



SUMMER EMPLOYMENT OPPORTUNITIES—2012

APPLICATION PROCESS & REQUIREMENTS

All applicants are required to go through our interview process. All interviews will be on 2/29,3/1 and 3/2 at 3:00 P.M. Upon hiring, all applicants will be required to undergo a drug test, criminal background check, and a child abuse clearance check. Applicants must successfully pass all checks in order to complete the hiring process. Applicants must also attend C.P.R. / A.E.D. and First Aid training offered through the township.

CAMP COUNSELOR

AGE REQUIREMENT:	15 OR OLDER
DATES:	6/18/12 - 8/17/12
DAYS:	MONDAY THROUGH FRIDAY
TIMES:	8:30 A.M. – 4:15 P.M. / 6:30 A.M.—1:30 P.M. / 12:30 P.M —6:00 P.M.
ORIENTATION:	PLEASE SEE DESCRIPTION TO THE RIGHT ----->
WAGES:	STARTS AT \$7.25 AN HOUR; SALARY ADJUSTS ACCORDING TO EXPERIENCE.

Applicants should have some experience working at a camp. Applicants must also have experience working with children and should be dependable and enthusiastic with good customer service skills. Cedar Grove Camp runs from 8:30 A.M.—4:30 P.M. Miles Park camp runs 8:30-4:15. Cedar Grove Camp, as well as Miles Park Camp have three different shifts. Teen Camp runs 8:30-4:15 Monday through Friday. Applicants must be available seven out of the nine weeks of camp to be considered for this position.
NEW HIRE ORIENTATION 3/30/12 – 6:30 P.M.
CAMP ORIENTATION 6/10/12—9:00 A.M.—4:00 P.M.

CONCESSION STAFF

AGE REQUIREMENT:	15 OR OLDER
DATES:	MARCH THROUGH AUGUST.
DAYS:	MONDAY—FRIDAY, SOME SATURDAYS & SUNDAYS
TIMES:	Hours vary;
ORIENTATION:	PLEASE SEE DESCRIPTION TO THE RIGHT ----->
WAGES:	STARTS AT \$7.25 AN HOUR ; SALARY ADJUSTS ACCORDING TO EXPERIENCE.

It is preferred that applicants have some experience in food service and must have a good sense of customer service. Applicants should be dependable and enthusiastic. Weekend and weeknight work is required. The concession stand opens with limited hours in March through May. The stand will be in full operation the months of June through August.
NEW HIRE ORIENTATION 3/30/12 – 6:30 P.M.
CONCESSION TRAINING—Varies

SUPPORT STAFF

AGE REQUIREMENT:	15 OR OLDER
DATES:	MARCH THROUGH AUGUST
DAYS:	MONDAY – SUNDAY
TIMES:	VARIABLES— Between the hours of 8:30 A.M—4:30 P.M.
ORIENTATION:	PLEASE SEE DESCRIPTION TO THE RIGHT ----->
WAGES:	STARTS AT \$7.25 AN HOUR ; SALARY ADJUSTS ACCORDING TO EXPERIENCE.

Applicants should have some work experience. Applicants must have a good sense of customer service. Applicants must be versatile and able to work in a camp setting or a concession stand setting. Applicant should be dependable and enthusiastic. Weekend and night work is required about every three weeks. This position is for candidates who are not available the entire nine weeks of camp and for applicants who wish to work as staff in all areas of the Parks & Recreation Department.
NEW HIRE ORIENTATION 3/30/12 – 6:30 P.M.
CAMP ORIENTATION 6/10/12—9:00 A.M.—4:00 P.M.
CONCESSION TRAINING—Varies

C.I.T.)

AGE REQUIREMENT:	14 OR OLDER
DATES:	6/18/12 - 8/17/12
DAYS:	MONDAY – FRIDAY
TIMES:	VARIABLES
ORIENTATION:	PLEASE SEE DESCRIPTION TO THE RIGHT ----->
WAGES:	THIS IS AN UNPAID POSITION

This position is for interested applicants who wish to become a camp counselor in the near future. This program will teach applicants the functions & job duties of a camp counselor while volunteering in our camp system. Applicants will work side by side with our camp staff performing the same job duties. All applicants will receive a mentor for the entire summer. Applicants must have a good sense of customer service. Applicants must be versatile and able to work in a camp setting. Applicants should be dependable and enthusiastic.

All applicants for this position go through the same hiring and training process as paid staff.

NEW HIRE ORIENTATION 3/30/12 – 6:30 P.M.
CAMP ORIENTATION 6/10/12—9:00 A.M.

COUNSELOR IN TRAINING