



## Whitemarsh Township Authority

616 Germantown Pike  
Lafayette Hill, 19444-1821  
(215) 540 – 0455

September 26, 2011

Customer Name  
Address – Line 1  
Address – Line 2  
Address – Line 3

Dear Whitemarsh Township Sewer Customers:

This letter is to inform you that as of October 2011 the Whitemarsh Township Authority (the “Authority”) will be responsible for the billing and collecting of sewer charges for all customers of the Whitemarsh Sewer System. Over a year ago a letter was sent to you explaining, among other things, the increasing role of the Authority in the management and operation of the Whitemarsh Sewer System. The transition of the billing and collecting of sewer charges from the Township to the Authority is the next step in the process. While there will be changes to the billing process and the payment of the bills, it is important to note that the sewer rates will not be changed. Similarly, the timing of the sewer bills will not be changed - residential customers will continue to be billed in October and April of each year, while non-residential customers will receive sewer bills in November and May.

What will change is the manner in which the sewer bills will be paid. Customers bills will be printed on an 8 1/2 by 11 inch paper and contain a return envelope. The bottom third of the bill should be returned with payment to insure the proper crediting of your account.

Payment of your sewer bill can be made by any of the following methods:

- US Mail using the supplied return envelope addressed to Whitemarsh Township Authority, P.O. Box 118, Ambler, PA 19002-0118 – *payment by personal check only*
- VIST Bank located at 625 Ridge Pike, Conshohocken, PA (near Chemical Road) – *payment either by cash or personal check.*
- Township Building at 616 Germantown Pike, Lafayette Hill, PA where a drop box will be located in the lobby – *payment by personal check only*

Please note that those customers using a payment service or bank to pay bills will need to notify them of the new payment address. The Authority recognizes that with any change there is often some initial confusion so if you have any questions concerning your sewer billing, you can reach the Whitemarsh Authority staff by telephone at (215) 540-0455 or by email at [billing@whitemarshauthority.org](mailto:billing@whitemarshauthority.org).

Please remember that the transfer of property of Whitemarsh sewer customers requires a Sewer Certification to be completed prior to the date of settlement. Requests for such sewer certifications can be made to the Whitemarsh Authority staff at the telephone number or email address mentioned above.

Sincerely,  
Whitemarsh Township Authority