Non-conforming Lot)	Scheduled to be Heard 1.6.21
2020-40	Robert C. Bell 426 Ridge Pike Lafayette Hill, PA 19444	Variances; Patio (Impervious Ground Coverage & Side Yard Setback)	Scheduled to be Heard 1.6.21
2020-41	Robbins Gulph Holdings, LLC 27 Germantown Pike Plymouth Meeting, PA 19462	Variances; Restore Existing Building & 2-Story Addition (Dimensional & Coverage Standards, Use Limitations, Buffers & Landscaping & Parking)	Scheduled to be Heard 1.19.21
2020-42	James Ford and Erica Graziano 309 Powderhorn Road Fort Washington, PA 19034	Special Exception & Variances; In-ground Pool (Front Yard Setback & Impervious Ground Coverage)	Scheduled to be Heard 1.13.21
2020-43	Mike Maloney c/o Connaughton Partners LLC & BPG Office VI Quaker Park LP 723 & 731 E. Elm St. & 1001 E. Hector St. Conshohocken, PA 19428	Special Exception & Variances for Parking for Warehouse Conversion to Dog Daycare	Scheduled to be Heard 2.3.21
2020-44	Brian Husowitz 345 Roberts Avenue Conshohocken, PA 19428	Variance; In-ground Pool (Impervious Ground Coverage)	Scheduled to be Heard 2.3.21

Conditional Use Applications Processed &/or Heard

- 1 Approved Application / 1 Pending Application
YTD TOTAL FOR 2020: 4
YTD TOTAL FOR 2019: 6

CU#		Type	Status
#03-20	Laurel Holdings Group, LLC 633 Germantown Pike Lafayette Hill, PA 19444	Use/Apartment, Medical & Retail (VC-1 District)	Board of Supervisors approved 11.12.20
#04-20	608 Germantown Pike Associates, LLC 606 & 608 Germantown Pike Lafayette Hill, PA 19444	Use/Apartments & Medical (VC-1 District)	Reviewed by the Planning Commission 12.8.20; Scheduled for BOS 1.28.21 (Apartment use only)

Subdivision & Land Development Applications Processed &/or Heard

- 1 New Applications
 YTD TOTAL FOR 2020: 5
 YTD TOTAL FOR 2019: 11

SLD#	Project Name	Description	Status
#05-20	Emergency Care Research Institute (ECRI) 5200 Butler Pike Plymouth Meeting, PA 19462	Land Development Waiver/Building Area Reduction & Parking Modifications	PC recommended approval 11.10.20; BOS approved 12.10.20

Actions Taken on Prior Subdivision & Land Development Applications

SLD#	Project Name	Description	Status
#02-13	Washington Street Associates III LP 401 & 433 Washington Street Conshohocken, PA 19428	598 Residential Units/ 4 Buildings (Mostly in Conshohocken Borough)	Conditional Final Approval 5.28.15; revised finals 7.2017; inactive since then
#05-14	901 Washington Partners, LP 901 Washington Street Conshohocken, PA 19428	62 Townhomes	PC recommended approval 10.27.20
#12-15	60 Flourtown Road 60 Flourtown Road Plymouth Meeting, PA 19462	1-story Storage Garage	Preliminary Plan approved; building and site improvements completed. Final Plan needs to be submitted for approval.
#06-18	14 E. Germantown, LLC 14 E. Germantown Pike Plymouth Meeting, PA 19462	2-Singles/14 Townhomes	Sketch plan reviewed by PC 11.10.20
#08-18	Judd Associates, LP Militia Hill Rd & Stenton Ave Plymouth Meeting, PA 19462	Zoning Text Amendment for Single-Family Attached Dwellings in CLI District; 61 Unit Townhouse Concept Plan	Zoning Text Amendment received 12.21.18; PC recommended denial and that BOS not hold hearing, 4.9.19. No hearing held.
#09-18	601 Washington Street Associates, LP 601 Washington Street Conshohocken, PA 19428	270 Unit Residential Apartment Complex	PC reviewed Sketch Plan 3.12.19; PC reviewed ZHB application 6.25.19/ZHB denied application 11.13.19. ZHB appeal pending; awaiting possible settlement (Township is a party).
#02-19	Argos Associates/Adelphia Butler Pike Blue Bell, PA 19422	Sketch Plan / 60 Townhomes	PC reviewed Sketch Plan 5.28.19. Preliminary Plan (58 Units) filed 6.13.19; 10.10.19 BOS approved Conditional Use. Revised Preliminary Plans recommended for approval by PC 8.11.20. BOS approved 10.8.20.

#05-19	Whitemarsh Township 616 Germantown Pike Lafayette Hill, PA 19444	Selective Comprehensive Plan Update	PC reviewed at 8 meetings between July 2019 & March 2020. Revised draft (May 2020) sent for external agency reviews 6.12.20; PC reviewed 8.11.20; PC 'Public Meeting' held 10.13.20; recommended approval. BOS held 'Public Hearing' and adopted Final Draft 11.12.20.
#06-19	FYBM, Inc. (Scoogi's Classic Italian) 738 Bethlehem Pike Flourtown, PA 19031	Sketch Plan/Minor Addition, Outdoor Patios & Associated Improvements	Received 5.10.19; Reviewed by staff. On hold at applicant's request.
#08-19	Verity Associates, LP 6020 Cricket Road Flourtown, PA 19031	2-Lot Minor Subdivision	Received 7.26.19; ZHB denied application on 7.1.20 after 3 hearings between December 2019 and June 2020. Subdivision cannot be pursued.
#09-19	Conference Facilities, Inc. 800 Ridge Pike Lafayette Hill, PA 19444	2-Lot Minor Subdivision	PC reviewed 1.28.20; No motion succeeded; PC heard again and recommended approval to BOS 9.22.20; BOS scheduled to review 12.10.20 but application withdrawn 12.9.20
#10-19	McKay Family Holdings 650 Germantown Pike Lafayette Hill, PA 10444	Minor Land Development / 3-Bay Golf Clinic	Received 2.25.20; Revised plan submitted 5.19.20; Required ZHB approval but no application submitted. Property back on the market.
#11-19	Mercedes Benz of Fort Washington 404 Pennsylvania Avenue Fort Washington, PA 19034	Land Development Waiver / 3-Lane Canopy & Associated Parking	PC reviewed on 1.28.20; Waiver recommended for approval subject to obtaining appropriate permits. Held up due to question of compliance with impervious coverage limit set by previous ZHB decision. Applicant put project "on hold" by letter 6.1.20.
#02-20	Federal Realty (Flourtown Shopping Center) 1842 Bethlehem Pike Flourtown, PA 19031	Sketch Plan/Bank & Restaurant (portions in both Whitemarsh and Springfield Townships)	Pending; Awaiting ZHB approvals for parking. Springfield ZHB approved 10.27.20. Whitemarsh ZHB scheduled to hear on 1.19.21
#03-20	608 Germantown Pike Associates LLC 608 Germantown Pike Lafayette Hill, PA 19444	Sketch Plan / 7 Unit Apartment Building; Medical Offices	Received 7.14.20; Held at applicant's request. PC reviewed on 12.8.20
#04-20	Academy In Manayunk 1200 River Road Conshohocken, PA 19428	Land Development Waiver / Bicycle Repair Shop ("Sam's Place")	PC recommended approval 10.27.20; BOS approved 11.12.20

Violations Issued

- John and Judith Pinto, 42 Scarlet Oak Drive/Christine Hansen, 44 Scarlet Oak Drive, Lafayette Hill, PA; 2 violations for Illegal fences; both pending resolution of drainage issues.
- William and Andrea Forrest, 143 E. Fourteenth Avenue, Conshohocken, PA; Illegal parking of commercial vehicles & illegal business; Violation Resolved
- Kevin Donahue, Kayla Donahue & Theresa Donahue, 4138 Redwood Road, Lafayette Hill, PA; violation of Zoning Hearing Board Decision ZHB#2019-23; Pending approval of required landscape plan.
- Harner Realty 1, LLC, c/o Reid Buerger, 6101 Sheaff Lane, Fort Washington, PA; Illegal Parking of Commercial Vehicles, Illegal Business; Pending Site Inspection with property representatives.

Additional Activities

- Director attended two sets of virtual Ridge Pike status meetings for sections between Butler Pike and Crescent Avenue and between Crescent Avenue and the city line (Sections C and D).
- Director attended virtual sessions of PA Chapter of American Planning Association annual conference.
- Director participated in webinar sponsored by General Code for “User Friendly Zoning”.
- Director attended virtual Board meeting of PA Municipal Planning Education Institute (PMPEI).

Whitemarsh Township, PA

616 Germantown Pike

Lafayette Hill, PA 19444-1921

Phone: 610-825-3535 | Fax: 610-825-6252



Monthly Financial Report For 10/01/2020 to 12/31/2020

Residential

PERMIT TYPE	CURRENT MONTH	YEAR-TO-DATE	LAST YEAR-TO-DATE
Alterations / Additions	39 \$12,380.00	138 \$53,849.00	119 \$43,860.00
Cell Tower Equipment	0 \$0.00	0 \$0.00	1 \$215.00
Covered Patios / Decks	10 \$1,985.00	27 \$5,080.00	8 \$1,370.00
Driveways / Walkway / Steps / Retaining Walls	4 \$605.00	23 \$2,447.50	32 \$4,230.00
Fences	19 \$1,859.50	88 \$8,807.87	81 \$7,990.00
Misc. Temporary Permits	1 \$70.00	5 \$350.00	6 \$470.00
New Dwellings	3 \$1,575.00	72 \$76,475.00	98 \$87,655.00
Pools	2 \$440.00	11 \$6,565.00	7 \$2,720.00
Roofing & Siding	50 \$5,240.00	183 \$20,710.50	204 \$19,855.50
Sheds / Accessory Building / Pergola / Gazebo	3 \$515.00	11 \$2,180.00	15 \$2,305.00
Sheds, Decks & Patios	7 \$1,260.00	38 \$6,940.00	21 \$4,070.00
Solar Panels	0 \$0.00	0 \$0.00	4 \$405.00
Temporary Dumpster / PSU / Trailer	12 \$135.00	38 \$225.00	33 \$320.00
Uncovered Patios / Decks	7 \$1,230.00	36 \$7,805.00	19 \$5,365.00
TOTAL	157 \$27,294.50	670 \$191,434.87	648 \$180,830.50

Non-Residential

PERMIT TYPE	CURRENT MONTH	YEAR-TO-DATE	LAST YEAR-TO-DATE
Alterations / Additions	6 \$15,950.00	33 \$95,920.00	28 \$63,278.00
Cell Tower Equipment	4 \$3,323.00	10 \$5,133.00	7 \$3,270.00
Covered Patios / Decks	0 \$0.00	0 \$0.00	0 \$0.00
Demolition	2 \$6,030.00	3 \$6,175.00	4 \$3,295.00
Driveways / Walkway / Steps / Retaining Walls	0 \$0.00	2 \$275.00	2 \$270.00
Fences	0 \$0.00	4 \$265.00	3 \$305.00
Misc. Temporary Permits	1 \$0.00	10 \$1,575.00	6 \$1,075.00
New Construction	0 \$0.00	3 \$15,375.00	5 \$18,750.00
Pools	0 \$0.00	0 \$0.00	1 \$2,015.00
Roofing & Siding	3 \$700.00	8 \$4,810.00	10 \$1,326.00
Sheds / Accessory Building / Pergola / Gazebo	0 \$0.00	1 \$110.00	0 \$0.00
Sheds / Accessory Structure / Windmills	1 \$595.00	3 \$3,245.00	4 \$3,205.00
Signs	4 \$500.00	12 \$1,525.00	14 \$1,449.50
Solar Panels	0 \$0.00	0 \$0.00	0 \$0.00
Temporary Dumpster / PSU / Trailer	0 \$0.00	3 \$0.00	2 \$170.00
Uncovered Patios / Decks	0 \$0.00	2 \$565.00	1 \$1,450.00
TOTAL	21 \$27,098.00	94 \$134,973.00	87 \$99,858.50

Whitemarsh Township, PA

616 Germantown Pike
 Lafayette Hill, PA 19444-1921
 Phone: 610-825-3535 | Fax: 610-825-6252



Monthly Financial Report For 10/01/2020 to 12/31/2020

PERMIT TYPE	CURRENT MONTH	YEAR-TO-DATE	LAST YEAR-TO-DATE
Alarm Violation	1 \$0.00	1 \$0.00	0 \$0.00
Building Permit	0 \$0.00	0 \$0.00	0 \$0.00
Electrical	70 \$18,139.00	352 \$240,624.00	316 \$35,875.50
Fire Hazard Inspection	1 \$0.00	1 \$0.00	0 \$0.00
Fire Protection	21 \$4,900.00	71 \$17,613.00	115 \$27,728.50
Land Development Project	0 \$0.00	0 \$0.00	0 \$0.00
Mechanical	41 \$3,725.00	268 \$40,675.00	291 \$38,904.90
Plumbing	51 \$4,925.00	251 \$27,345.00	261 \$30,572.00
Rental Properties	0 \$0.00	0 \$0.00	0 \$0.00
Solar Panels	0 \$0.00	0 \$0.00	0 \$0.00
Use and Occupancy	43 \$1,324.00	131 \$4,873.50	134 \$3,875.00
Zoning	4 \$210.00	18 \$805.00	14 \$644.50
Zoning Hearing Board	0 \$0.00	0 \$0.00	0 \$0.00
TOTAL	232 \$33,223.00	1,093 \$331,935.50	1,131 \$137,600.40

Whitemarsh Township, PA

616 Germantown Pike

Lafayette Hill, PA 19444-1921

Phone: 610-825-3535 | Fax: 610-825-6252



Monthly Financial Report For 10/01/2020 to 10/31/2020

Residential

PERMIT TYPE	CURRENT MONTH	YEAR-TO-DATE	LAST YEAR-TO-DATE
Alterations / Additions	15 \$3,255.00	114 \$44,724.00	103 \$39,585.00
Cell Tower Equipment	0 \$0.00	0 \$0.00	1 \$215.00
Covered Patios / Decks	5 \$870.00	22 \$3,965.00	5 \$765.00
Driveways / Walkway / Steps / Retaining Walls	3 \$505.00	22 \$2,347.50	27 \$3,560.00
Fences	9 \$835.00	78 \$7,783.37	73 \$7,105.00
Misc. Temporary Permits	0 \$0.00	4 \$280.00	5 \$295.00
New Dwellings	1 \$1,575.00	70 \$76,475.00	80 \$73,955.00
Pools	0 \$0.00	9 \$6,125.00	6 \$2,035.00
Roofing & Siding	20 \$2,220.00	153 \$17,690.50	173 \$17,300.50
Sheds / Accessory Building / Pergola / Gazebo	2 \$190.00	10 \$1,855.00	13 \$1,965.00
Sheds, Decks & Patios	3 \$480.00	34 \$6,160.00	20 \$3,885.00
Solar Panels	0 \$0.00	0 \$0.00	4 \$405.00
Temporary Dumpster / PSU / Trailer	5 \$90.00	31 \$180.00	26 \$275.00
Uncovered Patios / Decks	2 \$390.00	31 \$6,965.00	14 \$4,265.00
TOTAL	65 \$10,410.00	578 \$174,550.37	550 \$155,610.50

Non-Residential

PERMIT TYPE	CURRENT MONTH	YEAR-TO-DATE	LAST YEAR-TO-DATE
Alterations / Additions	2 \$10,750.00	29 \$90,720.00	26 \$61,828.00
Cell Tower Equipment	2 \$660.00	8 \$2,470.00	7 \$3,270.00
Covered Patios / Decks	0 \$0.00	0 \$0.00	0 \$0.00
Demolition	1 \$415.00	2 \$560.00	3 \$3,030.00
Driveways / Walkway / Steps / Retaining Walls	0 \$0.00	2 \$275.00	2 \$270.00
Fences	0 \$0.00	4 \$265.00	3 \$305.00
Misc. Temporary Permits	1 \$0.00	10 \$1,575.00	6 \$1,075.00
New Construction	0 \$0.00	3 \$15,375.00	4 \$14,825.00
Pools	0 \$0.00	0 \$0.00	1 \$2,015.00
Roofing & Siding	0 \$0.00	5 \$4,110.00	8 \$725.00
Sheds / Accessory Building / Pergola / Gazebo	0 \$0.00	1 \$110.00	0 \$0.00
Sheds / Accessory Structure / Windmills	1 \$595.00	3 \$3,245.00	3 \$900.00
Signs	1 \$150.00	9 \$1,175.00	11 \$1,199.50
Solar Panels	0 \$0.00	0 \$0.00	0 \$0.00
Temporary Dumpster / PSU / Trailer	0 \$0.00	3 \$0.00	1 \$45.00
Uncovered Patios / Decks	0 \$0.00	2 \$565.00	0 \$0.00
TOTAL	8 \$12,570.00	81 \$120,445.00	75 \$89,487.50

Whitemarsh Township, PA

616 Germantown Pike

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Monthly Financial Report For 10/01/2020 to 10/31/2020

PERMIT TYPE	CURRENT MONTH	YEAR-TO-DATE	LAST YEAR-TO-DATE
Alarm Violation	0 \$0.00	0 \$0.00	0 \$0.00
Building Permit	0 \$0.00	0 \$0.00	0 \$0.00
Electrical	20 \$4,114.00	302 \$226,599.00	263 \$29,930.50
Fire Hazard Inspection	0 \$0.00	0 \$0.00	0 \$0.00
Fire Protection	9 \$400.00	59 \$13,113.00	96 \$25,032.50
Land Development Project	0 \$0.00	0 \$0.00	0 \$0.00
Mechanical	7 \$655.00	234 \$37,605.00	244 \$27,635.00
Plumbing	17 \$1,540.00	217 \$23,960.00	223 \$26,157.00
Rental Properties	0 \$0.00	0 \$0.00	0 \$0.00
Solar Panels	0 \$0.00	0 \$0.00	0 \$0.00
Use and Occupancy	16 \$449.50	104 \$3,999.00	118 \$3,175.00
Zoning	1 \$75.00	15 \$670.00	10 \$460.00
Zoning Hearing Board	0 \$0.00	0 \$0.00	0 \$0.00
TOTAL	70 \$7,233.50	931 \$305,946.00	954 \$112,390.00

Whitemarsh Township, PA

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Monthly Financial Report For 11/01/2020 to 11/30/2020

Residential

PERMIT TYPE	CURRENT MONTH	YEAR-TO-DATE	LAST YEAR-TO-DATE
Alterations / Additions	14 \$6,565.00	128 \$51,289.00	109 \$40,785.00
Cell Tower Equipment	0 \$0.00	0 \$0.00	1 \$215.00
Covered Patios / Decks	4 \$785.00	26 \$4,750.00	5 \$765.00
Driveways / Walkway / Steps / Retaining Walls	0 \$0.00	22 \$2,347.50	31 \$4,110.00
Fences	6 \$739.50	84 \$8,522.87	74 \$7,180.00
Misc. Temporary Permits	1 \$70.00	5 \$350.00	6 \$470.00
New Dwellings	0 \$0.00	70 \$76,475.00	88 \$73,955.00
Pools	0 \$0.00	9 \$6,125.00	7 \$2,720.00
Roofing & Siding	16 \$1,455.00	169 \$19,145.50	191 \$19,065.50
Sheds / Accessory Building / Pergola / Gazebo	0 \$0.00	10 \$1,855.00	14 \$2,055.00
Sheds, Decks & Patios	1 \$215.00	35 \$6,375.00	20 \$3,885.00
Solar Panels	0 \$0.00	0 \$0.00	4 \$405.00
Temporary Dumpster / PSU / Trailer	5 \$45.00	36 \$225.00	31 \$320.00
Uncovered Patios / Decks	3 \$440.00	34 \$7,405.00	18 \$5,145.00
TOTAL	50 \$10,314.50	628 \$184,864.87	599 \$161,075.50

Non-Residential

PERMIT TYPE	CURRENT MONTH	YEAR-TO-DATE	LAST YEAR-TO-DATE
Alterations / Additions	4 \$5,200.00	33 \$95,920.00	26 \$61,828.00
Cell Tower Equipment	0 \$0.00	8 \$2,470.00	7 \$3,270.00
Covered Patios / Decks	0 \$0.00	0 \$0.00	0 \$0.00
Demolition	0 \$0.00	2 \$560.00	4 \$3,295.00
Driveways / Walkway / Steps / Retaining Walls	0 \$0.00	2 \$275.00	2 \$270.00
Fences	0 \$0.00	4 \$265.00	3 \$305.00
Misc. Temporary Permits	0 \$0.00	10 \$1,575.00	6 \$1,075.00
New Construction	0 \$0.00	3 \$15,375.00	5 \$18,750.00
Pools	0 \$0.00	0 \$0.00	1 \$2,015.00
Roofing & Siding	3 \$700.00	8 \$4,810.00	9 \$1,141.00
Sheds / Accessory Building / Pergola / Gazebo	0 \$0.00	1 \$110.00	0 \$0.00
Sheds / Accessory Structure / Windmills	0 \$0.00	3 \$3,245.00	4 \$3,205.00
Signs	1 \$100.00	10 \$1,275.00	13 \$1,324.50
Solar Panels	0 \$0.00	0 \$0.00	0 \$0.00
Temporary Dumpster / PSU / Trailer	0 \$0.00	3 \$0.00	2 \$170.00
Uncovered Patios / Decks	0 \$0.00	2 \$565.00	1 \$1,450.00
TOTAL	8 \$6,000.00	89 \$126,445.00	83 \$98,098.50

Whitemarsh Township, PA

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Monthly Financial Report For 11/01/2020 to 11/30/2020

PERMIT TYPE	CURRENT MONTH	YEAR-TO-DATE	LAST YEAR-TO-DATE
Alarm Violation	0 \$0.00	0 \$0.00	0 \$0.00
Building Permit	0 \$0.00	0 \$0.00	0 \$0.00
Electrical	26 \$8,080.00	328 \$234,679.00	289 \$33,210.50
Fire Hazard Inspection	0 \$0.00	0 \$0.00	0 \$0.00
Fire Protection	5 \$2,750.00	64 \$15,863.00	107 \$25,328.50
Land Development Project	0 \$0.00	0 \$0.00	0 \$0.00
Mechanical	19 \$2,025.00	253 \$39,630.00	266 \$36,345.00
Plumbing	21 \$2,400.00	238 \$26,360.00	240 \$27,957.00
Rental Properties	0 \$0.00	0 \$0.00	0 \$0.00
Solar Panels	0 \$0.00	0 \$0.00	0 \$0.00
Use and Occupancy	14 \$350.00	118 \$4,349.00	126 \$3,700.00
Zoning	1 \$45.00	16 \$715.00	13 \$595.00
Zoning Hearing Board	0 \$0.00	0 \$0.00	0 \$0.00
TOTAL	86 \$15,650.00	1,017 \$321,596.00	1,041 \$127,136.00

Whitemarsh Township, PA

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Monthly Financial Report For 12/01/2020 to 12/31/2020

Residential

PERMIT TYPE	CURRENT MONTH	YEAR-TO-DATE	LAST YEAR-TO-DATE
Alterations / Additions	10 \$2,560.00	138 \$53,849.00	119 \$43,860.00
Cell Tower Equipment	0 \$0.00	0 \$0.00	1 \$215.00
Covered Patios / Decks	1 \$330.00	27 \$5,080.00	8 \$1,370.00
Driveways / Walkway / Steps / Retaining Walls	1 \$100.00	23 \$2,447.50	32 \$4,230.00
Fences	4 \$285.00	88 \$8,807.87	81 \$7,990.00
Misc. Temporary Permits	0 \$0.00	5 \$350.00	6 \$470.00
New Dwellings	2 \$0.00	72 \$76,475.00	98 \$87,655.00
Pools	2 \$440.00	11 \$6,565.00	7 \$2,720.00
Roofing & Siding	14 \$1,565.00	183 \$20,710.50	204 \$19,855.50
Sheds / Accessory Building / Pergola / Gazebo	1 \$325.00	11 \$2,180.00	15 \$2,305.00
Sheds, Decks & Patios	3 \$565.00	38 \$6,940.00	21 \$4,070.00
Solar Panels	0 \$0.00	0 \$0.00	4 \$405.00
Temporary Dumpster / PSU / Trailer	2 \$0.00	38 \$225.00	33 \$320.00
Uncovered Patios / Decks	2 \$400.00	36 \$7,805.00	19 \$5,365.00
TOTAL	42 \$6,570.00	670 \$191,434.87	648 \$180,830.50

Non-Residential

PERMIT TYPE	CURRENT MONTH	YEAR-TO-DATE	LAST YEAR-TO-DATE
Alterations / Additions	0 \$0.00	33 \$95,920.00	28 \$63,278.00
Cell Tower Equipment	2 \$2,663.00	10 \$5,133.00	7 \$3,270.00
Covered Patios / Decks	0 \$0.00	0 \$0.00	0 \$0.00
Demolition	1 \$5,615.00	3 \$6,175.00	4 \$3,295.00
Driveways / Walkway / Steps / Retaining Walls	0 \$0.00	2 \$275.00	2 \$270.00
Fences	0 \$0.00	4 \$265.00	3 \$305.00
Misc. Temporary Permits	0 \$0.00	10 \$1,575.00	6 \$1,075.00
New Construction	0 \$0.00	3 \$15,375.00	5 \$18,750.00
Pools	0 \$0.00	0 \$0.00	1 \$2,015.00
Roofing & Siding	0 \$0.00	8 \$4,810.00	10 \$1,326.00
Sheds / Accessory Building / Pergola / Gazebo	0 \$0.00	1 \$110.00	0 \$0.00
Sheds / Accessory Structure / Windmills	0 \$0.00	3 \$3,245.00	4 \$3,205.00
Signs	2 \$250.00	12 \$1,525.00	14 \$1,449.50
Solar Panels	0 \$0.00	0 \$0.00	0 \$0.00
Temporary Dumpster / PSU / Trailer	0 \$0.00	3 \$0.00	2 \$170.00
Uncovered Patios / Decks	0 \$0.00	2 \$565.00	1 \$1,450.00
TOTAL	5 \$8,528.00	94 \$134,973.00	87 \$99,858.50

Whitemarsh Township, PA

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 Lafayette Hill, PA 19444-1921
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Monthly Financial Report For 12/01/2020 to 12/31/2020

PERMIT TYPE	CURRENT MONTH	YEAR-TO-DATE	LAST YEAR-TO-DATE
Alarm Violation	1 \$0.00	1 \$0.00	0 \$0.00
Building Permit	0 \$0.00	0 \$0.00	0 \$0.00
Electrical	24 \$5,945.00	352 \$240,624.00	316 \$35,875.50
Fire Hazard Inspection	1 \$0.00	1 \$0.00	0 \$0.00
Fire Protection	7 \$1,750.00	71 \$17,613.00	115 \$27,728.50
Land Development Project	0 \$0.00	0 \$0.00	0 \$0.00
Mechanical	15 \$1,045.00	268 \$40,675.00	291 \$38,904.90
Plumbing	13 \$985.00	251 \$27,345.00	261 \$30,572.00
Rental Properties	0 \$0.00	0 \$0.00	0 \$0.00
Solar Panels	0 \$0.00	0 \$0.00	0 \$0.00
Use and Occupancy	13 \$524.50	131 \$4,873.50	134 \$3,875.00
Zoning	2 \$90.00	18 \$805.00	14 \$644.50
Zoning Hearing Board	0 \$0.00	0 \$0.00	0 \$0.00
TOTAL	76 \$10,339.50	1,093 \$331,935.50	1,131 \$137,600.40

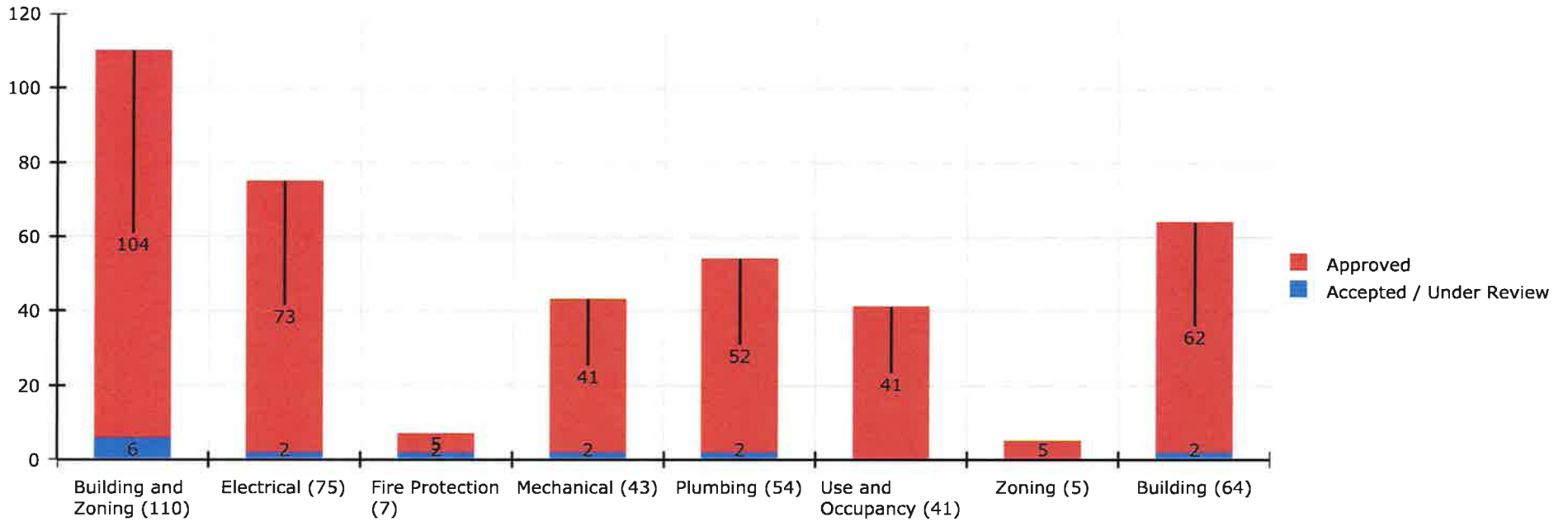
Permit Report

10/1 - 12/31

Total: 399



Permits by Type and Status

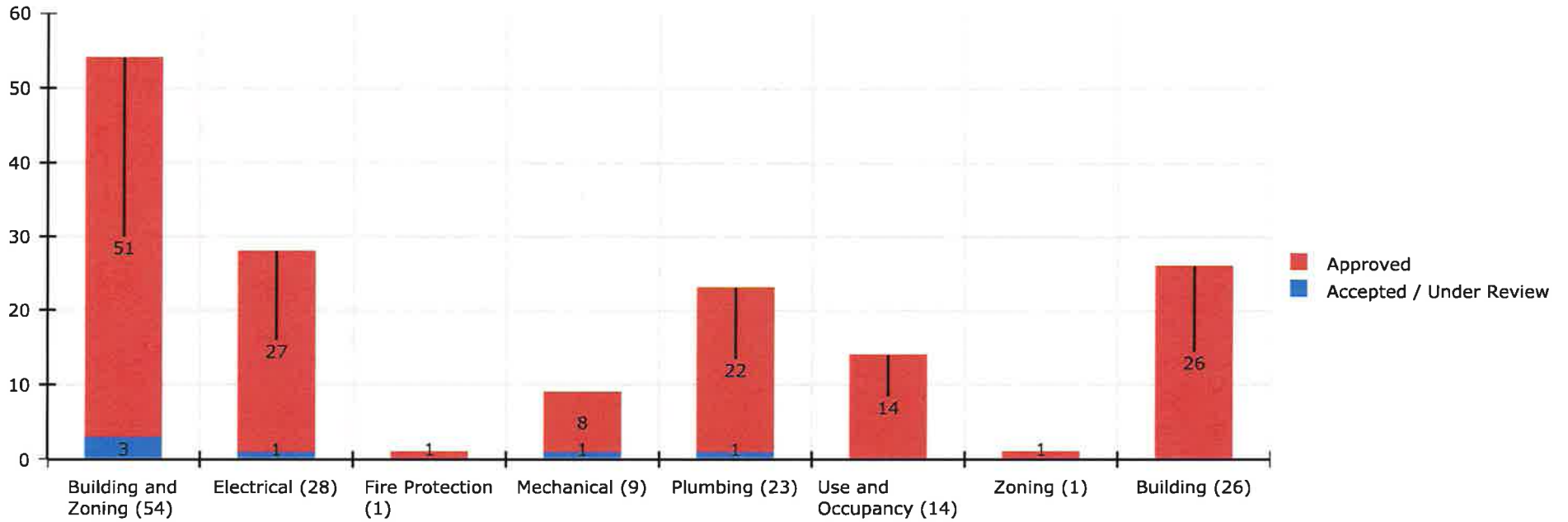


Permit Report 10/1 - 10/31

Total: 156



Permits by Type and Status

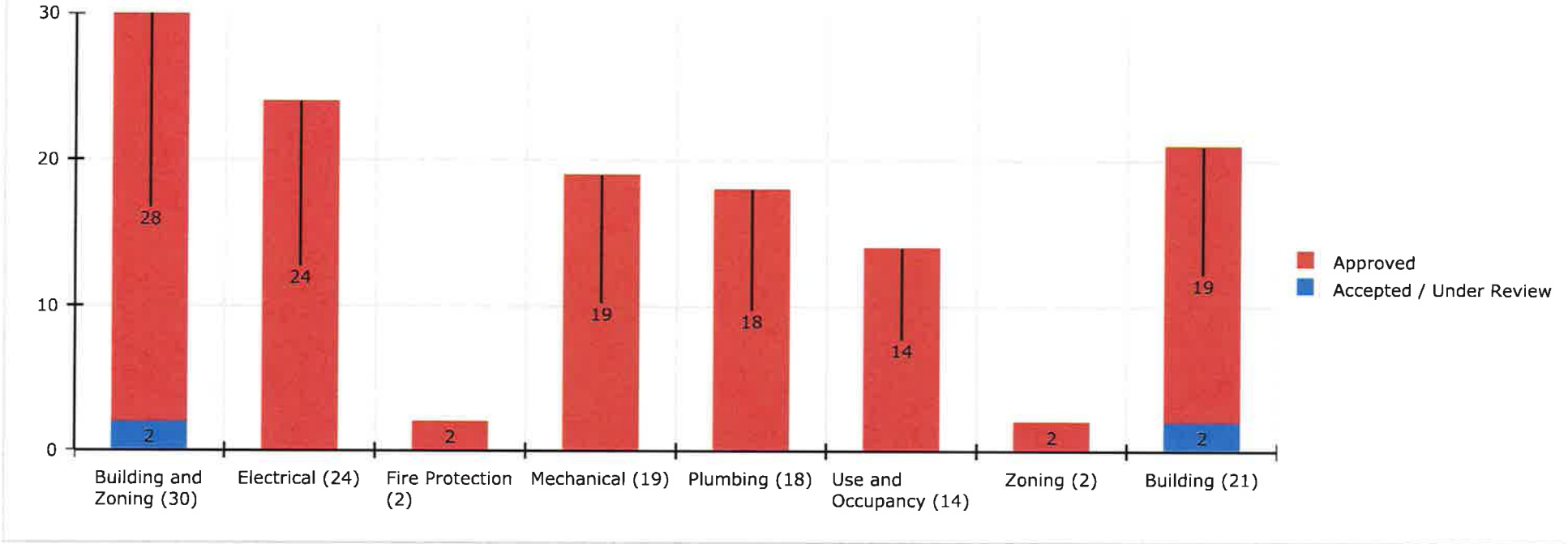


Permit Report 11/1 - 11/30

Total: 130



Permits by Type and Status

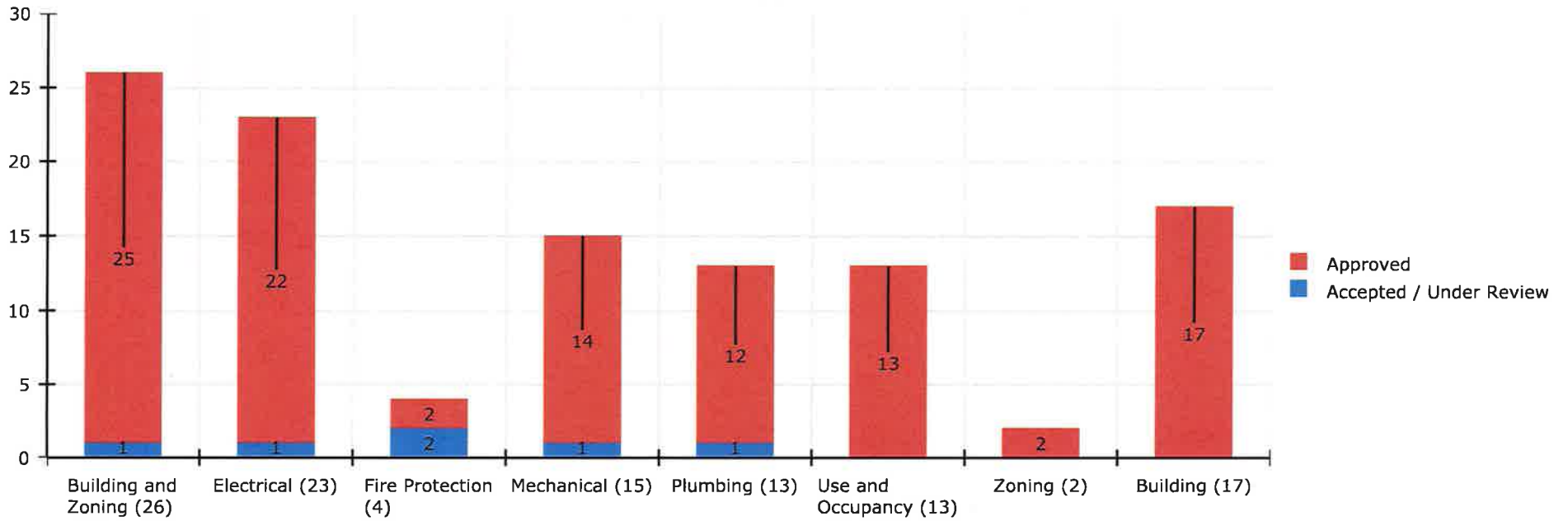


Permit Report 12/1 - 12/31

Total: 113



Permits by Type and Status



WHITEMARSH TOWNSHIP

To: Rick Mellor, Township Manager

From: NICHOLAS W. WEAVER, FIRE MARSHAL

Subject: **2020 4th Quarter Report**

Date: January 26, 2021

cc:

The fourth quarter of 2020 was comprised of political turmoil around the country and severe storms locally. Unlike the summer, those political issues did not cause problems in our community. The township has maintained 100% functionality while operating in the COVID-19 pandemic and continues to follow the policies developed to mitigate potential exposures. We have received our federal disbursement of the first half of the year's Request for Public Assistance Grant money that contains the majority of expenditures to be recuperated. Two major storms impacted the area that the public works and emergency services were able to handle with minimal, if any at all, issues. The staff we have in the township are well experienced in handling these storms quickly and preparing adequately. The multiple hurdles thrown our way in 2020 have hampered community outreach and we have gone to virtual to give residents the opportunity to get information from of via PSAs. We look forward to 2021 to getting more back to normal and promoting community safety through prevention, education, response, and recovery. Please see my report below for our fourth quarter of 2020:

- 4th Quarter Notable Incidents:
 - 10/29/20-10/31/20: Tropical Storm Zeta Remnants brought rain and severe winds
 - 11/6/20: 8 Cherry Court Electrical Fire-Hoarding Conditions
 - 11/20/20: Karamoor Farm Building Fire- Accidental fire started by self-heating materials and rags
 - 12/16/20-12/17/20: Winter Storm Gail
 - Significant snow accumulation
 - 12/24/20-12/25/20: Severe Storm
 - Significant Rainfall and Wind

- Summary of Fire Incidents
 - Fire Alarms 285
 - Appliance Fires 6
 - Building Fires (Commercial) 10
 - Building Fires (Non-Commercial) 8
 - Carbon Monoxide alarms 36

Nicholas W. Weaver
Fire Marshal
616 Germantown Pike
Lafayette Hill, PA 19444
Phone: 610-825-3535 ext. 2614
Email: nweaver@whitemarshwp.org

○ Debris/Fluid on Highway	1
○ Electrical Fire Outside (Wires)	82
○ Fire Police	8
○ Gas Inside Commercial Building	7
○ Gas Inside Non-Commercial Building	13
○ Gas Leak Outside	24
○ Helicopter Landing	8
○ Hazardous Materials	2
○ Building Investigation	11
○ Officer/Fire Marshal Investigation	49
○ Rescue	
▪ General	3
▪ Elevator Alarm	3
▪ Elevator Rescue	5
▪ Water Rescue	9
▪ Vehicle Rescue	6
○ Special Service	11
○ Trash/Dumpster Fire	8
○ Unknown Type Fire	9
○ Vehicle Fire	30
○ Vehicle Fuel Leak	1
○ Woods/field Fire	16
○ Cardiac Arrest	40
○ Assist EMS	3
○ Foot Patrol	1
○ Vehicle Accident	23
○ Total Fire Incidents	718

- Training

- Worked on continuing education through online learning for the following disciplines: fire investigation, emergency medical services, code enforcement.
- Participated in multiple FEMA and Center of Domestic Preparedness courses virtually
- Obtained NFPA 1006 Trench Rescue Technician Certification
 - This course counts towards continuing education credits and annual rescue certification
- Attended Annual Hazardous Materials Technician refresher on 11/11/20

- Fire & EMS Departments:

- October's & December's Emergency Services Board successfully held virtually
- Supported the fire department's responses to incidents

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- Obtained approval from J&J for a grant to our emergency services that hold a 501 C (3) tax exempt status of \$1,500 each
 - Barren Hill Fire Company and Whitemarsh Community ambulance Qualify
 - To be dispersed early 2021 when their grants reopen
- Responded to 168 incidents in 2020
- 26 fire investigations were conducted
 - 3 with significant loss
- Emergency Management:
 - See below for COVID-19 info
 - Worked with educational facilities to provide code compliance for returning to school while factoring safety of the students, faculty, and staff during COVID-19
 - Obtained the PEMA Professional Level for Local Level
 - Highest qualification in emergency management in Pennsylvania
 - 10/31/20: Coventry had a Halloween event for their employees at 7111 E. Valley Green Rd
 - Sunnybrook Golf Course Emergency Access gate shut following road construction completion
 - Met with property management at 1001 E. Hector on 11/9/20 to discuss an alternate snow plan for their packing lot
 - Cording off section of the lot that is not used due to remote working to cut down on snow removal. Access to the building is maintained and approved
 - 12/8/20 Transfer to new radio system for the county emergency services
 - 5 major weather events affected the township in 2020
 - 12 special events permits were issued in 2020
 - Including 6 first amendment demonstrations
- Inspections/Code Enforcement:
 - Conducted review of existing open burn and fire alarm ordinances
 - Existing Open Burn ordinances were appropriate
 - False Alarm ordinance amended by the Board of Supervisors to include fines for multiple false alarms
 - Inspection Program drafted and presented to Board of Supervisors
 - Contacted the Colonial Business Association and sent mailers out to known businesses to gather input from the business community as directed by the Board of Supervisors
 - Whitemarsh Shopping Center new construction created issues with addresses
 - Working with property owners, tenants, and Montgomery County Department of Public Safety to find a beneficial solution to all
 - The Administration building's fire alarm system has been inspected and shall be added to our October yearly inspections
 - Sprinkler system inspection is scheduled for February

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- 263 Plan Reviewed
- 77 permit inspections completed
- Fire Prevention/Safety
 - Smoke Alarm Installations
 - 201 smoke detectors installed in 51 homes
 - 5 Fire/Life Safety Trainings conducted in 2020
 - Only conducting fire drills for Educational and Institutional facilities if requested.
 - Finished Fire Prevention PSAs with WTV and published to the community
 - Fire Departments held a drive through Fire Prevention event at PW High School on 10/10/20
- COVID-19
 - Indefinite Declaration of Emergency declared on 4/9/2020 at the virtual Board of Supervisor's Meeting
 - Contact with Police, EMS, & fire companies for planning and supply status
 - Working with Whitemarsh Ambulance to ensure our emergency services follow the proper protocols while interacting with the public, as well as ensuring EMS has what they need
 - Have made contact with all medical care facilities, grocery stores, and pharmacies in town. Will continue to follow up with them to see their status
 - Employees have returned to Township Facilities following new policies per Township Manager's Direction
 - Keeping contact with surrounding municipalities' Emergency Management
 - Attending Bi-Weekly Eastern Montgomery County Emergency Management Group
 - Coordinated resource acquisition, supply, and distribution for the township.
 - Fielded requests from local businesses and communities requesting assistance in locating resources
 - Fogging facilities at least once a month, or more frequently as needed
 - Fogging fire stations, fire apparatus, rescue squad, and ambulances as needed
 - Request for Public Assistance
 - Initial Information sent in on 4/10/20
 - Departments are to track their own expenses, Finance has established a specific COVID-19 account for future tracking
 - Grant for up to 6/30/20 submitted 7/9/20
 - FEMA funds received
 - Third & Fourth quarter Grant submitted

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Whitemarsh Township Director of Parks and Recreation Department Quarterly Report

PARKS AND RECREATION DEPARTMENTAL REPORT – JANUARY 2021

Announcements

Martin Luther King, Jr. Clothing Drive Fundraiser	Cedar Grove Barn	January 13 th - 18 th , 2021
Valenteenie's Day	Cedar Grove Barn - Courtyard	Friday, February 12 th
Spring Shredding Day	Miles Park – Lower Lot	Saturday, March 6 th
Wells Street Clean Up	Wells Street Open Space	Saturday, April 10 th
See-A-Truck	Miles Park – Lower Lot	Saturday, April 24th 11am-2pm
Mini Spring Fling	Cedar Grove Barn	Thursday, May 13 th 10am-12pm
Annual 4 th of July Parade	Germantown Pike	Sunday, July 4 th – 10am
Township Day	Victory Fields- PWHS	Saturday, September 18th
Fall Shredding Day	Miles Park – Lower Lot	Saturday, October 9 th
Wells Street Clean Up	Wells Street Open Space	Saturday, October 17 th
Teenie Halloweenie	Cedar Grove Barn	Tuesday, October 19 th
Witches Hayride	Cedar Grove Park	Tuesday, October 26 th & Thursday, October 28 th
Cornhole Tournament	Indoors - SMFC	Late Fall/Winter - TBD
Gingerbread House Decorating Party	Cedar Grove Barn	Sunday, December 5 th
Martin Luther King, Jr. Clothing Drive Fundraiser	Cedar Grove Barn	Thursday, January 13 th – January 17 th , 2022

Administration

The Department is continuing with In-Home Recreation Resources and Virtual Programming. Take-Out Tuesday has been well received supporting local small business restaurants (Toni Roni's, The Phil's Tavern, Argula Ristorante at Cold Point Village, Ye Olde Ale House, Mr. P's Pizza in Flourtown, Jasper's backyard in Conshohocken, T'Dori, Victorino's Pizza, Knishes and Dishes, Southern Cross Kitchen, Amici Vicinato, Nirvana Indian Bistro). The Senior Scoop on Thursdays features great resource information, activities, and a virtual tour and trips. The Department is continuing to send a "Birthday Gram" to all individuals 18 and under in our database to brighten their special day. The department is ramping up the popular weekly engagements including Staycations (Holiday Activities for the Family), Healthy Hub (Snow and Winter Health Tips, Free Health Zooms), and Nature's Touch (Winter Energy Tips, Feeding Birds in Winter, Climate Change).

The January-February 2021 digital-only version of the Recreator is currently available via the Township's website. This digital-only version of the Recreator includes programs beginning in January 2021, as well as information on Cedar Grove & Miles Park Camps. Registration for the included programs was opened to everyone on Thursday, December 10th. For Cedar Grove & Miles Park Camps, registration was also opened that day, but only to residents of Whitemarsh Township. Non-Resident registration for the camps will be on Monday, February 15th. Registrations are progressing and we currently have twenty participants signed up for our summer camp payment plan program.

<https://www.whitemarshwp.org/DocumentCenter/View/2581/Recreator-January-February-2021>

The next Recreator will be the March-April addition and will be available on Wednesday, February 24th.

The 2021 Montgomery County Senior Games are tentatively being planned to be held all outside from May 11th to May 16th.

The 2021 Montgomery County Senior Games meetings have been put on hold, however the 2021 games plan to be held outside with a tentative list of socially distant, masks required games for the following: golf, horseshoes, bocce, corn hole, par3 golf, mini golf, orienteering, archery, basketball, croquet football throw, softball throw, and walking. More information to come soon.

AMC, Regal, and Movie Tavern tickets are in stock and we plan on marketing them later in the spring. However, Regal has closed temporarily so we would not market that theatre. Due to COVID-19 there are no other discount tickets available. We are also looking into the possibility of selling Flower Show Tickets, which will take place outside in Philadelphia in June.

The Community Holiday Decorations at Miles Park for 2020 were a great success. The Holiday Menorah was placed at site to the left of the Miles Park Sign and the Holiday Nativity Scene was placed at site to the right of the Miles Park Sign. Our gratitude to both Bill Koelewyn and Bob Puksta for their great efforts in continuing this wonderful community tradition for the enjoyment of the residents and helping to make Whitemarsh Township a great place to live.

The Whitemarsh Art Center held their monthly WAC Board Meeting on Monday, December 14th, and January 18th.

The Boy Scouts of America, Troop 12 in Lafayette Hill, Pa. held their annual fundraiser Holiday Tree Sale beginning on November 28th at the Miles Park Lower Lot. The Troop has been established for 100 plus years and has been selling quality Holiday trees for over 40 years. The Troop sold 6 to 7 ft. and 7 to 8 ft. Balsam Firs and 11 to 15 ft. Douglas Firs this year. All trees included a new fresh cut of the trunk, trimmed per by request and loaded to the vehicle. The event was very successful with the scouts selling out in early December.

The Department completed the 2021 Budget Cycle. First submissions were due to finance for initial reviews on August 13th. The first Budget review was held with finance on August 19th. The next step was a meeting with the Township Manager and Finance in September 1st. Capital Budget initial review was held on September 9th. The BOS Budget Hearing took place on for Monday, October 19th. The BOS voted for approvals on the 2021 budget at the December BOS meeting.

The Delaware Valley Insurance Trust Risk Management Annual Assessment was held on Thursday, November 19th. Annual report was submitted on 11-16-20.

The Parks and Recreation Board met on Tuesday, December 1st.

For various reasons, it was decided that the Parks & Recreation Department would not be mailing a Winter, Spring, Summer *Recreator*, this year. Instead, a digital-only version of the *Recreator* was published in early-December. This version of the *Recreator* will include information for programs & special events in January & February, as well as our 9-week summer camps. To help let everyone know that a hard-copy of the *Recreator* is not to be expected, and that program information & registration is available through the Township website, the Department will be sending a postcard notice to residents. This postcard is scheduled to hit homes around the same time that program registration will open, which was Thursday, December 10th.

Whitemarsh Township joined the Chamber of Commerce for Greater Montgomery County – note that is where the Colonial Business Association assimilated to as an organization.

The Germantown Academy Community Service Club built and donated a book nook to the Parks and Recreation Department. It has been installed at the Miles Park Playground area and looks great! The GA group will be responsible to provide and update the books at the location.

The National Elections were held at the Cedar Grove Barn and the Miles Park Building on Tuesday, November 3rd.

The Open Space Committee met on Wednesday, October 28th.

The Whitemarsh Art Center held their Monthly Board Meeting on Monday, November 9th. The WAC received a \$5,300 MontCoStrong Grant in early November for COVID-19 non-profit resiliency and restoration efforts. The WAC has an on-line Virtual “Art Expo” planned on 12-11-20.

Township leadership and Parks and Recreation attended a preliminary Cross County Trail site-walk for the Flourtown section (connection) on Monday, November 9th with Montgomery County Officials.

I am very proud to let you know that I saw in the *NRPA SmartBrief* on-line service that Whitemarsh Township Parks and Recreation was given national praise in an article released by NRPA and will be in the October Issue of *NRPA Magazine*. We are highlighted as impactful in our Virtual Recreational Programming for our community. They also put a link to our website. We are “Innovative”!
<https://www.nrpa.org/parks-recreation-magazine/2020/october/virtual-programming-innovation-in-the-midst-of-a-global-crisis/>

I am happy to inform you that the Department was recognized by CommunityPass (North American Parks and Recreation Software Provider) Fall Newsletter and Whitemarsh Township Parks and Recreation, PA is featured as the “All Star Spotlight” with a nice write-up in their e-newsletter.

“CommunityPass congratulates Whitemarsh Township Parks & Recreation Department for their creativity, leadership, and ability to swiftly adapt to meet the recreation needs of their community during unprecedented times.”

I am excited to report that I was contacted as Park and Recreation Director by Barbend – Health and Fitness Website (www.barbend.com) who did a “**Best Cities for Fit Lifestyles in Pennsylvania 2020**” analysis and I was informed that Whitemarsh Township was calculated as **#6 in the Commonwealth**. The analysis was done using public data that was available in the twelve categories. The list can be found here: <https://barbend.com/fit-cities-pennsylvania/>

The Troop 12 Boy Scouts held their Annual Camping Trip for the weekend of October 9th-11th at Wells Street Park. They were required to follow all CDC best practices including social distancing, masks, and hand sanitizing. The group number was within applicable guidelines. The Fire Chief and Police Chief were notified. The Boy Scouts received a Special Events Permit from the Township. The Township and Department appreciate all the support from Troop 12 with Township events.

Programs

CEP Zoom Hang-Outs - VIRTUAL

10/5/2020: The weekly “CEP Zoom Hang-Outs” are designed to give CEP participants, who are an underserved demographic during this pandemic, an opportunity to socialize with their peers while they are at home. On Monday, October 5th, 10 participants participated in the 19th

CEP “Hang-Out”. This week, participants played a few games of Bingo and discussed their plans for the upcoming weekend. As usual, everyone that participated in the event enjoyed themselves!

10/19/2020: The weekly “CEP Zoom Hang-Outs” are designed to give CEP participants, who are an underserved demographic during this pandemic, an opportunity to socialize with their peers while they are at home. On Monday, October 19th, 8 participants participated in the 20th CEP “Hang-Out”. This week, participants played a few games of Hangman together and discussed their plans for the upcoming weekend. They all had a great time and are looking forward to the next one.

11/2/2020: The weekly “CEP Zoom Hang-Outs” are designed to give CEP participants, who are an underserved demographic during this pandemic, an opportunity to socialize with their peers while they are at home. On Monday, November 2nd, 8 participants participated in the 21st CEP “Hang-Out”. This week, the participants had a relaxed discussion, touching on various topics that they came up with. As always, they were excited to share details with their friends about what they were up to recently, and their plans for the upcoming week. The next “Hang-Out” is scheduled for Monday, November 16th.

11/16/2020: The weekly “CEP Zoom Hang-Outs” are designed to give CEP participants, who are an underserved demographic during this pandemic, an opportunity to socialize with their peers while they are at home. On Monday, November 16th, 8 participants participated in the 22nd CEP “Hang-Out”. This week, the participants briefly discussed their plans for the upcoming weekend but spent most of the time chatting about their plans for Thanksgiving. The consensus of the group was that, even though this year’s holiday will be different, they were excited for it.

11/30/2020: The weekly “CEP Zoom Hang-Outs” are designed to give CEP participants, who are an underserved demographic during this pandemic, an opportunity to socialize with their peers while they are at home. On Monday, November 30th, 7 participants participated in the 23rd CEP “Hang-Out”. The participants were excited to share their Thanksgiving holiday experiences with the other participants. The group also discussed what other holiday plans they had coming up soon.

12/14/2020: The weekly “CEP Zoom Hang-Outs” are designed to give CEP participants, who are an underserved demographic during this pandemic, an opportunity to socialize with their peers while they are at home. On Monday, December 14th, 9 participants participated in the 23rd CEP “Hang-Out”. This week, the participants were treated to a fun scavenger hunt game, setup by the WJML & WTPR staff. The entire group had an awesome time playing. After the scavenger hunt, the participants shared any upcoming plans that they were excited about.

12/28/2020: The weekly “CEP Zoom Hang-Outs” are designed to give CEP participants, who are an underserved demographic during this pandemic, an opportunity to socialize with their peers while they are at home. On Monday, December 28th, 8 participants participated in the 24th CEP “Hang-Out”. This week, since the holidays had just passed, the participants all chatted about what they had done. Everyone was excited to share their favorite stories from the holidays, with their friends.

1/11/21: The weekly “CEP Zoom Hang-Outs” are designed to give CEP participants, who are an underserved demographic during this pandemic, an opportunity to socialize with their peers while they are at home. On Monday, January 11th, 9 participants participated in the 25th CEP “Hang-Out”. This week, participants had fun discussing their weekend plans and playing a few games with their friends. The next “Hang-Out” is scheduled for Monday, January 25th.

CEP Social Update – VIRTUAL

10/16/2020: The last Virtual CEP Social took place on Friday, October 16th. This month, we were joined by Mr. Frank, of Music Play Patrol. Mr. Frank hosted fun & interactive, virtual music lessons to the group. The participants used items they had around the house to join in with the band and show off their musical talents! The next CEP Social is scheduled for Friday, November 20th, and will feature a theater workshop activity!

11/20/2020: The last Virtual CEP Social took place on Friday, November 20th. This month, Theater Horizon joined us and lead the participants in a fun acting workshop activity. The group is always very expressive, so they all had a blast with the presenter’s activity.

12/18/2020: The most recent Virtual CEP Social took place on Friday, December 18th. The participants were extremely excited for this social, because it was one of their absolute favorite themes, dancing! Led by The Dream Team DJ’s, all 14 participants had a blast singing & dancing to their favorite tunes, during the digital dance party.

1/15/21: The most recent Virtual CEP Social took place on Friday, January 15th. The participants were excited to be joined by a member of the Community Arts Norristown, who led them through some fun art activities! After the art demo, the participants had a great time taking turns playing Hangman together. The next CEP Social will take place on Friday, February 19th. Township dance instructor, Miss Ashlyn, will be joining us. She will be leading the participants through some fun, high-energy, and interactive dance activities!

Scheduled Weekly Engagement Emails:

Daily Birthday Emails – Wishes a happy birthday to our younger residents.

Takeout Tuesday – Highlights a local restaurant each Tuesday.

Nature’s Touch, Health Hub, and Staycation on Wednesdays - Informative emails regarding fun activities to do in the area, health tips and nature information to enjoy the great area fully and safely around us.

Senior Scoop on Thursdays - Features activities and community resources that focuses on the senior members of our community. From virtual trips to crafting, there is a fun activity in each email.

FALL PROGRAMMERS REPORT

Cardio, Strength, & Stretch Interval

The 1st fall session of the Cardio, Strength, & Stretch Interval program, with instructor Kimberly Brock, came to an end on October 19th. This was an in-person, outdoor program, held at the Koontz Park Basketball Courts. The 2nd fall session began on November 9th, with one slight change. This is a hybrid session, begin offered in-person if the weather allows, and moving virtual whenever it does not. This hybrid session began on November 9th and will run through December 14th.

Engineering for Kids Classes

Unfortunately, both virtual Engineering for Kids programs, that were scheduled to run in late October through November, were cancelled because registration minimums were not met. We will look to offer additional Engineering for Kids programs in the winter and spring seasons. Engineering for Kids Camp – Two Variations were offered.

Electronic Game Design: Platform Games for Ages 8-14. Classes on Oct. 27, Nov. 3, 10, 17, Dec. 1 and 8.

Scratch Programming: Space Pioneers for Ages 6-7. Classes on Nov. 5, 12, 19, Dec. 3, and 10.

Functional Bootcamp

A virtual-only session of Functional Bootcamp was scheduled to run, beginning in early November. Unfortunately, no participants registered for this session, leading to it being cancelled. We will look to offer additional sessions of this long-running program, in this winter and spring seasons.

Gentle Flow Yoga

The 1st fall session of the Gentle Flow Yoga program, with instructor Kimberly Brock, came to an end on October 19th. This was an in-person, outdoor program, held at the Koontz Park Basketball Courts. The 2nd fall session, which was offered as a hybrid session, was scheduled to begin on November 9th. Unfortunately, this session was cancelled due to low registration numbers. We plan to offer additional sessions in the upcoming seasons.

Miles Park Monday & Wednesday Fun Club

The new and improved Miles Park Fun Club formed known as Fun Club, which took place at Whitmarsh Elementary School, was moved to Miles Park Concession Stand. This program took place Mondays and Wednesdays 3:30pm-6:00pm. Monday sessions run from 9/14-10/5 no class on 9/28 and Wednesdays run 9/9-10/14. Reis and Annie alternate working this program and do an assortment of outdoor activities. We hope to run this program again in the spring with nicer weather.

Pilates

The 1st fall session of the Pilates program, with instructor Missy Scheer, came to a close on Wednesday, October 21st. It was being held on the Koontz Park Basketball Court. The 2nd session of the season, which began on November 4th, is offered only as a virtual program, due to weather concerns and limited daylight. This session will continue through December 16th.

Zumba

The Zumba program, which got an early jump on the fall season, is currently midway through their 2nd fall session. Thanks to feedback from the program participants and instructor, Zumba was only offered as a virtual program this season. The program will continue its current session through November 24th, before a 3rd abbreviated session is scheduled to close out the year. Currently, we plan to offer both in-person & virtual Zumba sessions during the upcoming winter & spring seasons.

***NEW* Playground Buddies**

This is a new program that was launched this fall. This is a 6-week program that runs every Friday morning at 10:00 AM and is an hour long. Currently we have 4 families signed up and will be holding the class in a different park each morning. The first class took place at Miles Park on Friday September 18th with a special guest (a minion). Participants are given a snack as well as a juice box when they check in for the program. A hand sanitizer station is set up on the playground during the program. Class is scheduled to end on 11/20 weather contingent. We have been able to make up all missed classes due to weather.

Little Kickers

Little Kickers had two sessions this Fall. We had a PM session running on Wednesdays and an AM session running on Fridays. Both sessions were full with 12 students each. This is one of our only programs that we have both parents and children participating side by side. We have taken extra safety precautions by numbering our equipment, so each child uses the same piece of equipment during the duration of the class each day. We also had placed a hand sanitizer station on the field for participants to use during the program. Classes started the week of 9/16 and ran 6 consecutive weeks. This program is scheduled to end on 11/20 weather contingent. We have been able to make up all missed classes due to weather.

Dance Programs

The Whitmarsh Dancers fall outdoor 2020 season ended the last week of October. There was a total of 12 classes; Pre-Jazz Hip Hop 1, Pre-Jazz Hip Hop 2, Pre-Jazz Hip Hop 3, Beginner Jazz Hip Hop 1, Beginner Jazz Hip Hop 2, Beginner Jazz Hip Hop 3, Intermediate Jazz Hip Hop Advanced Jazz Hip Hop 1, Advanced Jazz Hip Hop 2, Silly Slippers 1, Silly Slippers 2, and Boys Hip Hop. There were three classes that occurred each day, Monday-Thursday. Class times were 30 minutes each and began at 4:00pm and all classes ended by 6:15pm. There were 15 minutes spaced within each class for distancing and cleaning purposes. All classes ran smoothly under the Miles Park Pavilion and we got great feedback on the classes. The plan for the winter 2021 season will be the following. There will be 5 in person classes offered Monday-Thursday with 15 minutes spaced out between each class. Classes will take place at the Parks & Recreation Building. Temperatures will be taken upon arrival and no

parents will be permitted to enter the building. Classes will be drop-off only. Classes will be for Whitemarsh Residents only as well. Dance classes will follow all CDC health guidelines and staff and dancers will be required to wear a mask and social distance. This will be a 6-week session with no dance costumes and no recital. If all goes well, there will be a second 6-week session offered March-April and then outdoor classes will be reevaluated for May-June 6 week session.

Jump, Jive, & Jam Music Classes

Jump, Jive, and Jam: Jumping Frogs fall 2020 outdoor classes ended on 10/27 for a six-week session. The classes focused on dancing, moving, learning new rhythms, and having fun. Classes were socially distanced, and families were encouraged to bring their own instruments and blankets. There was a total of 10 participants in the Tuesday classes which took place at Miles Park under the concession stand 9:30am-10:15am. The plan is to host virtual concerts with JJ&J once we merge into virtual programs come the winter season. In addition, if possible, JJ&J would run classes indoors at the Barn with a maximum of 10 children for a 6-week winter session come January 2021.

Kids in Motion

The fall 2020 session of Kids in Motion was cancelled due to low registration. We hope to run this program in the spring 2021 season outdoors.

Messy Masters

The fall 2020 session of Messy Masters was cancelled due to low registration. We hope to run this program in the spring 2021 season outdoors.

***NEW* Whitemarsh Story Time**

Whitemarsh Township Parks & Recreation offered their first ever Whitemarsh Story Time fall series! This program was offered every Monday beginning September 14th through October 19th starting at 10:00am and concluding at 10:30am at the Cedar Grove Barn. Some Mondays were postponed due to rainy and cold weather, but all 6 classes were offered and completed. Robert Vandegrift dressed up as the Cookie Monster each time and read aloud in a Cookie Monster voice for a total of 3 picture books. At the end of the program each child received a cookie! Everyone distanced themselves on the grass and had a great time all season long! The following dates had the following number of children registered; 9/14- 6, 9/21- 15, 9/28- 15, 10/5-15, 10/19-12, 11/6-15. We hope to run this series again the spring when the weather has warmed up in May 2021.

***NEW* Not Your Grandmother's Bingo**

Whitemarsh Township Parks & Recreation held its second scheduled Not Your Grandmother's Bingo on Saturday, October 10th from 1:00pm-2:00pm. There was a total of 5 entries sold for each of the three rounds. Robert Vandegrift organized and hosted the program that featured round Scary Things, Aquatic Life, and Types of Drinks. All participants enjoyed and laughed throughout, while the winners of each round took home a gift card to Tonelli's Pizza and an Enviroteer shirt. The attendees expressed future interest in the program, and we hope to continue in future seasons.

***NEW* Lil' Sports**

The Lil' Sports crew was a great time for being on the move! By doing various activities like Soccer, Jogging, Stretching, Yoga, Obstacle Courses and so much more, the staff kept the children entertained and wears them out, so parents don't have to! The program promoted life-long healthy habits and a love for fitness. Ages: 3-8 - Time: 11:00am-12:00pm @ Miles Park.

DeStolfo's Premier Martial Arts Virtual Programming

DeStolfo's Premier Martial Arts has teamed up with Whitemarsh Township Parks & Recreation for virtual 30-minute karate classes that are offered the following Fridays 4:15pm-4:45pm, November 6th, November 13th, November 20th, December 4th, December 11th, and December 18th. The fee for Whitemarsh Township Residents is \$10.00 and Non-Residents \$12.00. Individuals must register for each class separately. DeStolfo's Premier Martial Arts will teach an introduction course teaching focus, respect, and confidence, and so much more! The course will have instructors teaching an action-packed class that is guaranteed to be a lot of fun and educational. DeStolfo's knows that for every block, punch or kick they teach, they can also teach your child the value of self-value, self-defense, and self-discipline. The class is designed for boys and girls ages 5-12. Registration is through Whitemarsh via Community Pass and virtual classes will be taught on Zoom.

Theatre Horizon Virtual Programming

Whitemarsh Township Parks & Recreation teamed up with Theatre Horizon for Virtual Fall Drama Classes which were taught completely virtually. Classes were for students in Grades 1 - 12. Classes would meet once per week for six weeks. Two sessions were offered: the week of September 23rd and November 4th, 2020. However, neither session had any Whitemarsh Residents. Registration was through Theatre Horizon and Whitemarsh Residents could use the discount code FallWhitemarsh20, and Theatre Horizon would have waived the \$5.00 registration fee. We plan to offer the same programming is Theatre Horizon offers any other winter programming. In addition, there are plans to offer a one day "Create a Play in a Day!" program from 9:00am-3:00pm outdoors at Koontz Park. Additionally, two potential summer weeks for camp are July 12th-July 16th and August 9th-August 13th 9:00am-3:00pm outdoors at Koontz Park.

***NEW* Parents Morning Out**

Formerly known as Parents Night Out, this new spin on the program changes the night into morning, where parents can drop off children 8:00am-12:00pm for a morning filled with nature walks, crafts, and movies under the Miles Park Pavilion! There were 6 sessions offered: 9/12, 9/19, 9/26, 10/3, 10/10, and 10/17. We had a few people gage interest and sign up but not enough to run any of the dates. The plan is to offer Parents Afternoon Out and switch the time to 12:00pm-4:00pm for spring 2021 when the weather changes.

Moore Brothers Basketball After School Clinic

With the great turnout and feedback from the two fall sessions of the Moore Brothers Basketball Camp in September, the Moore Brothers held a one-day clinic that took place on Wednesday, October 14th 4:00pm-6:00pm at Miles Park Basketball Courts. The clinic was originally

scheduled for Monday, October 12th 2:00pm-4:00pm but was rescheduled due to the rainy and cold weather. The brothers followed the same COVID-19 Health & Safety Plan as they did for fall camp. The clinic focused on improving fundamentals, dribbling, and shooting. The cost per child was \$65.00 for Whitmarsh Township Residents and \$80.00 for Non-Residents. There was a total of 18 kids that attended and had a great time at the clinic! The second Moore Brothers clinic was held on Wednesday, October 21st 4:00pm-6:00pm and had a total of 17 kids attend. MBB offered another one-day clinic on Friday, November 6th since the weather was in the high 60's, but there was low registration, so the clinic was cancelled.

***NEW* I9 Fall Sports Camps**

I9 offered a variety of sports camp at the Miles Park Soccer Field Monday-Friday 3:00pm-5:00pm for fall 2020. All the camps were cancelled due to low registration. We believe the low numbers were associated with the timing of camp and interfering with school hours. However, when the camp was planned school hours were different and then extending would have conflicted with field usage. We plan to work with I9 again in summer 2021 for camps.

I9 Track & Field Camp: Session 1 (9/14-9/18)

I9 Lacrosse Camp: Session 1 (9/21-9/25)

I9 Soccer Camp: Session 1 (9/28-10/2)

I9 Baseball Camp: Session 1 (10/5-10/9)

I9 Cheerleading Camp: Session 1 (10/12-10/16)

I9 Flag Football Camp: Session 1 (10/19-10/23)

***NEW* Fall Camp**

Fall camp started on Monday August 31st. All safety protocols that we put in place for summer camp are being following for Fall Camp as far as cleaning and disinfecting. We have an average of 8 participants daily, Monday through Friday. Camp is currently underway with virtual learning. Camper's schedules are kept in our schedule binder and our staff was basically running a learning lab where they make sure the campers are logging on and attending the correct classes. Our staff has also been very adaptive to the ever-changing needs of the campers. Staff has trained themselves in zoom, google classroom as well as making sure they have extra charging cords, many of which they brought in themselves. The camp runs from 9:00 AM – 4:00 PM with intermittent breaks throughout the day. The staff supervises the children on the playground during breaks, as well as a 45-minute block at the end of the day. Camp wrapped up on October 16th for the season.

***NEW* Online Adventure Camps (Virtual)**

Whitmarsh Township Parks & Recreation joined forces with Online Adventure Camps for two separate weeks of camp this fall. The themes of the two weeks were the Roblox Ultimate Obstacle Course from November 9th to November 13th and the Mystery Fun Gala from November 16th to November 20th. Both sessions are from Monday to Friday and are scheduled from 4:30pm to 5:30pm daily. Unfortunately, traction in the community has been light as there have been a few questions about the programs, but no sign-ups. The company provides the online hosting, so they are not using our Zoom account and as it is completely virtual, there are no COVID procedures. Participants of the Mystery Fun Gala (Ages 6-7) get to enjoy the best rated portions of all the other camps that the company has held this year, while the Roblox camp will guide the campers through building great obstacle courses in the game. Online Adventure Camps is an operating name under Drobots company who provide STEM camp options, so they could be a future partner if we continue a working relationship with them.

***NEW* Music Training Center (Virtual)**

Whitmarsh Township Parks and Recreation has teamed up with the Music Training Center - Conshohocken to promote their Virtual Theatre camps for children ages 5 to 16. To register for one or more of their virtual camps sessions, people followed the link provided below for more information and to start registering! **Whitmarsh Township residents may enter coupon code ParksandRec to receive \$25 off new registrations that are received on or after September 18th, 2020.** Enter the coupon code in the Comments section when registering.

There was also a Free Trial Sessions for New Students on Monday, September 21st, a great opportunity!

Campers can select from 16 musicals, plays, and acting/dance classes including *Annie KIDS*, *Shrek JR*, *Once On This Island JR*, *Cinderella*, *Once Upon a Mattress*, *Peter Pan*, and *Alice In Wonderland*.

Daily screen time is only 90 minutes one day per week. Camps begin September 21st with performances in November (grades K-2) and December (grades 2-5 and grades 5-10).

***NEW* Virtual Chess – Fall Shining Knights Virtual Chess Camps**

Beginner Class - Monday Classes or Wednesday Classes:

10 Virtual Chess classes delivered via Zoom designed for children 5 to 10 of age that are new to chess. Introductory class to share the basics of piece movement, setting up the board, rules of the game, chess etiquette and simple strategies. Basic information that will prepare students to challenge parents and friends. Lots of opportunities to play games with the other students. From September 28th through November 30th (Mondays) or September 30th through December 2nd (Tuesdays).

Intermediate Class - Saturday Classes or Tuesday Classes:

10 Virtual Chess classes delivered via Zoom designed for children 5 to 13 years of age that are familiar with the basics of piece movement and rules of the game. The class is geared toward players rated 400-800 although a rating is not necessary. Curriculum will include opening and endgame strategies, piece development and opportunities to play games with other students. From September 26th through November 28th (Saturdays) or September 29th through December 1st (Tuesdays).

Advanced Class - Thursday Classes:

10 Virtual Chess classes delivered via Zoom designed for children 7 to 15 years of age that are ready to advance to in-depth checkmating combinations. Geared toward players with tournament experience rated 800 - 1200, although tournament experience/rating is not a

requirement. Curriculum will include discussion of advanced endgame positions and review of Master Games. Lots of opportunity to play games with other players, followed by game analysis. From October 1st through December 10th (no class November 26th).

***NEW* Fall Snapology Virtual Escape Room**

Whitemarsh Township Parks and Recreation has partnered with Snapology, who will be hosting a Virtual Escape Room called A Race to the Treasure on December 11th at 4pm. The Virtual Escape Room is perfect for those aged 7-16, but the whole family can participate. At just \$12 per participant (\$10 to Snapology and \$2 to Whitemarsh), this is an inexpensive yet fun experience for our local families to enjoy!

Whitemarsh Township Parks and Recreation is happy to team up with Upper Dublin Township Parks & Recreation in promoting the following Virtual Environmental Programs in 2021. Register in advance for these programs at Upper Dublin.

***NEW* Virtual Garden Temple Talks**

Join us for Garden Talks with Kathy Salisbury, Director of Ambler Arboretum at Temple University Ambler!

Temple Talks are FREE! Pre-registration is required. Location: Zoom (virtual) - Zoom credentials will be emailed to you after registration.

Friday, January 29 at 3:00 pm: Plants for Winter Interest:

Many of us think evergreens when we think about winter interest in our gardens, but did you know you can have flowers in the garden year-round? Learn the plants you can incorporate for 4 seasons of landscape interest.

Thursday, February 11 at 3:00 pm: Plants for Senses:

We know gardens are a delight for the senses. We see colorful flowers, we stop to smell the roses, we may taste and touch plants as we explore. Learn what plants you can incorporate in your garden to engage all the senses.

Thursday, March 11 at 3:00 pm: Plants Adaptations 1:

Spines, Hairs & Odors! Why are plants hairy? Why do they have spines? Why do they smell so good or so bad? We will discuss plant adaptations and how plants defend themselves using different strategies.

Thursday, April 8 at 3:00 pm: Plants Adaptations 2:

Carnivorous Plants! Did you know there are more than a dozen species of carnivorous plants native to Pennsylvania? Learn why and how carnivorous plants eat meat, where you can find them in Pennsylvania and how you may be able to grow your own.

***NEW* Virtual Master Gardener Series**

Master Gardener Programs are FREE! Pre-registration is required.

Location: Zoom (virtual) - Zoom credentials will be emailed to you after registration.

Tuesday, March 16 at 6:30 pm:

Making Your Garden Pollinator Friendly:

Learn about pollinators and what will attract them to your garden. Speaker is Master Gardener, Thom Mrazik.

Tuesday, April 20 at 6:30 pm: The Beloved Peony:

The peony is revered for its' outstanding floral attractiveness. Learn about its' diverse floral and plant types, and aspects of care that will boost your peony garden's beauty. Speaker is Master Gardener, Thom Mrazik.

WINTER PROGRAMS

Cardio/Barre/Stretch Interval (Virtual)

Session 1 of the Cardio/Barre/Stretch Interval (Virtual) program, instructed by Kimberly Brock, was scheduled to begin on Monday, January 11th. Unfortunately, no participants registered for the session and the program was cancelled.

Functional Bootcamp (Virtual)

Session 1 of the Functional Bootcamp (Virtual) program, instructed by Missy Scheer, was scheduled to begin on Monday, January 11th. Unfortunately, no participants registered for the session and the program was cancelled.

Pilates (Virtual)

The 1st winter session of the Pilates (Virtual) program, with instructor Missy Scheer, began on Wednesday, January 13th. The virtual program is scheduled to run through February, and end on March 3rd. Additional sessions of the program will be offered in March.

***NEW* Screen Detox Yoga (Virtual)**

This program, instructed by Kimberly Brock, was scheduled to begin on Wednesday, January 20th. Unfortunately, due to low registrations numbers, we have decided to postpone the start of the session 1-week. It is our hope that the extra time will allow us to meet our minimum registration number. The session is now scheduled to run from January 27th to March 3rd. A final decision on the program will be made on January 25th.

***NEW* Sing-A-Long & Sweat (Virtual)**

The 1st winter session of the Sing-A-Long & Sweat (Virtual) program, with instructor Carolyn Witt, began on Thursday, January 14th. This virtual program currently has 6 participants registered and is scheduled to run through March 4th. Additional sessions of the program, beginning mid-March, will be offered.

Zumba (Virtual)

The 1st winter session of the Zumba (Virtual) program, with instructor Carolyn Witt, began on Tuesday, January 12th. The virtual program currently has 6 participants registered and is scheduled to run through March 2nd. Additional sessions of the program will be offered in March.

Winter Dance Programs (Virtual)

The Whitmarsh Dancers offered a total of 21 classes for the Winter 2021 virtual season. There were 5-6 classes offered Monday-Thursday. Class times were 30-45 minutes each and ranged between 4:30pm and 8:00pm. Only 10 of the class's residents registered for, with a total of 18 registrations, with only 1-2 participants in each class. Sadly, the numbers were too low to run the class, and we could not combine due to varying levels of style and age requirements. We hope to offer outdoor classes again come April for 1-2 6-week sessions.

Jump, Jive, & Jam Music Classes

Virtual Jump, Jive, and Jam: Music & Rhythmic Play was slated to start January 15th for a six-week session. Since no one was registered we pushed back the start date for February 12th and it will end March 19th, on Fridays 10:00a-10:30am. This will allow of a few more weeks of registration and marketing. The class has participants using what music making props they have around the house to sing & dance together in this fun 30-minute virtual class. The classes focused on dancing, moving, learning new rhythms, and having fun. We also are looking into hosting virtual concerts with JJ&J. In addition, once the weather turns, we hope to be back outside for outdoor classes in the spring.

Kids in Motion

The **outdoor** winter 2021 session of Kids in Motion was cancelled due to low registration. We hope to run this program in the spring 2021 season outdoors.

Messy Masters

The **outdoor** winter 2021 session of Messy Masters was cancelled due to low registration. We hope to run this program in the spring 2021 season outdoors.

Whitmarsh Story Time

Whitmarsh Story Time will resume in the spring when the weather has warmed up in May 2021. The Cookie Monster will make an appearance at Valentine's Day and read a fun themed Valentine's Day book!

DeStolfo's Premier Martial Arts Virtual Programming

DeStolfo's Premier Martial Arts teamed up with Whitmarsh Township Parks & Recreation for virtual 30-minute karate classes that were offered the following Fridays 4:15pm-4:45pm, November 6th, November 13th, November 20th, December 4th, December 11th, and December 18th. The fee for Whitmarsh Township Residents was \$10.00 and Non-Residents \$12.00. Individuals had to register for each class separately. DeStolfo's Premier Martial Arts taught an introduction course teaching focus, respect, and confidence, and so much more! The course had instructors teaching an action-packed class that was guaranteed to be a lot of fun and educational. The class was designed for boys and girls ages 5-12. Registration was through Whitmarsh via Community Pass and virtual classes were taught on Zoom. There were zero participants for November 6th, November 13th, November 20th, and December 4th, however, December 11th had 7 participants, and December 18th had 6 participants. Due to the interest in December, we decided to run a 4-course introductory course again with DeStolfo's. This course will take place Fridays 4:15pm-4:30pm starting January 22nd and run to February 12th. Currently, there are 11 participants registered. Participants had to register for the entire course and the cost was \$40.00 for Whitmarsh Residents and \$48.00 for Non-Residents.

***NEW* Virtual Music and Theatre Classes**

Whitmarsh Township Parks and Recreation has teamed up with the Music Training Center - Conshohocken to promote their virtual classes for all ages! Whitmarsh Township residents that are new to MTC may enter coupon code ParksandRec to receive a free trial lesson or \$25 off new class registrations that are received on or after January 7th, 2021.

All programs are online during the pandemic so that students and teachers can interact, rehearse, and perform safely without masks.

Music Lessons for Ages 5 to Adult - Piano, Voice, Guitar, Ukulele, Bass, Drums, Violin, Viola.

Winter Theatre Classes Begin Jan. 18th - Disney's Beauty and the Beast JR, The Little Mermaid JR, High School Musical JR, Frozen KIDS, and the Wizard of Oz! For Grades K-2, 2-5, and 5-10.

First Notes Baby-Toddler Music Classes Begin Jan. 11th - Classes for infants and babies (with parents attending), preschoolers and K-1.

Theatre Horizon Virtual Programming

Whitmarsh Township Parks & Recreation teamed up with Theatre Horizon to sell theatre kits. Two Whitmarsh Residents bought a kit and Whitmarsh got a percentage of the sales. In addition, there are plans to offer a one day "Create a Play in a Day!" program from 9:00am-3:00pm outdoors at Koontz Park in April or May. Additionally, two potential summer weeks for camp are July 12th-July 16th and August 9th-August 13th 9:00am-3:00pm outdoors at Koontz Park.

***NEW* Parents Afternoon Out**

Formerly known as Parents Night Out, this new spin on the program changes the night into afternoon where parents can drop off children 12:00pm-4:00pm for an afternoon filled with nature walks, crafts, and movies under the Miles Park Pavilion! In the fall we tried Parents Morning Out, but the interest was low, and all sessions were cancelled. There are currently 6 sessions offered: 1/9, 1/16, 1/23, 1/30, 2/6, and 2/13. So far, 1/9 and 1/16 had 1 individual registered in both dates but were cancelled due to low registration. We plan to promote the remaining dates and offer a spring edition in April and May.

***NEW* Virtual Mixology Class**

Whitemarsh Township Parks and Recreation held its first ever Virtual Mixology Course on 12/17 by partnering up with Priscilla's Private Bartending Service. The virtual event ran with 10 registrants who got to learn 3 different wintery cocktails, the Cranberry Peppermint Mojito, the Kahlua Candy Cane Cocktail, and the Winter Bourbon Smash. This event had \$10 of net revenue and we are looking forward to another session to take place over the next few months.



***NEW* - Snowman in the Park**

Introducing Magic McSnowflake, Whitemarsh Township Parks & Recreation's newest staff member. This winter season, Magic McSnowflake will be visiting our local parks and hiding for you are to find him. Magic McSnowflake will stay in his location for three days giving you a chance to find him. We will be posting clues to his whereabouts on our Facebook page daily, until he is found. Once he is found, snap a photo and post to our Facebook page for a chance to win a prize every week! This is a great way to get outside with the kids, and socially distance yourselves from other park users as your searching for Magic McSnowflake this winter season! Magic McSnowflake joined the Parks and Recreation Team January 4th. Mr. McSnowflake started out his game in Leeland Park and has already been to Miles Park and Cedar Grove Park. We have had a great turnout of participation so far as we enter our third week of the contest.

AND.....

***NEW Crystal Northfrost**

Starting Monday February 1st, Crystal Northfrost will be joining the Whitemarsh Parks & Recreation Team as our Second Snowperson in the parks. Residents are encouraged to help the Crystal Northfrost find Magic McSnowflake for **Valentine's Day**.

Cedar Grove Summer Camp

Registration for Cedar Grove Summer Camp was opened only to Whitemarsh Township Residents, on Thursday, December 10th. Since then, all 9 weeks have **hit their maximum number of registrations (30)** and all have substantial waitlists. Non-resident registration is set to open on Monday, February 15th. We will be monitoring updated CDC Guidance in hopes that we will be able to raise the maximum number of available weekly spots, prior to the start of the summer season.

Miles Park Summer Camp

Registration for Miles Park Summer Camp was opened only to Whitemarsh Township Residents, on Thursday, December 10th. Registration is ongoing. Camp has been limited to 50% capacity due to COVID-19. Non-resident registration is set to open on Monday, February 15th. We will be monitoring updated CDC Guidance in hopes that we will be able to raise the maximum number of available weekly spots, prior to the start of the summer season.

***NEW* Virtual Chess Classes with Shining Knights Chess**

We teamed up with Shining Knights Chess again for the children's chess classes and had more interest than in the fall, with 6 registrations for the winter classes. There are three separate skill levels involved and all the classes have 10 sessions that begin in January. The cost to participants will be \$120.00 with a 90%/10% split for Whitemarsh. While promoting the children's classes, adults expressed interest in their own class and the newly made adult class is currently sitting at 5 participants and will begin this week on 1/21!

***NEW* Snapology Virtual Escape Room**

Whitemarsh Township Parks and Recreation has partnered with Snapology, who hosted a Virtual Escape Room called A Race to the Treasure on December 11th at 4pm. Whitemarsh received three registrations for the event and partnered with Snapology for more events in the following months. Unfortunately, the events in January did not garner much interest from our residents and we did not participate. More events to partner on coming soon!

***NEW* I9 Flag Football**

I9 will host a 6-week outdoor instructional flag football session on Saturday's at Miles Park- Lower Softball Field. The session begins January 23rd and will run until February 27th. Due to higher numbers, ages 5-7 will play 11:00am-12:00pm and ages 8-12 will play 12:15pm-1:15pm. Both sessions are **currently full** of 20 in each time slot. We look forward to this new outdoor program and hope to run another session in March.

***NEW* Moore Brothers Basketball Pop-Up Clinics**

The Moore Brothers plan to hold pop-up clinics on warmer than usual winter and spring days. Information would be posted and emailed when details become available and based on the forecast.

***NEW* Whitemarsh Virtual Book Club**

Whitemarsh Parks and Recreation will host its first virtual book club! The first book will be "The Great Alone" by Kristin Hannah. Participants must purchase this book on their own and then join via Zoom for a virtual forum to discuss everything from characters, plots, favorite scenes, etc.! The Zoom discussion will take place on Wednesday, January 27th from 7:00pm-8:30pm and led by an instructor. The next book will be announced at the end of the 1/27 meeting and posted on Community Pass for participants to register. The cost to join is \$5.00. Currently, for the first book club meeting, there are 5 participants.

Facebook Events

We continue to utilize Facebook events as they have been instrumental in promoting our events and programs such as, Gingerbread House Contest, Clothing Drive, Township Day etc. They allow us to update the information if the programs are postponed or cancelled due to weather and to post updates to the events. Most recently we bought a paid advertising boost from Facebook for the Gingerbread Contest, and the Clothing Drive. The data from Facebook shows engaged interest and lots of shares and likes of the events. We plan to utilize this option for future events.

Whitemarsh Elementary E-Folders

Emily Labowitz has continued to coordinate with Beatrice Deangelis and Dave Sherman, from Colonial School District, regarding marketing Whitemarsh Township Parks & recreations upcoming programs and events. Most recently, Emily shared information the Winter Hayride and the Clothing Drive.

Free Event Posting

Emily Labowitz continues to use the free event websites offered such as Patch.com, More than the Curve, the Chamber of Commerce for Greater Montgomery County, and MetroKids to promote our events. These sites provide a free and effective marketing tool for the department's special events and programs.

Excursions

No current excursions planned due to COVID-19.

Special Events

Chalk It Up Contest

Chalk it Up was held on Saturday October 17th from 10:00 AM until 12:00 PM at Miles Park. It was a cool crisp autumn morning which made the event even better! We had a total of 4 families participate in the event. In total we had 13 people drawing during the contest. Whitemarsh Township staff Jon Walker, and Sydney Melillo was on site to facilitate the event. All drawings were separated by a 6-foot marker to allow for adequate social distancing. Whitemarsh Township Provided chalk, though many of our artists brought their own special supplies. Hand sanitizer, Clorox wipes were also made available to all participants. All participants were given a participation certificate and a runner up trophy if they did not rank in the top 3. Trophies and certificates were distributed at 12:00 PM after the Recreation Staff made the difficult decision on the rankings. Many participants remained in the park afterwards to show off their artwork to park users.

Teenie Halloweenie

The annual Teenie Halloweenie special event took place on Tuesday, October 20th, 2020 from 10:00am to 12:00pm and 2:00pm-4:00pm. This was the first-year pre-registration was mandatory and separated into two different time slots. In addition, it was the first time the event was completely held outdoors. Each timeslot had 25 as the maximum number of participants. It turned out to be a perfect fall day with a high of 72 and sunny. There was a total of 25 children, accompanied by at least one adult for each timeslot, tallying to nearly 100 for the entire day. The event was held outdoors at the Cedar Grove Park, located at 100 Cedar Grove Road, Conshohocken, PA 19428. Whitemarsh Township Parks & Recreation staff members Emily Labowitz, Rob Vandegrift, and Jon Walker ran the event. Light refreshments such as juice, water, clementine's, veggie chips, fruit snacks, goldfish, cheese sticks, cookies, and pretzels were set out for all who attended in individually packed bags and containers. Hand sanitizer stations were available and social distancing's polices were enforced. In between time slots all surfaces were sanitized and some items replaced. As guests arrived, they received a raffle ticket and could win a manicure and pedicure to a local Whitemarsh nail salon. Also, they could win a free large plain pizza to Tonelli's if they guessed the closest to the amount of candy corn in the jar! Participants created lollipop ghosts, decorated paper pumpkins, and Halloween themed arts and crafts. The Whitemarsh Art Center put together coloring books and packaged crayons for all participants to take home or color with at the event. The littles one who were dressed up in costumes were able to walk the bases and show off their costumes as a group. There were Halloween themed temporary tattoos and a gigantic white paper to color with crayons and win prizes. Colorful Halloween themed balloons were decorated outside to give that extra special touch. Children's Halloween music was played throughout the event. Pin the bow on the skeleton was available to play as well. Each participant received a do-it-yourself Halloween trick-or-treat bag and an extra trick-or-treat bag with fun faces, such as witches, cats, pumpkins, and ghosts. They were able to draw on the bag and create designs of their own! Another new addition this year was Cookie Monster Story Time! Rob dressed up as Cookie Monster and read a Halloween themed picture book to the children on the basketball court in spaced out chairs. Program/community partner, Marianne from Purposeful Play, attended and held a play/sensory session for the children. Fit4Mom, an additional community partner, attended and handed out crayons and coloring pages. Cavity Busters attended and handed out toothbrushes and stickers in baggies for the kiddos.

***NEW* Witches of Whitemarsh Hayride**

The Witches Hayride took place on 10/27 through 10/29 on Tuesday, Wednesday, and Thursday evening. We had approximately 200 participants total across all three evenings. The event consisted of a social distanced hayride using shower curtains to separate our trailer into 4 "compartments" to keep families separated and safe during the ride. The trailer took the participants on a ride through Cedar Grove Park ending up on the woods trail behind the barn where participants met the "Witches of Whitemarsh" in the third floor of the Cedar Grove Barn

which was transformed into their home. Participants stayed on board the wagon while our staff interacted with them telling stories and jokes. Afterwards, the witches handed out individually wrapped cookies to participants as they went on their way.

Gingerbread House Contest

Whitemarsh Township Parks & Recreation hosted the new version of the Gingerbread House Decorating Contest. Pre-registration was required, and the deadline was Friday, December 4th. Registration began back in the summer months of August. Materials pick-up at Koontz Park began on Monday, December 14th and ran the entire week until Friday, December 18th at 4:30pm. The fee to participate was \$25.00 per-entry. Each entry included one preassembled gingerbread house and decorating candy. After individuals picked up their materials, they could decorate the house at their own home and enter by submitting photos of the decorated house! Contest rules were simple and were as followed; Participants must use the provided Gingerbread House, participants must use edible candy or other food supplies, all submission photos must be received no later than 11:59 PM on Sunday, December 20th, 2020. This year's event took a spin on our traditional in-person decorating party that is usually held at the Cedar Grove Barn. There was a total of 46 gingerbread houses that entered the contest. The entries were judged on creativity and overall appearance. 1st place received a trophy and three coupons for large pizzas from Amici Vicinato (Formerly Tonelli's). 2nd place received a trophy and two coupons for large pizzas from Amici Vicinato. Lastly, 3rd place also received a trophy and got one coupon for a large pizza from Amici Vicinato. Winners were announced via email on Monday, December 21st and their pictures were showcased on the Parks & Recreation Facebook and Instagram. The contest went smoothly, and we look forward to next year's traditional Gingerbread House Decorating Party!

***NEW* Light Up Whitemarsh – Holiday Lights Contest**

Understanding that this year has been challenging for families on so many levels, we thought that this new event idea could be a safe, fun, and inexpensive way to spread some holiday joy throughout the Township. We were thrilled to have 41 families register to participate in the event! Once the registration deadline passed (12/9), the entry addresses were compiled into a route-list, which was distributed to our judges. Due to health & safety restrictions related to COVID-19, each judge (Jon Walker & Mike Lannutti) traveled around in their own vehicle, along with their families. The judging took place in the evening of Thursday, December 10th. Since the idea of judging a holiday display is so subjective by nature, we did not provide the judges with a specific scoring rubric or list of requirements. Instead, we instructed each group to "score" the displays using whatever mix of factor(s) their group decided on and come up with their carload's "top-10" displays. Once each judge had their own top-10 list, we used the average ranking of each entry to determine the final 3 "winning" displays. Each winning display had an award sign (1st/2nd/3rd), generously donated by event sponsor Treasure Sign, staked in their yard to display as their prize. The signs will be collected in early January and re-used each year. After the winners were announced, we released an event map to the public, so families all throughout the Township could enjoy the beautiful displays.

***NEW* Winter Hayride (at the Cedar Grove Barn)**

The winter hayride took place on Tuesday January 19th and Thursday January 21st. In total we had 103 participants across the two evenings. Cedar Grove Park was decorated with wooden deer, snowmen, as well as holiday lights throughout the woods. Residents were able to sign up for a specific time slot and ride our hay wagon through Cedar Grove Park and up through the woods to our "cabin in the woods" to hear a winter tale from our staff. Afterwards each participant was given a cookie and continued their ride through the park. This event mirrored our Witches of Whitemarsh that was held in October of 2020. Several improvements were made to the event, including the addition of picnic tables to the hay wagon, in place of haybales and limiting the families to two families per wagon ride instead of 4.

MLK, Jr. Clothing Drive

The event was an enormous success – shattering records – collecting 1,414 bags of donations!! They previous record was 478. More details to follow soon.

4th Annual Fundraiser

Proceeds support the Colonial Neighborhood Council and Township Day

Collecting in standard size kitchen trash bags (13-gallon bags or any drawstring garbage bag): usable and wearable men's, women's, and children's clothing and shoes. Accessories; belts, handbags, hats, scarves, ties, gloves, etc. (NO HANGERS)

In person drop off dates and times: Wednesday, January 13th 8:00am-2:00pm, Thursday, January 14th 8:00am-2:00pm, Friday, January 15th 8:00am-2:00pm, Saturday, January 16th 8:00am-12:00pm, Monday, January 18th 8:00am-2:00pm

Drop off location: Cedar Grove Barn 100 Cedar Grove Road, Conshohocken, PA 19428

Non-staff drop off: If staff are not on site feel free to drop off bags under the underhang. Last drop off date is Thursday, January 21st 8:00pm
Those who donate can receive a tax reduction receipt. If staff are not on site, please visit the Koontz Park office for a receipt.

***NEW* ValenTEENIE's Day**

Valenteenie's Day is an outdoor socially distant event for youth ages 2-5 years old. It will take place at the Cedar Grove Barn on Friday, February 12th 10:00am-11:00am or 12:00pm-1:00pm. There is a maximum of 25 children per time slot. There will be crafts, games, snacks, music for the little ones, and a story read by Cookie Monster! New Food Truck vendor, Sweet Thangs Nut & Candy will be in attendance as a sponsor of the event. Currently, we have 2 registration per time slot.

Shredding Day

The Annual Spring Shredding Day is scheduled to take place on Saturday, March 6th at Miles Park Lower Lot. Our volunteer emergency service organization for the event is the Barren Hill Fire Company. The event is from 8am-12pm or until the trucks are full!

Parks/Facilities/Fields – Projects-Updates

The **Miles Park Grant Project** is completed. Completion of one pathway remained for 2020. The Township corresponded with DCNR in the end of April to update them on the project status given the COVID-19 delay and to notify that it would be completed by the end of fall 2020. On May 29th, the Township submitted the DCNR 6-month progress report to DCNR which was accepted. The Public Works Department completed the middle path in July, and it looks great. We are in the process of coordinating the pathway for adjacent to the Joshua Road parking lot. A meeting for that path was held on July 27th and the product has been received. Installation will occur in September. We have also planted three shade trees in the middle part of the park as designated by the grant and selected by the Township Arborist – 1 black gum, 1 yellowwood, and 1 hackberry. A final site inspection (FSI) was completed with DCNR on October 1st, 2020. All paperwork has been submitted for final closeout and final payment. The Township received the final closeout letter from DCNR on October 9th. We have received final payment of \$20,000. Yeah!!

The **DVRPC (DCNR) Grant** (Phase 1- \$10,000) of the \$40,000 **feasibility study for the Miracle-Nature Trail** has been completed. This phase involved an engineering topographic study and determining trail opportunities given PECO parameters. The Township received PECO approval to apply once a feasibility study is completed and the plan is formulated. The approval to move forward with a submittal is based on the concept discussions. The phase 1 report was due in December of 2020 but was submitted to the DVRPC 2020 Quarterly Report (Qtr. 1) and accepted. The Township received notification that it received a grant for \$40,000 from DCNR-C2P2 which will match the funding for the feasibility study (no Township Match required). The Township received and returned the agreement from DCNR and held the introductory call in March to initiate process. The Township staff worked with the Township engineer firm to provide the scope and budget for the remainder of the project to DVRPC and DCNR for approvals to proceed with funding (it was approved this summer 2020). The Township received the initial funding payment from DCNR in the amount of \$20,000 which has been deposited to Finance. The Township submitted an RFP budget waiver request for the project to save dollars with both entities. Township Staff met with Gilmore Associates to complete the planning for the remaining DCNR and DVRPC request documents. The Township has executed the DVRPC Grant addendum in the amount of \$30,000 (this is the 2nd phase of the \$40,000 noted above from DVRPC). Documents have been submitted and approved by the entities. Key Person Interviews are completed. The six-month progress report for period ending 12-31-20 has been submitted to DCNR and DVRPC. The first Steering Study Committee meeting was held on Thursday, January 14th at 6pm via Zoom.

The Veteran's Monument at Miles Park is currently on hold pending further public meetings and information.

The Miles Park Dugouts footers have been poured and installation is 95% completed. We have received the base cover plates and they will be installed for spring play.

The fall sports program seasons wrapped up on November 15th.

The Parks have been winterized with water shut off, bathrooms cleaned and locked with signs, lights adjusted, etc. This prevents the bursting of internal pipes. Note a port-a-potty is placed at Miles Park for the winter season.

The Whitmarsh Art Center had the outlet under the sink replaced to a functional GFIC outlet.

The Miles Park Lower Soccer Field had maintenance performed by Shearon Environmental – overseed and dormant fertilizer application.

LED Light inventory in PR Facilities completed for Sean Halbom for grant opportunity.

Lt. Kennan worked with Public Works to install security cameras at the Miles Park Pavilion - thanks! Lt. Keenan is working with the Parks and Recreation Department to install direct-link to the Police Department - security cameras at the Miles Park Concession Stand. The project is expected to take place over the next few months.

The Storage C Keypad and remote was updated and replaced.

Jimmy McGuire replaced the broken light fixture under the overhang at the pavilion and replaced it with a 2-light set up for better lighting for safety also used LED bulbs for better brightness and more cost effectiveness.

The back stairs, ramp, and access area at the Miles Park Building were powerwashed.

The Miles Park Building had the light fixture replaced by the back door.

The Cedar Grove Barn had Flex Seal Tape and Paint applied to the upper back side of the Barn to prevent water intrusion.

The section of fence on Jones Street at Leeland Park has been replaced. It was old and failing with rotted wood. It looks great!

A very rusty old vent pipe for air circulation at the Whitmarsh Art Center was replaced by Jimmy McGuire.

The Department replaced a broken floor freezer chest unit at Koontz. It is utilized for Senior Programming and a multitude of programs and special events.

On October 12th there was severe vandalism that occurred to four of the outdoor bathrooms at Miles Park. The Police were notified, and the actors were apprehended the following day due to the new camera surveillance system. Kudos to our Police team. The Department is in the process of repairing the bathroom areas for community use.

Signal Fire Protection inspected the fire extinguishers in the Parks and Recreation Buildings and the Whitemarsh Art Center.

The AC Filters were changed at the Koontz Park Building.

The boiler at the Koontz Park Building was serviced for preventative maintenance.

The batteries in the smoke detectors were changed in the Koontz Park Building.

Parks and Recreation buildings and facilities were treated in January by the new pest control company (The Chemical Exterminator Inc.).

Thank you to Public Works for repairing and replacing any concerns with the split rail fences in the parks and trails.

A broken cyclone fence is being replaced adjacent to the Parking Lot at Leeland Park.

The thermostat at the Whitemarsh Art Center was replaced.

Whitemarsh Little League is in the process of coordinating a park improvement at Miles Park for spring play. It involves the construction of a press box on top of a dugout at Varsity Field at their expense. It will be a nice improvement for the youth of the community.

The department is utilizing some old air purifiers with new filters in the Koontz Park Building as an added safety measure during COVID.

As part of the Winterization in the Parks process, the Miles Park Basketball Court lights have been turned off for the Winter – given cold weather, slick conditions, and to save on electricity and costs.

The Koontz Park Building was fogged on 11-24-20 and 1-22-21 for best safety practices for residents and employees utilizing the facility.

A new water faucet was installed at the Greenhouse in Koontz Park.

Redtail Restoration continued to perform environmental maintenance work (invasive control, etc.) at the McCarthy Basin Area on 12/7, 12/15 and 12/21.

Thank you to Joe Brown and Jimmy McGuire for cleaning the gutters at the Parks and Recreation Buildings.

A new timer for the outdoor lights was installed at the Cedar Grove Barn.

Miscellaneous

Emily Labowitz attended the NRPA Professional Network free zoom webinar “How do we ‘Holiday’ right now?” on Tuesday, November 17th.

Tom Blomstrom attended the PSU-DVIT Public Entity Leadership Certification Program course – “High Performing Teams” via zoom on Tuesday, November 17th. This was the final class that Tom Blomstrom had to attend, and he has achieved the certification.

Tom Blomstrom, Mike Lannutti, and Jimmy McGuire attended the DVIT free virtual program training “Respect and Harassment Awareness” on Tuesday, December 1st.

Jon Walker and Emily Labowitz attended the DVIT free virtual program training “Diversity in the Workplace” on Friday, December 4th.

Tom Blomstrom attended the DCNR C2P2 Virtual Grant Workshop for Recreation and conservation Projects on Wednesday, November 4th from 9am-12pm.

Tom Blomstrom attended the PRPS – “Diversity Today – Being More Inclusive Tomorrow” Virtual Seminar on Tuesday, November 10th.

Emily Labowitz attended a FREE Virtual Webinar titled “Ensuring a Healthy Camp: Testing and Health Care Operations” by the American Camp Association on November 9th.

Emily Labowitz attended the FREE Zoom On-line Webinar by the City Parks Alliance – “Using Climate Mitigation and Disaster Relief Funds to Build Resilient Communities” on November 10th.

Tom Blomstrom was a guest speaker for the PWHS Career Explorations class (zoom on-line) on November 12th.

Tom Blomstrom attended the FREE Zoom Webinar from Rails-to Trails Conservancy – Redefining Safety on Trails: Creating Safe, Inviting, and Inclusive Spaces for All on Wednesday, December 9th.

Tom Blomstrom attended the FREE Zoom Webinar from DVIT - Drug and Alcohol Awareness for Supervisors of DOT Regulated Employees – on Tuesday, December 15th.

Emily Labowitz attended the FREE PRPS Webinars “Programming Roundtable” on December 8th and “Community Center Roundtable” on December 10th.

Emily Labowitz attended the FREE Virtual Zoom “Day Camp Administrators Roundtable” offered by the American Camping Association on January 26th.

Michael, Lannutti, Emily Labowitz, and Rob Vandegrift attended the PRPS Therapeutic Recreation Institute Lunchtime Series on “Combining Sensory Feedback with Recreational Therapy Activities” on January 21st.

Respectfully submitted,
Thomas J. Blomstrom
Director of Parks and Recreation

WHITEMARSH TOWNSHIP

To: Richard Mellor, Township Manager
From: Thomas Blomstrom, Director of Parks and Recreation
Subject: Facility Improvements and Projects Updates
Date: February 4th, 2020

The Parks and Recreation Department is happy to provide the following facility updates during the past several months. Please let me know if you have any questions.

Miles Park Building at 4021 Joshua Road –

- The Storage C Keypad and remote was updated and replaced.
- The back stairs, ramp, and access area at the Miles Park Building were powerwashed.
- The Miles Park Building had the light fixture replaced by the back door.

Cedar Grove Park/Barn –

- The Cedar Grove Barn had Flex Seal Tape and Paint applied to the upper back side of the Barn to prevent water intrusion.
- A new timer for the outdoor lights was installed at the Cedar Grove Barn.

Leeland Park -

- The section of fence on Jones Street at Leeland Park has been replaced. It was old and failing with rotted wood. It looks great!
- A broken cyclone fence is being replaced adjacent to the Parking Lot at Leeland Park.

Koontz Park/Building/Greenhouse –

- The Department replaced a broken floor freezer chest unit at Koontz. It is utilized for Senior Programming and a multitude of programs and special events.
- The AC Filters were changed at the Koontz Park Building.
- The boiler at the Koontz Park Building was serviced for preventative maintenance.
- The department is utilizing some old air purifiers with new filters in the Koontz Park Building as an added safety measure during the COVID-19.
- The batteries in the smoke detectors were changed in the Koontz Park Building.
- The Koontz Park Building was fogged on 11-24-20 and 1-22-21 for best safety practices for residents and employees utilizing the facility.
- A new water faucet was installed at the Greenhouse in Koontz Park.

Miles Park – Pavilion/Concession Stand/Fields/Playgrounds/Basketball Courts –

- The **Miles Park Grant Project** is completed. Completion of one pathway remains for 2020. The Township corresponded with DCNR in the end of April to update them on the project status given the COVID-19 delay and to notify that it would be completed by the end of fall 2020. On May 29th, the Township submitted the DCNR 6-month progress report to DCNR which was accepted. The Public Works Department completed the middle path in July, and it looks great. We are in the process of coordinating the pathway for adjacent to the Joshua Road parking lot. A meeting for that path was held on July 27th and the product has been received. Installation will occur in September. We have also planted three shade trees in the middle part of the park as designated by the grant and selected by the Township Arborist – 1 black gum, 1 yellowwood, and 1 hackberry. A final site inspection

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(FSI) was completed with DCNR on October 1st, 2020. All paperwork has been submitted for final closeout and final payment. The Township received the final closeout letter from DCNR on October 9th. We have received final payment of \$20,000. Yeah!!

- The Veteran's Monument at Miles Park is currently on hold pending further public meetings and information.
- The Miles Park Dugouts footers have been poured and installation is 95% completed. We have received the base cover plates and they will be installed for spring play.
- The Miles Park Lower Soccer Field had maintenance performed by Shearon Environmental – oversee and dormant fertilizer application.
- Lt. Kennan worked with Public Works to install security cameras at the Miles Park Pavilion - thanks! Lt. Keenan is working with the Parks and Recreation Department to install direct-link to the Police Department - security cameras at the Miles Park Concession Stand. The project is expected to take place over the next few months.
- Jimmy McGuire replaced the broken light fixture under the overhang at the pavilion and replaced it with a 2-light set up for better lighting for safety also used LED bulbs for better brightness and more cost effectiveness.
- On October 12th there was severe vandalism that occurred to four of the outdoor bathrooms at Miles Park. The Police were notified, and the actors were apprehended the following day due to the new camera surveillance system. Kudos to our Police team. The Department is in the process of repairing the bathroom areas for community use.
- Whitemarsh Little League is in the process of coordinating a park improvement at Miles Park for spring play. It involves the construction of a press box on top of a dugout at Varsity Field at their expense. It will be a nice improvement for the youth of the community.
- As part of the Winterization in the Parks process, the Miles Park Basketball Court lights have been turned off for the Winter – given cold weather, slick conditions, and to save on electricity and costs.

Whitemarsh Art Center -

- The Whitemarsh Art Center had the outlet under the sink replaced to a functional GFIC outlet.
- A very rusty old vent pipe for air circulation at the Whitemarsh Art Center was replaced by Jimmy McGuire.
- The thermostat at the Whitemarsh Art Center was replaced.

McCarthy Park-Trails -

- Redtail Restoration continued to perform environmental maintenance work (invasive control, etc.) at the McCarthy Basin Area on 12/7, 12/15 and 12/21.

Miracle-Nature Trail (Grant) -

- The **DVRPC (DCNR) Grant** (Phase 1- \$10,000) of the \$40,000 **feasibility study for the Miracle-Nature Trail** has been completed. This phase involved an engineering topographic study and determining trail opportunities given PECO parameters. The Township received PECO approval to apply once a feasibility study is completed and the plan is formulated. The approval to move forward with a submittal is based on the concept discussions. The phase 1 report was due in December of 2020 but was submitted to the DVRPC 2020 Quarterly Report (Qtr. 1) and accepted. The Township received notification that it received a grant for \$40,000 from DCNR-C2P2 which will match the funding for the feasibility study (no Township Match required). The Township received and returned the agreement from DCNR and held the introductory call in March to initiate process. The Township staff worked with the Township engineer firm to provide the scope and budget for the remainder of the project to DVRPC and DCNR for approvals to proceed with funding (it was approved this summer 2020). The Township received the initial funding payment from DCNR in the amount of \$20,000 which has been deposited to Finance. The Township submitted an RFP budget waiver request for the project to save dollars with both entities. Township Staff met with Gilmore Associates to complete the planning for the remaining DCNR and DVRPC request documents. The Township has executed the DVRPC Grant addendum in the amount of \$30,000 (this is the 2nd phase of the \$40,000 noted above from DVRPC). Documents have been submitted and approved by the entities. Key Person Interviews are completed. The six-month progress report for period ending 12-31-20 has been submitted to DCNR and DVRPC. The first Steering Study Committee meeting was held on Thursday, January 14th at 6pm via Zoom.

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Parks/Facilities/Equipment/Vehicles - General –

- The fall sports program seasons wrapped up on November 15th.
- The Parks have been winterized with water shut off, bathrooms cleaned and locked with signs, lights adjusted, etc. This prevents the bursting of internal pipes. Note a port-a-potty is placed at Miles Park for the winter season.
- LED Light inventory in PR Facilities completed for Sean Halbom for grant opportunity.
- Signal Fire Protection inspected the fire extinguishers in the Parks and Recreation Buildings and the Whitemarsh Art Center.
- Parks and Recreation buildings and facilities were treated in January by the new pest control company (The Chemical Exterminator Inc.).
- Thank you to Public Works for repairing and replacing any concerns with the split rail fences in the parks and trails.
- Thank you to Joe Brown and Jimmy McGuire for cleaning the gutters at the Parks and Recreation Buildings.

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MEMORANDUM

Whitemarsh Township Police

616 Germantown Pike, Lafayette Hill, PA 19444

TO: Board of Supervisors

FROM: Chief Christopher P. Ward

DATE: January 6, 2021

REF: 4th Quarter Report for 2020 (October, November, December)

CC: Rick Mellor, Township Manager

COMPLETED

Administrative:

- **COVID-19 Vaccinations**

- Through the Montgomery County Chiefs of Police Organization, we have been advised that the County is working to complete Group "1A", the medical workers group for vaccinations. Police Personnel are listed in Group "1B" and they expect our vaccinations to begin in a few weeks.
- We will be evaluating the process when it becomes available to make sure that all personnel that wish to receive the vaccination are able to do so, while maintaining the appropriate staffing levels for patrol coverage. Having staggered groups will be important in the event that side effects cause officers not to be available for duty. (We have no evidence of this currently, but we are monitoring all information.)

- **COVID-19 Related Changes to Police Operations**

- At this time, the reports of Police personnel in other local jurisdictions being diagnosed with COVID-19 has increased to moderate levels, with at least half of those not related to work activity.
- The following COVID-19 related procedures remain in place:
 - Department wide Memorandum Issued about possible member exposures and emergency information. (All personnel were polled to make sure that they had received this information).

- Detectives were assigned to specific vehicles as single use vehicles.
- K-9 Officers approved for taking cars home to reduce the need to report to the station to report on-duty (reducing personal contacts in the station).
- Temporary Police Operation Guidelines- Coronavirus/COVID-19 were issued via Memorandum.
- Scheduled Time-Off and Training was addressed in a Memorandum. Slight easing of this directive occurred when we entered the “green phase.” K9 officers and SWAT officers have returned to monthly training, with an emphasis on social distancing and safe practices.
- Lt. Greg Keenan and Sgt. Brian Mack were appointed to handle all department needs specifically related to the COVID-19 Pandemic. They are working directly with Fire Marshal Nick Weaver to address not only Police needs, but all Emergency Service and Township Staff needs.
- Chief Ward began to participate in Conference calls for the Eastern Montgomery County Chiefs of Police. These conference calls continue every Monday and as needed to address issues.
 - Best Practices are discussed.
 - Personal Protective Equipment use and supplies are discussed.
 - Crime trends
 - Dealing with the Court System
 - Dealing with Custodial Arrests
 - Staffing issues and trends are discussed.
- Fire Marshal Nick Weaver, Lt. Greg Keenan and Chief Ward continue to participate in the Eastern Montgomery County Emergency Management Zoom Conference calls in reference to COVID-19. These conference calls continue every other Wednesday and as needed.
- The Montgomery County Department of Public Safety has joined these conferences with County wide information updates.
- Lt. Jeff Nowak was appointed the COVID-19 Exposure Control Officer for the Police Department. Lt. Nowak researched the current best practices and a Memorandum explaining those practices to our membership was issued.

A tracking form was also developed for all employees in the event of an exposure.

- **Civil Unrest and Protests Related to the In-Custody Death in Minneapolis**

- The fourth quarter of 2020 saw very little activity with Civil Unrest in the Whitemarsh Township area.
- Chief Ward continues to meet regularly with Supervisor Drossner to discuss any issues that may arise.
- Chief Ward and Supervisor Drossner have also received “feelers” on discussions, meetings, Town Hall Meetings and the like for local residents and groups, but none of these events have materialized (most likely due to COVID-19 Restrictions and concerns).

- **Election Preparation**

- The Police Department was prepared for Election Day issues, but we are pleased to report that no serious issues occurred (from the Police perspective) in Whitemarsh Township.
- As we are all aware, voter turn-out was very good. This did cause some very long lines at some polling locations and some imaginative parking by voters trying to perform their civic duty. Luckily, the weather cooperated, so standing in line was not hampered by rain or excessive cold. (Neighbors actually had time to speak with other neighbors- while socially distancing in line.)
- For our part, the police did everything in our power to avoid issuing parking tickets at polling places and, in fact, none were issued. However, a few people were encouraged to move their vehicles to safer parking locations.
- The theft and damage to political signs, banners, etc. continued into the 4th Quarter. The common theme is that there is rarely evidence to show how, when or by whom these signs were stolen by or damaged by. As a non-public safety issue (no one is in danger by these actions), the police utilization of resources in this area had to be limited.

- **School Activities within Whitemarsh Township:**

- We have monitored every school in the Township to be aware of their operational status. We have been and continue to work with every school to provide the services necessary for their current and future school plans. We are currently dealing with completely virtual formats, hybrid formats and in-person formats.
- The Academy In Manayunk (AIM) has informed us that they will be renting the Girl Scout's Shelley Ridge Facility (Springfield Township on Manor Road) for their Senior Class. This facility will allow the Seniors to attend school every day in a safe, socially distanced, atmosphere as they prepare to complete their high school years and move on to college.
- It should be noted that the Pedestrian Crosswalk in front of PW High School is substantially completed, with only the road markings to be completed when the weather permits.
- **Citizens Police Academy (CPA):**
 - On September 14, 2020 the CPA program started. There were twelve local residents enrolled and they participated in the ten week program that provided them insight and access into just about every aspect of the Police Department. Community Policing Sgt. Brian Mack oversees this program, with assistance from Lt. Jeff Nowak and Administrative Assistance Lori Fair.
 - Every effort was made to keep this program as close to its original format as possible, but the appropriate COVID-19 related precautions were taken to ensure the safety of the participants and our staff members who assisted with this program.
 - CPA "Graduation" was held on Wednesday, November 18, 2021. Unfortunately, we had to limit attendance for graduation due to COVID-19.
- **Traffic Safety:**
 - Be advised that almost all Traffic related activities were curtailed in early March due to the COVID-19 Pandemic. Through the fourth quarter, these activities have remained very limited in an attempt to maintain social distancing and officer health.
- **Public Relations:**
 - Due to COVID-19 all of the Public Relations events associated with schools from March through the end of the year had to be postponed or cancelled. Public

Relations events were limited to dealing with the civil unrest related events and information. With the exception of CPA.

- Chief Ward continues to work with the Board of Supervisors and the Township Manager on Public Relations as it relates to the civil unrest and questions about Policing in Whitmarsh Township.

ONGOING

- **Administrative:**

- **School/Workplace Safety-** Sgt. Mack has once again started to receive inquiries about school and workplace safety presentations and issues. Some of these inquiries are follow-ups from before the pandemic and others are from folks looking for guidance and assistance in the “new normal.” I am sure that we will be working with schools and businesses a lot over the next few months as we try to figure out what the return to work and school will look like.

- **Staffing:**

- On December 7, 2020 we concluded the Hiring Process by hiring Officer Kyle Mason to fill the vacant patrolman position. Ofc. Mason joins us after serving two years with the Philadelphia Police Department. Ofc. Mason has completed all of the required paperwork and will begin his Field Training with Ofc. Vince Mundy as his Training Officer.

- **Investigations:**

- Fortunately, there are no new major investigations to report at this time.
- At the beginning of November there was an armed robbery at the ATM located at the rear of the Wells Fargo on Germantown Pike. Det. Lattanze is leading the investigation and is working with the Philadelphia Police Department to identify and arrest all of the actors involved in this crime. Philadelphia is involved because this “crew” has committed numerous, similar, robberies in Philadelphia, including Chestnut Hill. Suspects have been identified and arrests will be coming.

- **Grants:**

- **DUI Checkpoints-** Whitemarsh Township was supposed to participate in the Eastern Montgomery County DUI Task Force in 2020. This program consists of DUI checkpoints that were scheduled in Abington, Springfield, Cheltenham, Lower Moreland, Upper Moreland, Upper Dublin and Whitemarsh Townships during the spring and summer, with roving patrols scheduled when grant money is available. Due to the COVID-19 Pandemic, the 2020 Schedule has not been established.
- **2020 Aggressive Driver and Buckle-Up-PA Grants-** These grants continue to be administered by Sgt. Michael O'Doherty and the Traffic Safety Unit through-out the year. Officers are deployed on State Highways and adjoining roads and focus on aggressive (dangerous) drivers and seatbelt violators. This program will continue into 2021, but is temporarily on hold due to the COVID-19 Pandemic.
- **PCCD Grant for Body Worn Cameras-** Our application for this Grant has been denied. Assistant Township Manager Sean Halbom lead the Township's effort to obtain a Pennsylvania Commission of Crimes and Delinquency (PCCD) Grant for Body Worn Cameras. Lt. Greg Keenan and Chief Ward assisted Mr. Halbom in this endeavor.

Community Outreach Programs:

- **Senior Assist Program (SAP) -** We continue to offer senior residents assistance with obtaining additional services. Lt. Nowak, Sgt. Brian Mack and Ken Stout coordinate with senior residents to make sure they are receiving the services they need. Plans are being formulated to include "special needs" individuals of all ages into this type of program.

UPCOMING

Accreditation:

- We have started the next Accreditation cycle, as we prepare for our sixth Re-Accreditation in April of 2023.

Upcoming Events:

- Preparations for Winter and Spring activities are underway;
 - Lt. Greg Keenan has been Nominated to the FBI National Academy in Quantico, Virginia for the 281 Session, which was delayed by COVID-19. We are waiting to

hear when the National Academy will resume and Lt. Keenan can get re-scheduled to attend.

- School and business re-opening will probably be the main focus of our planning.
- Our Traffic Safety Unit continues to work very closely with the Township Engineers Office to plan for the impending Intersection Improvement Construction on Stenton Avenue and Flourtown Roads, Stenton Avenue and Joshua Road and Joshua Road and Flourtown Road. Traffic Safety has been studying proposed detours and offering guidance and advice on safer and more efficient detours.
- The Police Department is also assisting with the planning for both the traffic signal at Flourtown and Colonial and the improved, lighted crosswalk in front of PW at Germantown and Mayflower.

REVENUE SUMMARY - DECEMBER 2020 YTD

General Fund

	2019 Final	2020 Budget	Year-to-Date	Budget Variance	% of Budget
REAL PROPERTY TAXES	3,254,441	3,863,456	3,930,528	67,072	102%
REAL ESTATE TRANSFER TAX	1,465,431	850,000	859,239	9,239	101%
EARNED INCOME TAX	6,501,220	6,300,000	6,782,337	482,337	108%
OPEN SPACE EARNED INCOME	2,249,577	2,175,000	2,327,726	152,726	107%
MERCANTILE TAX	687,691	720,000	75,628	(644,372)	11%
LOCAL SERVICES TAX	715,867	705,000	674,906	(30,094)	96%
AMUSEMENT TAX	45,659	43,000	43,595	595	101%
BUSINESS PRIVILEGE & AUDITS	2,089,119	2,130,000	2,597,689	467,689	122%
LICENSE AND PERMITS	557,724	397,200	670,684	273,484	169%
FINES	54,490	67,500	39,570	(27,930)	59%
INTEREST EARNINGS	209,983	100,000	52,849	(47,151)	53%
RENT AND FRANCHISE FEE	562,972	580,000	426,280	(153,720)	73%
STATE SHARED REVENUE	796,049	675,000	1,453,378	778,378	215%
PAYMENT IN LIEU OF	89,237	55,000	89,137	34,137	162%
CHARGES FOR SERVICES	97,858	66,600	87,746	21,146	132%
PUBLIC SAFETY POLICE	100,540	90,500	78,121	(12,379)	86%
PUBLIC WORKS CHARGES	3,843	3,500	848	(2,652)	24%
MISCELLANEOUS REVENUE	367,288	270,000	386,299	116,299	143%
INTERFUND TRANSFERS	2,289,601	1,934,550	2,752,000	817,450	142%
FUND BALANCE	2,633,579	2,340,474	3,030,250	689,776	0%
TOTAL	24,772,168	23,366,780	26,358,810	2,992,030	113%

REVENUE SUMMARY - DECEMBER 2020 YTD

General Fund

	2019			Year - Year
	Final	2020 Budget	Year-to-Date	Variance
REAL PROPERTY TAXES	3,254,441	3,863,456	3,930,528	676,087
REAL ESTATE TRANSFER TAX	1,465,431	850,000	859,239	(606,193)
EARNED INCOME TAX	6,501,220	6,300,000	6,782,337	281,117
OPEN SPACE EARNED INCOME	2,249,577	2,175,000	2,327,726	78,149
MERCANTILE TAX	687,691	720,000	75,628	(612,064)
LOCAL SERVICES TAX	715,867	705,000	674,906	(40,961)
AMUSEMENT TAX	45,659	43,000	43,595	(2,063)
BUSINESS PRIVILEGE & AUDITS	2,089,119	2,130,000	2,597,689	508,570
LICENSE AND PERMITS	557,724	397,200	670,684	112,960
FINES	54,490	67,500	39,570	(14,920)
INTEREST EARNINGS	209,983	100,000	52,849	(157,133)
RENT AND FRANCHISE FEE	562,972	580,000	426,280	(136,692)
STATE SHARED REVENUE	796,049	675,000	1,453,378	657,329
PAYMENT IN LIEU OF	89,237	55,000	89,137	(100)
CHARGES FOR SERVICES	97,858	66,600	87,746	(10,113)
PUBLIC SAFETY POLICE	100,540	90,500	78,121	(22,418)
PUBLIC WORKS CHARGES	3,843	3,500	848	(2,995)
MISCELLANEOUS REVENUE	367,288	270,000	386,299	19,011
INTERFUND TRANSFERS	2,289,601	1,934,550	2,752,000	462,399
FUND BALANCE	2,633,579	2,340,474	3,030,250	396,671
TOTAL	24,772,168	23,366,780	26,358,810	1,586,642

EXPENDITURE SUMMARY - DECEMBER 2020 YTD

General Fund

	2019 Final	2020 Budget	Year-to-Date	Variance	% of Budget Expended
Legislative	20,075	18,000	19,592	(1,592)	109%
Executive	1,010,061	1,062,987	974,866	88,121	92%
Finance	240,628	320,208	264,654	55,554	83%
Tax Collector	220,128	252,623	208,127	44,496	82%
Engineering	460,307	350,000	372,197	(22,197)	106%
Building	323,523	279,100	221,722	57,378	79%
Police-General	706,142	831,300	588,367	242,933	71%
Police-Chief	155,576	157,459	158,330	(870)	101%
Police-Lieutenants	285,940	288,879	293,711	(4,832)	102%
Police--Sergeants	808,150	968,845	935,837	33,007	97%
Police-Corporals	489,387	550,978	539,151	11,827	98%
Police-Patrol & Detectives	2,876,292	2,824,390	2,813,366	11,024	100%
Police-Cross Guards	27,341	29,000	16,137	12,863	56%
Police-Dispatchers	268,918	287,541	217,947	69,594	76%
Police-Clerical	114,052	111,722	148,794	(37,072)	133%
Fire & Emergency Management	1,025,180	1,185,600	1,165,610	19,990	98%
Code & Protective Inspection	336,875	344,688	424,612	(79,924)	123%
Planning & Zoning	277,738	293,583	267,637	25,946	91%
Solid Waste	1,316,530	1,404,550	2,326,726	(922,176)	166%
Public Works-General	479,254	555,695	434,161	121,534	78%
Public Works-Street Cleaning	133,998	136,500	131,176	5,324	96%
Public Works-Snow Removal	123,933	216,500	68,460	148,040	32%
Public Works-Traffic Signs	137,126	102,400	180,443	(78,043)	176%
Public Works-Storm Sewers	23,953	160,000	70,416	89,584	44%
Public Works-Parks & Ground	204,476	271,624	186,532	85,092	69%
Public Works-Maintenance & Rep	367,609	507,500	552,487	(44,987)	109%
Public Works-Construction & Reb	780,014	550,000	-	550,000	0%
Library Support	751,176	773,635	773,852	(217)	100%
Comm & Public Relations	105,230	165,969	76,107	89,862	46%
Debt Service	977,500	1,026,944	986,954	39,990	96%
Miscellaneous Expenditures	179,868	160,000	179,169	(19,169)	112%
Workers Comp	295,485	307,584	272,595	34,989	89%
Insurance	97,027	112,311	112,408	(97)	100%
Employees Benefits	3,661,177	3,940,733	3,623,731	317,002	92%
Interfund Transfers	2,461,252	2,817,932	3,018,031	(200,099)	107%
TOTALS:	21,741,918	23,366,779	22,623,902	742,877	97%

Excess of Revenues over
Expenditures

3,030,250	1	3,734,907
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EXPENDITURE SUMMARY - DECEMBER 2020 YTD

General Fund

	2019 Final	2020 Budget	Year-to-Date	Year-Year Variance
Legislative	20,075	18,000	19,592	(483)
Executive	1,010,061	1,062,987	974,866	(35,196)
Finance	240,628	320,208	264,654	24,026
Tax Collector	220,128	252,623	208,127	(12,001)
Engineering	460,307	350,000	372,197	(88,110)
Building	323,523	279,100	221,722	(101,801)
Police-General	706,142	831,300	588,367	(117,774)
Police-Chief	155,576	157,459	158,330	2,754
Police-Lieutenants	285,940	288,879	293,711	7,771
Police--Sergeants	808,150	968,845	935,837	127,687
Police-Corporals	489,387	550,978	539,151	49,764
Police-Patrol & Detectives	2,876,292	2,824,390	2,813,366	(62,926)
Police-Cross Guards	27,341	29,000	16,137	(11,204)
Police-Dispatchers	268,918	287,541	217,947	(50,971)
Police-Clerical	114,052	111,722	148,794	34,742
Fire & Emergency Management	1,025,180	1,185,600	1,165,610	140,430
Code & Protective Inspection	336,875	344,688	424,612	87,737
Planning & Zoning	277,738	293,583	267,637	(10,101)
Solid Waste	1,316,530	1,404,550	2,326,726	1,010,196
Public Works-General	479,254	555,695	434,161	(45,093)
Public Works-Street Cleaning	133,998	136,500	131,176	(2,821)
Public Works-Snow Removal	123,933	216,500	68,460	(55,473)
Public Works-Traffic Signs	137,126	102,400	180,443	43,316
Public Works-Storm Sewers	23,953	160,000	70,416	46,463
Public Works-Parks & Ground	204,476	271,624	186,532	(17,944)
Public Works-Maintenance & Rep	367,609	507,500	552,487	184,879
Public Works-Construction & Reb	780,014	550,000	-	(780,014)
Library Support	751,176	773,635	773,852	22,676
Comm & Public Relations	105,230	165,969	76,107	(29,123)
Debt Service	977,500	1,026,944	986,954	9,454
Miscellaneous Expenditures	179,868	160,000	179,169	(699)
Workers Comp	295,485	307,584	272,595	(22,890)
Insurance	97,027	112,311	112,408	15,381
Employees Benefits	3,661,177	3,940,733	3,623,731	(37,446)
Interfund Transfers	2,461,252	2,817,932	3,018,031	556,778
TOTALS:	21,741,918	23,366,779	22,623,902	881,984

REVENUE SUMMARY - DECEMBER 2020 YTD

PARKS AND RECREATION - FUND 09

	2019 Final	2020 Budget	Year-to-Date	Budget Variance	% of Budget
REAL PROPERTY TAXES	407,992	403,922	474,168	70,246	117%
INTEREST AND RENT	17,288	13,100	6,082	(7,018)	46%
STATE SHARED REVENUES	-	2,000	-	(2,000)	0%
SPONSORED EVENTS	42,822	33,000	7,992	(25,008)	24%
DONATION AND MISCELLANEOUS	6,639	6,600	7,835	1,235	119%
PARKS PROGRAM	593,100	516,646	312,932	(203,714)	61%
DIVIDENDS	-	5,500	-	(5,500)	0%
OTHER MISC REVENUES	120,785	124,805	123,805	(1,000)	99%
OTHER REVENUE	2,454		650		
FUND BALANCE	178,937	144,694	293,633	148,939	0%
TOTAL	1,370,018	1,250,267	1,227,098	(23,819)	98%

EXPENDITURE SUMMARY - DECEMBER 2020 YTD

PARKS AND RECREATION - FUND 09

	2019 Final	2020 Budget	Year-to-Date	Variance	% of Budget Expended
ADMINISTRATION	812,061	879,563	733,027	146,535	83%
PARKS PROGRAMS	113,547	135,520	80,226	55,294	59%
CONTRACTED SERVICES	106,891	178,903	130,412	48,491	73%
OTHER EVENTS	43,886	56,281	19,587	36,694	35%
TOTALS:	1,076,385	1,250,267	963,252	287,014	77%

**Excess of Revenues over
Expenditures**

293,633 0 263,845

OPEN SPACE FUND - CUMULATIVE CASH FLOW - FROM INCEPTION TO DECEMBER 31, 2020

	YTD													
	TOTAL	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008 - 2006
REVENUE SOURCE:														
OPEN SPACE EIT	\$24,672,216	\$2,327,726	\$2,214,812	\$2,046,204	\$2,084,280	\$1,938,834	\$1,863,831	\$1,888,631	\$1,998,360	\$1,610,034	\$1,428,018	\$1,402,594	\$1,641,849	\$2,227,044
LOAN PROCEEDS	\$12,707,592			\$2,273,370		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,534,222	\$1,900,000
FEDERAL/STATE GRANTS (DCNR)	\$2,696,752					\$0	\$40,350	\$789,827	\$716,575	\$0	\$0	\$0		\$1,150,000
TRANSFER FROM GENERAL FUND	\$250,000					\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$250,000
TRANSFER FROM CAPITAL FUND	\$515,988					\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$515,988
INTEREST EARNED	\$527,345	\$38,579	\$119,814	\$112,546	\$61,408	\$24,423	\$3,413	\$2,112	\$2,456	\$995	\$2,861	\$8,523	\$23,095	\$127,120
TOTAL REVENUE (SEE GRAPH)	\$41,369,893	\$2,366,305	\$2,334,626	\$4,432,120	\$2,145,689	\$1,963,257	\$1,907,594	\$2,680,570	\$2,717,391	\$1,611,029	\$1,430,879	\$1,411,117	\$10,199,166	\$6,170,151
EXPENDITURES:														
PROFESSIONAL FEES	\$145,538	\$31,940	\$10,576			\$7,700	\$3,413	\$0	\$8,000	\$0	\$10,000	\$26,499	\$17,686	\$29,724
GRANT EXPENDITURES	\$72,252					\$0	\$36,264	\$12,379	\$23,609	\$0	\$0	\$0	\$0	\$0
GAMBONE TRACT- MAINTENANCE	\$123,868	\$26,471	\$24,863	\$21,669	\$26,578	\$14,081	\$10,205	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DEBT SERVICE	\$12,188,273	\$249,815	\$205,573	\$6,613,326	\$650,732	\$623,458	\$599,537	\$591,807	\$594,402	\$601,221	\$601,332	\$314,472	\$305,734	\$236,865
PURCHASED REAL ESTATE	\$16,784,562					\$2,009,675		\$769,016	\$841,208	\$588,153	\$1,819,231		\$7,881,365	\$2,875,914
OPEN SPACE EIT COLLECTION FEES	\$325,290	\$25,403	\$26,276	\$23,691	\$25,618	\$24,727	\$20,913	\$26,448	\$24,302	\$20,989	\$22,260	\$26,973	\$32,405	\$25,285
DEBT ISSUANCE COST	\$42,516					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34,741	\$7,775
TRANSFER TO GENERAL FUND	\$765,000					\$0	\$0	\$0	\$0	\$0	\$0	\$765,000		\$0
TOTAL EXPENDITURES (SEE GRAPH)	\$30,447,299	\$333,629	\$267,288	\$6,658,686	\$702,929	\$2,679,641	\$670,332	\$1,399,650	\$1,491,521	\$1,210,363	\$2,452,823	\$1,132,944	\$8,271,931	\$3,175,563
OPEN SPACE FUND BALANCE	\$10,922,594	\$2,032,676	\$2,067,338	-\$2,226,566	\$1,442,760	-\$716,384	\$1,237,262	\$1,280,920	\$1,225,869	\$400,666	-\$1,021,944	\$278,173	\$1,927,235	\$2,994,589
OPEN SPACE FUND BALANCES COMPRISED OF														
MAINTENANCE RESERVE	\$1,798,696													
RESTRICTED FOR OPEN SPACE	\$9,123,898													
TOTAL OPEN SPACE FUND BALANCES	\$10,922,594													
CASH AND INVESTMENTS BY DEPOSITORY														
TD BANK	\$1,748,578													
PA LOCAL GOVERNMENT INVESTMENT TRUST	\$9,174,016													
TOTAL OPEN SPACE FUNDS	\$10,922,594													

(SEE DETAIL ON NEXT PAGE)

**WHITEMARSH TOWNSHIP
QUARTERLY REPORTS
FOR THE QUARTER ENDED
DECEMBER 31, 2020**

COMBINED STATEMENT OF RESERVE FUNDS

The Combined Statement of Reserves provides a Detail by Funds of restricted amounts set aside for specific purposes, including contingencies or designated projects.

General Fund Reserves of \$5,099,893 plus a Budgetary Reserve of \$2,575,872 the Township may use to balance a future budget shortfall. Through conservative budgeting of revenue and expenditures and favorable operating results, the Township has not had to use the General Fund Reserves. General Fund has additional reserves to cover potential increases in insurance costs (\$512,425), Business Tax Refunds (\$1,715,288) and Trash Disposal costs (\$135,000). These reserves are set aside to mitigate the adverse impact of cost increases or the realization of Business Tax Revenues resulting from appeals or litigation. (Please note, amounts shown above for both the Budgetary Reserve and the Insurance Cost Reserve is a combination of Investment Account Balances as well as Certificate of Deposit Purchases. Also, prior year interest returns were transferred to both PLIGT & PA Invest to capitalize on current interest market activity.)

Capital Reserve Fund has a total fund balance of \$6,319,763. A separate Sinking Fund Account (\$2,831,392) represents unexpended Loan proceeds plus interest earned on the \$6,000,000 TD Bank Loan of 2014. Funds are drawn down from the Sinking Fund account for budgeted capital project expenditures. The Capital Reserve Fund also includes a reserve for Fire Company Equipment and Apparatus (\$192,123) established in 2016 as part of the changes to Emergency Services in the Township. Also, the Township maintains an account, required by the State, for DCNR Grant Money (\$105,570). Lastly, Proceeds from the GO Bond Series 2018 (\$2,177,400) are housed in the PLGIT – ARM account for the intersections capital project

Open Space Fund has a total fund balance of \$8,889,917. See Open Space Fund Section of the Quarterly Report.

Liquid Fuels Fund: The Township ended the Year with \$,103,762 in the Liquid Fuels Fund.

The Liquid Fuels Fund is budgeted to transfer \$400,000 to the General Fund, to offset incurred expenses of the 2020 Road Program. This transfer continues the Township's practice of maintaining a reserve balance in the Liquid Fuels Fund and utilizing said reserve to enable the Township to reduce the financial burden for the General Fund.

Light & Hydrant Fund: The current balance on hand \$272,750 will provide sufficient funding for the Township to fund the Costs of Street Lighting improvements.

Other Reserve Funds include:

Traffic Improvement Fund \$77,405: Derived from contributions received net of inter-fund transfers to the General Fund in prior years and investment interest accruals throughout the year.

Capital Equipment Reserve Fund \$239,612: Funding from unexpended Public Works' Capital Equipment Replacement Fund Budget to be used for large capital equipment purchases to reduce the burden on the General Fund in future years.

Impact Fee Reserve Fund \$895,715: Restricted for improvements related to the impact of development regarding traffic, parks, and stormwater.

Unemployment Comp Reserve Fund \$36,701: Since the Township is self-insured for unemployment claims, funds are set aside to defray future claims costs paid out of the General Fund.

Insurance Reserve Fund \$13,599: Budgetary Reserve the Township may use to source fund Parks & Recreation associated Insurance Premium, which exceeds budgeted estimates. This funding source will alleviate unanticipated burdens on the General Fund by avoiding additional fund transfers.

COMBINED SCHEDULE OF RESERVE FUNDS
As of December 31, 2020

GENERAL FUND (01)

Fund Balance Reserve- General Fund Budgetary	Reserve for Budgetary Needs	\$ 2,575,872
Fund Balance Reserve- Non-uniform Pension balance	Reserve for Non Uniform Pension Plan	\$ 6,777
Fund Balance Reserve- Insurance Premium	Reserve for Insurance Cost Increase	\$ 512,425
Fund Balance Reserve- Bus Tax Refund	Reserve for Tax Refunds	\$ 1,715,288
Fund Balance Reserve-Trash Collection	Reserve for Removal and Disposal Costs	\$ 135,000
Unreserved Fund Balance	Unreserved Fund Balance	\$ 5,099,893
TOTAL GENERAL FUND RESERVES		<u>\$10,045,254</u>

CAPITAL RESERVE FUND (06)

Sinking Fund Account	Unexpended Loan Proceeds from 2014 TD Bank Loan	\$ 2,831,392
Fire Company Capital Reserve	Reserved for Fire Company Equipment and Apparatus	\$ 192,124
Balance from Township Interfund Transfers	Capital items not acquired by Commonwealth for Grant	\$ -
DCNR Keystone Rec Grant	Separate account required by Commonwealth for Grant	\$ 105,570
PLGIT - ARM	Reserved for Capital Expenditures	\$ 2,177,400
TOTAL CAPITAL RESERVE FUND		<u>\$ 5,306,486</u>

TRAFFIC IMPROVEMENT FUND (14)

Contributions

Ace Golf Course	Unrestricted	\$ 22,500
ECRI	Unrestricted	\$ 89,500
Plymouth Crossing	Unrestricted	\$ 37,500
Reserve (Andorra Springs)	Unrestricted	\$ 59,500
River Park	Unrestricted	\$ 135,000
Realen/Militia Hill	Unrestricted	\$ 92,500
Quaker Park	Unrestricted	\$ 45,000
Philadelphia Cricket C.C.	Unrestricted	\$ 3,000
Green Valley C.C.	Unrestricted	\$ 3,000
Hilton Gardens	Unrestricted	\$ 25,000
The Hill @ Whitemarsh	Unrestricted	\$ 88,000
General	Unrestricted	\$ 17,905
	SUB TOTAL	<u>\$ 618,405</u>

Less, 2012 Budgeted Revenue Transfer to General Fund	\$ (300,000)
Less, 2014 Budgeted Revenue Transfer to General Fund	\$ (80,000)
Less, 2015 Budgeted Revenue Transfer to Capital Fund	\$ (161,000)
SUB TOTAL	<u>\$ (541,000)</u>

BALANCE - TRAFFIC IMPROVEMENT FUND

\$ 77,405

LIQUID FUELS FUND (02)

Restricted by Commonwealth of Pennsylvania Mandated Special Revenue Fund	<u>\$ 567,398</u>
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LIGHT & HYDRANT FUND (03)

Special Assessments to cover treet Lighting and Hydrant costs and capital improvements	<u>\$ 227,750</u>
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EQUIPMENT RESERVE FUND (11)

Restricted for Major Equipment Purchases - Funding from Unexpended Public Works Capital Replacement Expenditu	<u>\$ 239,612</u>
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COMBINED SCHEDULE OF RESERVE FUNDS
As of December 31, 2020

OPEN SPACE RESERVE FUND (17)

FUND BALANCE - DESIGNATED	Restricted to Open Space acquisition	\$ 6,991,789
FUND BALANCE - MAINTENANCE RESERVE	Act 115 Maintenance Reserve	\$ 1,898,128
TOTAL OPEN SPACE RESERVE FUND	(10,922,594 at the end of 2020)	<u>\$ 8,889,917</u>

IMPACT FEES RESERVE FUND (14,18)

Traffic Impact Fees (Fund 14)	Restricted	\$ 55,482
Parks Impact Fees (Fund 18)	Restricted to Parks Projects	\$ 45,165
Stormwater Impact Fees (Fund 18)	Unrestricted	\$ 11,924
Fees in Lieu of Sidewalks, Trees, etc (Fund 18)	Unrestricted	\$ 783,144
- Certificard Deposit	Unrestricted	\$ -
TOTAL IMPACT FEE RESERVE FUND		<u>\$ 895,715</u>

UNEMPLOYMENT COMP RESERVE (13)

FUND BALANCE	Restricted to fund unemployment costs since Township is self insured.	<u>\$ 36,701</u>
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INSURANCE RESERVE FUND (09)

FUND BLANCE	Reserve for insurance cost increases	<u>\$ 13,599</u>
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TOTAL RESERVE FUNDS As of December 31, 2020		<u>\$26,299,836</u>
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WHITEMARSH TOWNSHIP

To: Rick Mellor, Township Manager

From: NICHOLAS W. WEAVER, FIRE MARSHAL

Subject: **Fire Inspection Program Proposal**

Date: October 30, 2020

cc:

Please see the attached Fire Inspection Program Proposal with supporting documents and proposed fee schedule for the Board of Supervisors consideration. If you or any Board members have any questions or comments please do not hesitate to contact me.

Nicholas W. Weaver
Fire Marshal
616 Germantown Pike
Lafayette Hill, PA 19444
Phone: 610-825-3535 ext. 2614
Email: nweaver@whitemarshwp.org

WHITEMARSH TOWNSHIP

Fire Inspection Program Proposal

Fire Marshal's Office and Office of Emergency
Management

Nick Weaver

10/30/2020



A proposal to implement a fire inspection program in Whitemarsh Township that shall provide increased safety to the residents, first responders, property owners, business, and constituents.

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Executive Summary

The adoption of an Annual Fire Inspection Program would provide an improvement of fire and life safety to not only residents, but first responders as well. By providing a proactive approach to fire and life safety, Whitemarsh Township would remove hazards before they come to fruition and reduce loss of life, revenue, property, and business. By inspecting all the commercial properties and businesses the township would gain vital information for emergency operations to provide to our first responders. This program can be implemented quickly in the first half of 2021 and be fully operational by mid-2021 to provide the aforementioned service to the community. The program would take a large step to building lasting partnership with property and business owners in our township. The proposed plan would also limit or completely negate the expense of it by issuing appropriate fees for the inspections conducted.

Purpose

To provide a program to inspect all commercial businesses and properties in Whitemarsh Township. These fire inspections would provide a proactive approach to fire and life safety, as well confirm compliance with state and local codes. By ensuring compliance with fire and life safety codes, the community will have a reduced fire risk and increased focus on life safety. Besides enforcing the fire code, this compliance includes ensuring all of the businesses and properties inspected have the proper permits to operate. Those permits include Use & Occupancy, construction permits, and operational permits. With the exception of an initial Use & Occupancy permit, or subsequent construction permits, commercial properties are only inspected after a complaint is submitted. This existing practice is retroactive and does not promote equity to the commercial businesses of the community. By inspecting every commercial property and business then the laws are enforced to each person impartially without waiting on a concerned citizen or public official to take notice of a possible concern. In addition to promoting public safety, this program will establish a working relationship with every single commercial property and business in the community. This partnership would promote public safety and an open forum for questions that do not lead to being "punished" for possibly self-reporting a violation. Fees and citations are to be used as tools for compliance, not to punish or generate revenue to the township. This program would also provide vital information to the emergency services such as: emergency contacts, hazards identified/mitigated, proper signage for addresses to locate them accurately, and occupants needing assistance to list a few.

Scope

All commercial businesses and properties in Whitemarsh Township.

Background

In the past Whitemarsh Township would conduct fire inspections on a selective basis. These selections were based on occupancy type, complaints, or the discretion of the previous Fire Marshal. Monthly anywhere from nine (9) to seventeen (17) inspections were done and in the past five (5) years one hundred fifteen (115) to one hundred fifty (150) inspections were done annually in Whitemarsh

Township. If the township chooses to continue to continue this strategy the town would take at least ten years to inspect each occupancy once. This assessment is based off the commercial property list I have compiled from our tax database. From my assessment, there are two thousand seven hundred and seven (2797) commercial properties in Whitemarsh. Twelve hundred fifty two (1252) are businesses at residences, such as a home office, and would not be inspected. Some of those home businesses could be a medical office, such as dentist office, or another type of business open to the public and would be inspected. This leaves fifteen hundred forty five (1545) commercial properties that would be inspected. This number is a minimum since some of these properties have multiple businesses and require additional inspections. We estimate there could be eighteen hundred (1800) businesses in Whitemarsh Township. Currently, Ordinance #54 gives the Fire Marshal the authority to enter any property deemed necessary to provide for fire and life safety. There is no system, policy, or procedure to proactively do this.

Stakeholders

The primary stakeholders in this proposal are the Board of Supervisors. The elected officials have the responsibility to provide public safety for the community as they see fit and necessary. The residents are a close second to the elected officials since they live in this community. Our residents live near, commute past, and patron these commercial businesses-including physically visiting the businesses. The first responders of Whitemarsh are also one since they must respond to incidents at or caused by these locations, whether it is fire, EMS, or police. The final stakeholder is the Fire Marshal, who has the responsibility to ensure fire and life safety in Whitemarsh Township.

Proposal

Ordinance

Adopting the proposed Annual Fire Safety Inspection Program Ordinance, see Appendix A, would establish a requirement to visit each commercial property and business annually to perform a fire inspection. The new ordinance would provide the authority to the Fire Marshal and his designee(s) to inspect each property, in addition to existing Ordinance #54. The Annual Fire Inspection is a maintenance inspection and focused on safety. Business and properties would not be required to come up to current construction code requirements unless they changed occupancy, had renovations or a new U&O as required by the Pennsylvania UCC. An example of this is an office that changes owners would not have new requirements implemented on them, but if the office became a store they would.

Fee Schedule

Construction Permits

With the adoption of the 2015 International Fire Code, additional construction permits are required for hazardous installations. I have added these additional required permits to the fee schedule, see Appendix B

Existing Operational Permits

These permits include Hot Work, Fire Code, Fireworks, and Grills. The Hot Work, Fireworks, and Grill permits fluctuate based on the application of them based on the needs of the community and businesses.

Fire Code permits are based on the uses and occupancy of the commercial properties. There are 48 different Fire Code Permits that reflect a higher hazard, including hazardous materials amongst other processes or activities-see Appendix C. Each one of these permits has an existing fee by resolution of \$75. The inspection program being adopted by the Board of Supervisors would evaluate each commercial property for any operational permits. These are annual permit fees and are for the calendar year. The expected fees cannot be estimated since there is no information on which facilities require which operational permit(s).

Fire Inspections

Adoption of a fee for the fire inspections provides two important items:

- 1.) An inspection fee would cover the expense of the inspections themselves including: personnel, vehicles, and equipment.
- 2.) Requiring an inspection fee would put an obligation on the township to conduct such inspection and put a responsibility on the property or business owners to remediate any violations to not incur any additional fees or fines.

Appendix D includes the research of municipalities in the area that issue fees for fire inspections. These fees are based off of hazards of the occupancy and the size of the property to adequately generate a fee. In this Appendix there are area fee schedules that are significantly lower than others and out of date, those municipalities are working towards increasing them to accurately cover the expense of said inspections. Along with the provided tables of info, the bottom shows three (3) proposed fee schedules. Schedule #1 utilizes the current Conshohocken's fees and provides minimal revenue of \$55,110.00. Schedule #2 utilizes Montgomery Township's fees and provides minimal revenue of \$59,110.00. Schedule #3 was drafted based on the time it would take to conduct the inspections, follow ups, and possible reinfections. Schedule #3 provides minimal revenue of \$83,040.00 and is what this proposal recommends.

Fire Inspector

The 2021 Budget proposal for the Department of the Fire Marshal and Emergency Management included a \$4,000 increase to hire a full time fire inspector half way through the year. This fire inspector's duties would primarily be conducting annual fire inspections of commercial properties and respective follow-up inspections to ensure compliance of the fire code. Other possible duties of this position once the inspection program is established and functioning could include observing fire drills, conducting fire safety training/presentations, damage assessments from disasters, additional emergency management staff, assist the investigations of fires, and assist in supplementing day time staffing to respond to emergencies.

Implementation Strategy

If the Board of Supervisors deems this proposal justified and approve it, the program would begin January 2021. The township already has a reporting system and database established to record and track this program, Traisr. Traisr is currently modifying the software to include the existing construction and operational permits to properly maintain a database for fire permits. Traisr will also upload the business list that was created so there is a business database on file in addition to tracking tax parcels. At minimal effort, a Fire Inspection system can be added to utilize the existing system and newly entered business database to track all work. Traisr is utilized by the Zoning, building, Fire Marshal, and Public Works already to track properties and resources in the township. This information would then be accessible by all township employees if needed.

The database would be established and test during the first half of the year to iron out any issues with the newly modified software. The Fire Marshal would inspect high hazard sites for testing such as: hazardous materials sites, schools, day cares, and manufacturing facilities amongst others.

The position of fire inspector would be advertised in the late spring and hired for a July start date. After training with the Fire Marshal, the fire inspector would then conduct inspections as direct by his or her supervisor.

Evaluation Process

The program would have to be evaluated as it progresses to ensure the systems established are appropriate and efficient. The program would provide quantitative data of for the 2022 budget to show the continuing of the program, as well as qualitative data of improvement of fire & life safety.

Appendices

Appendix A Proposed Ordinance

WHITEMARSH TOWNSHIP

MONTGOMERY COUNTY, PENNSYLVANIA

ORDINANCE NO. ???

AN ORDINANCE OF WHITEMARSH TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA, ESTABLISHING AN ANNUAL FIRE SAFETY INSPECTION PROGRAM AND ESTABLISHING FEES THEREFORE

WHEREAS, the Board of Supervisors of Whitemarsh Township has adopted the 2015 International Fire Code; and

WHEREAS, the Board of Supervisors of Whitemarsh Township has determined that the health, safety and welfare of the community warrants the imposition of an annual fire safety inspection and permit program and the establishment of procedures and fees for obtaining such permits; and

WHEREAS, this Ordinance will provide greater uniformity, facilitate administration of permit fees, and set fees sufficient to cover the costs of administration;

NOW, THEREFORE, be it, and it is hereby **ORDAINED** by the Board of Supervisors of Whitemarsh Township, and it is hereby **ENACTED** and **ORDAINED** by authority of same as follows:

I. In accordance with the 2015 International Fire Code adopted by the Township all group A, A-1, A-2, A-3, A-4, A-5, B, E, F, F-1, F-2, H, H-1, H-2, H-3, H-4, H-5, I, I-1, I-2, I-3, I-4, M, R, R-1, R-2, R-3, R-4, S, S-1, S-2, and U occupancy classifications shall be inspected annually by the Fire Marshal, or their designee, who shall issue a Fire Safety Certificate which Certificate will be posted in a conspicuous location .

II. Fire safety inspection permits shall be issued only after the Fire Marshal and his/her designee (hereinafter referred to as "Inspector") has inspected the premises and found the premises to be free from any violations of the Fire Code or any other state or local regulations concerning fire safety.

III. Fire safety inspection permits shall be valid for the calendar year they were issued.

IV. The Fire Marshal shall devise a schedule for implementing the provisions of this Ordinance among the various uses and occupancies affected and shall devise and implement all plans and systems necessary to administer this program.

V. The fee to be charged for the annual inspection and permit shall be set as determined from time to time by Township Resolution.

VI. The provisions of this Ordinance are declared to be severable. If any provision of this Ordinance is declared by a court of competent jurisdiction to be invalid or unconstitutional, such determination shall have no effect on the remaining provisions of this Ordinance or on the provisions of the Code of Ordinances of Whitemarsh Township.

VII. This Ordinance shall become effective five (5) days following its legal enactment.

ENACTED and **ORDAINED** this Nth day of Month, 2020.

ATTEST:

BOARD OF SUPERVISORS OF WHITEMARSH TOWNSHIP

Richard L. Mellor, Jr., Secretary

By: Laura Boyle-Nester, Chair

Appendix B Proposed Permit Fee Schedule

Fire Suppression Systems, Standpipes - Hose Cabinets, Fire Hydrants and Fire Service Mains

New Construction

First \$1,000.00 of cost	\$100.00
Each additional \$1,000.00 of cost or fraction thereof	\$25.00
Act 13	\$4.50

TANK Permit for Flammable, Combustible Liquid or Gas, Cryogenic Fluid, Removal, Abandonment. REPLACEMENT OR NEW INSTALLATION

First \$2,000.00 of cost	\$75.00
Each additional \$2,000.00 of cost or fraction thereof	\$10.00
Act 13	\$4.50

Alteration and Repairs

First \$1,000.00 of cost	\$100.00
Each additional \$1,000.00 of cost or fraction thereof	\$25.00
Act 13	\$4.50

Automatic and Manual Fire Alarms, and Detection Systems

(Exception: one and two-family dwellings not connected to an Auto Dialer or Central Station System).

First \$1,000.00 of cost	\$100.00
Each additional \$1,000.00 of cost or fraction thereof	\$25.00
Act 13	\$4.50

Installation of Stationary Battery Systems exceeding liquid Capacity of 50 gallons. NEW INSTALLATION OR REPAIR

First \$1,000.00 of cost	\$100.00
Each additional \$1,000.00 of cost or fraction thereof	\$25.00
Act 13	\$4.50

Compressed gas systems. NEW INSTALLATION, ALTERATION, OR REPAIR

First \$1,000.00 of cost	\$100.00
Each additional \$1,000.00 of cost or fraction thereof	\$25.00
Act 13	\$4.50

Emergency responder radio coverage system. NEW INSTALLATION OR REPAIR

First \$1,000.00 of cost	\$100.00
Each additional \$1,000.00 of cost or fraction thereof	\$25.00
Act 13	\$4.50

Temporary Tents or similar Structure (See Building & Zoning)

Gates and barricades across fire apparatus access roads. NEW INSTALLATION, ALTERATION, OR REPAIR

First \$1,000.00 of cost	\$100.00
Each additional \$1,000.00 of cost or fraction thereof	\$25.00
Act 13	\$4.50

Hazardous Materials Storage or Facility. NEW INSTALLATION, REPAIR, ABANDON, REMOVE, PLACE OUT OF SERVICE, CLOSE, OR SUBSTANTIALLY MODIFY.

First \$1,000.00 of cost	\$100.00
Each additional \$1,000.00 of cost or fraction thereof	\$25.00
Act 13	\$4.50

Industrial Ovens. NEW INSTALLATION AND REPAIR

First \$1,000.00 of cost	\$100.00
Each additional \$1,000.00 of cost or fraction thereof	\$25.00
Act 13	\$4.50

Liquefied Petroleum Gas System. NEW INSTALLATION, ALTERATION, OR REPAIR.

First \$1,000.00 of cost	\$100.00
Each additional \$1,000.00 of cost or fraction thereof	\$25.00
Act 13	\$4.50

Solar Photovoltaic power systems. NEW INSTALLATION, ALTERATION, OR REPAIR. (See Building & Zoning)

Spraying or Dipping room, dip tank, or booth. NEW INSTALLATION, ALTERATION OR REPAIR

First \$1,000.00 of cost	\$100.00
Each additional \$1,000.00 of cost or fraction thereof	\$25.00
Act 13	\$4.50

Temporary Tanks for heating construction sites

Up to one year	\$50.00
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Fireworks Permit

\$200.00

Fire Department Stand-By Fee

\$150.00

Act 13

\$4.50

Blasting Permit	\$100.00
Act 13	\$4.50
Hot Work Permit (temp work involving open flames, producing heat, sparks in occupied tenant space.) Such as: Torch applied roofing, welding, soldering, thawing pipe, grinding.	\$100.00
Act 13	\$4.50
Fire Code Operational Permit (All uses not listed above and permit requirements contained in the 2015 International Fire Code)	\$75.00
Act 13	\$4.50
Permanent Outdoor Fireplaces and Grills	\$25.00
Fire Report	\$50.00
Expert Witness Fee (per hour)	\$75.00
Video Tape Copy/Digital Photo Disk Copy	
Each tape or Digital Disk	\$100.00
Special Inspection and Permit Review Services	Cost
Plus 15% Administrative Fee	
Miles Park	
Grill Permit -Temporary Propane Gas Grills ONLY - No Charcoal Grills	\$25.00

Appendix C Operational Permits

Aerosol products

Manufacturing, storing, or handling an aggregate quantity of Level 2 & Level 3 Aerosol products in excess of 500 pounds net weight.

Amusement buildings

Operating a special amusement building

Aviation facilities

Using a Group H or Group S occupancy for aircraft servicing or repair and aircraft fuel-servicing vehicles. Additional permits required by other sections of this code include, but are not limited to, hot work, hazardous materials and flammable or combustible finishes.

Carbon dioxide systems used in beverage dispensing applications

Carbon dioxide systems used in beverage dispensing applications having more than 100 pounds of carbon dioxide.

Carnivals and fairs

Conducting a carnival or fair.

Cellulose nitrate film

Storing, handling, or using cellulose nitrate film in a Group A occupancy.

Combustible dust-producing operations

Operate a grain elevator, flour starch mill, feed mill, or a plant pulverizing aluminum, coal, cocoa, magnesium, spices or sugar, or other operations producing combustible dusts.

Combustible fibers

Storing and handling of combustible fibers in quantities greater than 100 cubic feet.

Compressed gases

Storing, using, or handling at normal temperature and pressure of compressed gases exceeding these amounts:

Type	Amount (Cubic feet)
Corrosive	200
Flammable (except cryogenic & LPG)	200
Highly Toxic	Any Amount
Inert and simple asphyxiant	6,000
Pyrophoric	Any Amount
Toxic	Any Amount

Covered and open mall buildings

- Placement of retail fixtures and displays, concession equipment, displays of highly combustible goods and similar items.
- Display of liquid- or gas-fired equipment in the mall
- Use of open-flame or flame-producing equipment in the mall.

Cryogenic fluids

Producing, storing, transporting on site, using, handling or dispensing cryogenic fluids exceeding the following amounts:

Type	Inside Building (gallons)	Outside Building (gallons)
Flammable	More than 1	60
Inert	60	500
Oxidizing	10	50
Physical or health hazard not indicated above	Any amount	Any amount

Cutting and welding

Conducting cutting or welding operations

Dry cleaning

Engaging in the business of dry cleaning or to change to a more hazardous cleaning solvent used in existing dry cleaning equipment.

Exhibits and trade shows

Operating exhibits and trade shows.

Explosives

Manufacturing, storing, handling, selling, or using any quantity of explosives, explosive materials, fireworks, or pyrotechnic special effect

Fire hydrants and valves

Using or operating fire hydrants or valves intended for fire suppression purposes that are installed on water systems

Flammable and combustible liquids

- Using or operating a pipeline for the transportation within facilities of flammable or combustible liquids.
- Storing, handling, or using Class I liquids in excess of 5 gallons in a building and 10 gallons outside.
- Storing, handling, or using Class II liquids in excess of 25 gallons in a building and 60 gallons outside.

- Storing, handling, or using Class III liquids in tanks or portable tanks for fueling motor vehicles .
- Removing Class I or II liquids from an underground storage tank used for fueling motor vehicles by any means other than the approved on-site distribution pumps.
- Operating facilities where flammable and combustible liquids are produced processed, transported, stores, dispensed, or uses.

Floor finishing

Floor finishing or surfacing operations exceeding. 350 square feet using Class I or Class II liquids

Fruit and crop ripening

Operating a fruit- or crop-ripening facility or conduct a fruit-ripening process using ethylene gas.

Fumigation and insecticidal fogging

Operating a business of fumigation or insecticidal fogging, and to maintain a room, vault, or chamber in which toxic or flammable fumigant is used.

Hazardous materials

Storing, transporting on site, dispensing, using, or handling hazardous materials.

HPM facilities

Storing, handling, or using hazardous production materials.

High piled storage

Using a building or portion thereof as a high piled storage area exceeding 500 square feet.

Hot works operations

All hot works operations.

Industrial ovens

Operation of industrial ovens.

Lumber yards and wood working plants

Storing and processing lumber exceeding 100,000 board feet.

Liquid- or gas-fueled vehicles or equipment in assembly buildings

Displaying, operating, or demonstrating liquid- or gas-fueled vehicles or equipment in assembly buildings.

LP-Gas

Storing, using, or operating cargo tanks that transport LP-gas.

Magnesium

Melting, casting, heat treating or grinding more than 10 pounds of magnesium.

Miscellaneous combustible storage

Storing in any building or upon and premises in excess of 2,500 cubic feet gross volume or combustible empty packing cases, boxes, barrels, or similar containers, rubber tire, rubber, cork, or similar combustible material.

Motor fuel-dispensing facilities

Operating automotive, marine, and fleet motor fuel-dispensing facilities.

Open burning

Kindling or maintaining an open fire or fire on any public street, alley, road, or other public or private ground. Recreational fires on private properties that meet and follow township requirements do not require a permit.

Open flames and torches

Removing paint with a torch; or to use a torch or open-flame devices in a wildfire risk area.

Open flames and candles

Using open flames or candles in connection with assembly areas, dining areas of restaurants or drinking establishment.

Organic coatings

Organic-coating manufacturing operation producing more than 1 gallon of an organic coating in one day.

Places of assembly

Operating a place of assembly

Private fire hydrants

Removal from service, use, or operation of private fire hydrants.

Pyrotechnic special effects material

Using and handling of pyrotechnic special effects materials

Pyroxylin plastics

Storing or handling of more than 25 pounds of cellulose nitrate (pyroxylin) plastics and for the assembly or manufacture of articles involving pyroxylin plastics.

Refrigeration equipment

Operating mechanical refrigeration unit or system regulated by Chapter 6 of 2015 International Fire Code.

Repair garages and motor fuel-dispensing facilities

Operation or repair garages

Rooftop heliports

Operating a rooftop heliport

Spraying or dipping

Conducting a spraying or dipping operation utilizing flammable or combustible liquids, or the application of combustible powders.

Storage of scrap tires and tire byproducts

Establishing, conducting, or maintaining storage of scrap tires and tire by products that exceeds 2,500 cubic feet of total volume of scrap tires, and for indoor storage of tires and byproducts.

Temporary membrane structures and tents

Operating an air-supported temporary membrane structure, a temporary stage canopy, or a tent having an area in excess of 400 square feet.

Tire-rebuilding plants

Operating and maintenance of a tire rebuilding plant.

Waste handling

Operating wrecking yards, junk yards, and waste material-handling facilities.

Wood products

Storing chips, hogged materials, lumber or plywood in excess of 200 cubic feet.

Appendix D Outside Agency & Proposed Inspection Fee Schedules

Conshohocken		Montgomery Township		Barry Isset		Lower Southampton					
Sq. Ft.	Fee	Sq. Ft.	Fee	Sq. Ft.	Fee	Sq. Ft.	Fee	Reinspection		Apartments	
0-2999	30	0-2999	35	0-999	75	0-1999	60	0-4000	40	0-75 units	350
3000-4999	50	3000-4999	55	1000-3999	110	2001-4000	100	4001-20000	50	75-200 units	450
5000-9999	100	5000-9999	105	4000-12499	150	4001-12000	150	20000+	100	201-400 units	600
10000-29999	125	10000-29999	130	12500-24999	200	12001-20000	250				
30000-49999	150	30000-49999	155	25000-49999	300	20001-25000	300				
50000-99999	250	50000-99999	255	50000-99999	450	25001-50000	325				
100000+	320	100000+	355	100000+	1000	Each Add. 5000	50				
				High Hazard	1250						

Bensalem					
Non-Residential		High Hazard		Residential	
Sq. Ft.	Fee	Sq. Ft.	Fee		
0-999	55	0-3499	375	R-1 Hotel/Motel	Non Residential + 10 per unit
1000-3499	95	3500-24999	450	R-2 Apartments	Non Residential + 10 per unit
3500-11999	115	25000-49999	525		
12000-24999	160	50000-74999	650		
25000-49999	250	75000-99999	750		
50000-74999	325	100000-149999	1000		
75000-99999	425	150000-199999	1500		
100000-149999	750	200000+	2500		
150000-199999	1000				
200000+	2000				
Common	100				

Whitemarsh #1 (Conshohocken)		Whitemarsh #2 (Montgomery)		Whitemarsh #3 (Estimated Expenditure)			
Sq. Ft.	Fee	Sq. Ft.	Fee	Sq. Ft.	Fee	Reinspection	Apartments/Hotels
0-2999	30	0-2999	35	0-2999	55	100	Common + 10 per unit
3000-4999	50	3000-4999	55	3000-4999	85		
5000-9999	100	5000-9999	105	5000-9999	125		
10000-29999	125	10000-29999	130	10000-29999	200		
30000-49999	150	30000-49999	155	30000-49999	275		
50000-99999	250	50000-99999	255	50000-99999	350		
100000+	320	100000+	355	100000+	450		
Estimated Minimum Revenue	\$ 55,110.00	Estimated Minimum Revenue	\$ 59,110.00	Common Area	150		
				Estimated Minimum Revenue	\$ 83,040.00		



MEMORANDUM

TO: Mr. Richard L. Mellor, Jr. - Township Manager
FROM: Krista Heinrich, PE-Township Engineer
DATE: January 29, 2021
RE: The Reserve at Creekside Intersection Improvements
PROJECT NUMBER: 2021-01015

The following information is provided to summarize the status of the Reserve at Creekside Intersection Improvements Projects.

As part of the Reserve at Creekside Development, the Township is required to design and construct improvements to five intersections within 18 months from the first issuance of a building permit (or as soon as practicable thereafter) in accordance with the approved traffic study and PennDOT regulations. These intersections are:

- Joshua Road and Flouertown Road
- Joshua Road and Stenton Avenue
- Flouertown Road, Cricket Road and Stenton Avenue
- Militia Hill Road and Stenton Avenue (North)
- Militia Hill Road and Stenton Avenue (South)

The Township received a Green-Light-Go Grant for the Joshua Road/Stenton Avenue intersection in the amount of \$593,312.00 and a 2019 County Transportation Program (CTP) grant for the Joshua Road/Flouertown Road intersection in the amount of \$199,504.00 which will help offset the cost of construction.

Militia Hill Road and Stenton Avenue (North & South)

The traffic light installation project at the two intersections of Militia Hill Road and Stenton Avenue is complete and the signals were put into full operation on July 11, 2018.

Stenton Avenue, Flouertown Road & Cricket Road – The Township received the Highway Occupancy Permit for the construction of this intersection on March 30, 2018 and bids were received on April 11, 2018 with James D. Morrissey, Inc. (JDM) as the lowest responsive bidder at a cost of \$2,507,338.90. PECO and Verizon began utility pole relocations the week of April 9, 2018 and PECO finished the wire relocation to the new poles on July 21, 2018. Relocation of Crown Castle's fiber optic cables, Comcast's communication facilities and Verizon's facilities are complete. A PADEP General Permit was issued in May, 2019. Preconstruction meetings were held on April 23rd, 2019 and May 1st, 2019 in order to reinstate construction activities. JDM began construction on or about May 13th, 2019. On May 26, 2020, PECO

completed relocation of gas mains in the fourth and final phase of the work, which would allow JDM to finalize their work. PennDOT has approved a modification to the detour plans to allow a closure of Stenton Avenue between Joshua Road and Flourtown/W. Valley Green starting August 3rd, 2020. As a result, A Notice to Proceed was issued to JDM on July 22, 2020. At the contractor's request, inspections were performed and letters recommending partial release of payment were issued October 9, 2020, November 16, 2020 and January 25, 2021. A punchlist was issued November 24, 2020. Construction is substantially complete, with inspections having been performed on a daily basis. The contractor is addressing punch list items in advance of contract closeout.

Joshua Road & Stenton Avenue – The final submission for this intersection was made to PennDOT on April 23, 2018 with all outstanding issues resolved along with all the required documents that demonstrate the Township now owns the required rights-of-way and easements. The Township received the PennDOT Highway Occupancy Permit for construction of these intersection improvements on May 23, 2018. The Department of Public Works has completed the required tree trimming and removal and PECO, Comcast, and other utilities have substantially completed utility pole relocations and wire transfers. The Board of Supervisors Authorized bidding of this project June 13, 2019.

Joshua Road & Flourtown Road –The Board of Supervisors Authorized bidding of this project June 13, 2019. The Township received the PennDOT Highway Occupancy Permit for the construction of this intersection on October 18, 2019.

Bid documents were prepared for the construction work for both the Joshua/Stenton and Joshua/Flourtown intersections. The bids were opened on January 10, 2020 with Highway Materials, Inc. (HMI) as the lowest responsive bidder at a cost of \$4,231,068.00. On January 22, 2020, the Board of Supervisors authorized the issuance of a Notice of Intent to Award the bid of \$4,231,068.00. A written Contractor Responsibility Determination, Notice of Award and Notice to Proceed were issued February 24, 2020. A preconstruction meeting was held on February 25, 2020. The project is currently under construction and inspections of the project continue on a daily basis. Correspondence from the Department of Community and Economic Development (DCED) was received indicating that the Governor's calling for the closure of non-life-sustaining businesses does not appear to require the construction to cease. At the contractor's request, inspections were performed and letters recommending partial release of payment were issued October 5, 2020, November 9, 2020, December 22, 2020 and January 25, 2021. As of October 26th, HMI has substantially completed the in-road work at Joshua Road and Stenton Avenue and the intersection is no longer under detour. Construction at the intersection of Joshua and Flourtown Roads commenced in November, 2020. It is anticipated that the work will be complete in Spring-Summer 2021.

The conditions of the contract documents and the Green-Light-Go Grant required that construction of work equal to the grant award amount at the intersection of Joshua Road & Stenton Avenue to be complete by May 15, 2020. The work was completed, invoices were submitted and provided to PennDOT. Grant reimbursement was approved by PennDOT and issued on 7/13/2020. In total, the Township was issued \$593,312.99 in Green-Light-Go Grant funding

If you have any questions regarding this matter, please do not hesitate to contact me at this office.

WHITEMARSH TOWNSHIP CAPITAL IMPROVEMENT PLAN 2021-2023

	Total BUDGET		2020 Actual	2021	2022	2023
Township Building						
Township Building Improvements	\$30,000		\$10,000	\$10,000	\$10,000	\$10,000
WTV Upgrades (Franchise Fee Grants)	\$30,000			\$30,000		
Sustainable Projects (RF100)	\$30,000			\$10,000	\$10,000	\$10,000
*Township Admin Replacement Windows	\$60,000			\$20,000	\$20,000	\$20,000
Replace Generator Switch	\$40,000			\$40,000		
Replace Shingle Roof above Meeting Room	\$40,000		\$20,500			
Public Works Facility						
Salt Shed Renovation	\$25,000		\$13,800			
Central Air with Gas Heat	\$15,000			\$15,000		
Salt Brine Equipment	\$25,000			\$25,000		
Additional Garage Installation	\$18,000				\$18,000	
*Air Conditioning Machine – Fleet	\$10,000			\$10,000		
Public Works Equipment						
Large Dump Truck	\$290,000				\$148,000	\$142,000
*Pipeline Inspection Camera/Trailer	\$40,000			\$40,000		
Leaf Machine (1 per year)	\$186,000			\$60,000	\$62,000	\$64,000
Pickup F-250 4x4 w/Plow (2)	\$78,000		\$39,764	\$39,000		\$39,000
*New Zero Turn Mowers (2)	\$11,000		\$29,996	\$11,000		
Cedar Grove Barn						
Water Seal Back Wall	\$10,000			\$10,000		
Roof Replacement	\$50,000				\$50,000	
Cedar Grove Barn Courtyard Wall Repoint	\$15,000				\$15,000	
Courtyard Stone, Tables	\$10,000				\$10,000	
Miles Park Building (4021 Joshua Road)						
Exterior Repair to Wall to Prevent Leaks	\$10,000		\$7,744	\$10,000		
Install ADA Bathrooms	\$30,000					\$30,000
*Exterior Stucco Replacement	\$40,000					\$40,000
Koontz Park						
*Replace Main Steel Door	\$13,000			\$13,000		
Install Backup Generator	\$15,500				\$15,500	
*Replace Fire Alarm System	\$12,500					\$12,500
Parks and Park Equipment						
Miles Park Field/Stormwater Improvement DCNR Grant Match – ADA Pathways	\$136,000		\$136,488			
Koontz Park – Playground Resurfacing	\$10,000					\$10,000
*Miles Park – Basketball Court Resurfacing	\$180,000			\$180,000		
*Replace park structures	\$60,000		\$15,000	\$20,000	\$20,000	\$20,000

WHITEMARSH TOWNSHIP CAPITAL IMPROVEMENT PLAN 2021-2023

	Total BUDGET	2020 Actual	2021	2022	2023
Parks and Park Equipment (con't)					
Wells St. Open Space Parking Lot	\$64,000		\$64,000		
Wells St. Open Space – Footbridge	\$35,000			\$35,000	
*Replace Pavilion Roof – Miles Park	\$15,000			\$15,000	
ADA Play structures – Various Playgrounds	\$75,000			\$25,000	\$50,000
PECO Trail – Feasibility/Plan w/DCED grant	\$10,000	\$5,800	\$10,000		
*New Township Sign Board	\$60,000		\$60,000		
John Deere Utility Vehicle	\$14,000			\$14,000	
Miles Park Fencing and Dugout Roofs	\$40,000	\$40,153			
Police					
*Body Worn Cameras	\$76,000		\$76,000		
Canine	\$22,000			\$22,000	
*Variable Message Board	\$16,500		\$16,500		
Building and Codes					
Emergency Management					
Radio's (Police/Fire/Ambulance)	\$144,800	\$144,800			
Planning/Zoning					
Comprehensive Plan Update	\$10,000	\$10,000			
*Washington Street Feasibility Study	\$32,000		\$16,000	\$16,000	
*Zoning Update	\$30,000		\$30,000		
Infrastructure Projects					
Germantown Pike Streetscape Project (including engineering)					
Creekside Traffic Improvements	\$5,600,000	\$2,800,000	\$2,800,000		
Germantown Pk/Flourtown Rd Safety Signals	\$100,000	\$128,900	\$100,000		
Library Parking Lot Expansion	\$75,000				
*Westaway Stormwater Project	\$780,000		\$780,000		
*Pine Tree Outfall Project	\$45,000		\$45,000		
TOTALS		\$3,402,945	\$4,540,500	\$505,500	\$447,500
2021-2023 Total CIP	\$5,493,500				
*NEW ITEM					
Revenues					
Capital Reserve		\$347,885	\$680,500	\$295,500	\$202,500
Bank Loan/2018 Bond Issue		\$2,928,900	\$3,680,000		
Equipment Reserve		\$53,760	\$150,000	\$210,000	\$245,000


WHITEMARSH TOWNSHIP CAPITAL IMPROVEMENT PLAN 2021-2023

Cable Franchise Fee Grant				\$30,000		
EMS and Fire Radio Reimbursement			\$72,400			

Capital Plan Notes

- Departments have provided descriptions of the capital requests as needed which are attached.
- The rainy day fund represents approximately 16% (\$3,206,624) of our general fund budget which is well over the best practice standard percentage.
- The 2020 work budget was set to transfer \$687,160 to the Capital Reserve Fund. However, we are proposing to transfer \$500,000 with the remainder used to help balance the 2021 budget. At this time no the Capital Reserve Fund transfer is projected for 2021. That said, if we have additional positive variances in revenues and expenditures in 2020 we could see funds be considered for the Capital Reserve Fund in 2021.
- New items with an asterisk (*) are new to the capital plan. Each Department Head provided a description in the budget memo explaining the need for the item.
- Items listed under as infrastructure projects will be applied to the 2014 bank loan and 2018 bond issue. They majority of these costs are associated with the intersection improvements in conjunction with the Creekside development.
- Equipment Reserve – we continue the practice of transferring unused expenditures in the Public Works General Fund account, capital outlay (01430 500742) to purchase a vehicles and equipment.

WHITEMARSH TOWNSHIP

TO: BOARD OF SUPERVISORS
FROM: Charles L. Guttenplan, AICP, Director of Planning and Zoning 
SUBJECT: ZONING ORDINANCE UPDATE
DATE: JANUARY 29, 2021
CC: Richard L. Mellor, Jr., Township Manager
Sean P. Kilkenny, Esq., Township Solicitor

Now that the Selective Comprehensive Plan Update is adopted, it is appropriate to begin implementation of its various recommendations. Many of the recommendations pertain to updating the Zoning Ordinance, including recommendations for substantial text amendments as well as adjustments to the Zoning Map. To initiate this process, the Board has allocated \$30,000 in the current year of the Township's 2021 – 2023 Capital Improvement Plan.

Bergmann, our consultant for the Plan Update, is currently preparing an addendum to their contract to prepare these amendments and take them through the review and adoption process. We are anticipating a draft of this addendum no later than next week. They will prepare amendments based upon priorities the Township sets, using the recommendations in the Plan Update's 'Action Plan'. Based on that Action Plan, staff will have a draft list of proposed Zoning Ordinance amendments completed shortly, which, when finalized, will guide the consultant's work.

We anticipate the establishment of a Steering Committee to work with *Bergmann* to provide input for, and on-going review of their work. We also anticipate scheduling periodic Planning Commission work sessions which will be devoted exclusively to review of draft Zoning Ordinance amendments as they become finalized. As we move through this process, we will work with the Board to determine a schedule for adoption of the various amendments; it may be prudent to adopt certain ones as they become completed as opposed to waiting until all are ready for adoption.

Please let me know if you have any questions.

Charles L. Guttenplan, AICP
Director of Planning and Zoning/Zoning Officer
616 Germantown Pike
Lafayette Hill, PA 19444
Phone: 484-594-2625 Fax: 610-825-6252
Email: cguttenplan@whitemarshtwp.org



**WHITEMARSH TOWNSHIP
POLICE DEPARTMENT**
616 GERMANTOWN PIKE
LAFAYETTE HILL, PA 19444-1821
BUSINESS: 610-825-6530 • FAX: 610-825-5



Lt. Jeffrey J. Nowak

CHIEF OF POLICE
Christopher P. Ward

Lt. Greg S. Keenan

MEMORANDUM

FROM: Lt. Greg Keenan #42
TO: Chief Ward
DATE: 1/22/2021
SUBJECT: Watch Guard Body Camera Project

Chief –

The Watch Guard Body Camera project is progressing at this time. The order was placed on January 8th, 2021 through our regional sales representative. At the time of the order, we discussed financing options in order to provide the Township a complete picture of available methods of payment. Currently, Watch Guard, who is owned by Motorola Solutions, is offering a pay-in-full option or a 3 year payment option for 0% interest. I am currently waiting information on the 0% option so Finance Director Barron can have the information to make a recommendation / decision. Once this is provided, I will forward immediately. Time frames from Motorola / Watch Guard have been extended due to extremely high demand and COVID impacts to the business and supply chain.

Once I placed the order, it was processed and put into the production queue. I have been told that the production is currently taking approximately 2-3 months from time of order. Once the cameras and associated accessories are produced, it will be shipped to our facility.

After the physical product is received, we will begin the installation process. I have contacted an approved installer, who will be installing the necessary equipment into the vehicles and setting up the transfer stations and related computer infrastructure in our station.

After all the installations are completed, we will have to connect remotely with Watch Guard to do a virtual install of the network configuration and software. Watch Guard has advised that this process is currently taking approximately 3 months again due to the extremely high demand on their technicians and IT staff.

Given these factors, I hope to have the project completed by June of 2021. I will continue to monitor the progress of the project and be in communication with all involved parties to move toward completion as soon as possible.