

WHITEMARSH TOWNSHIP
BID SPECIFICATION # 2017-01

**MAINTENANCE AND CLEANING SERVICE FOR
THE TOWNSHIP ADMINISTRATIVE & POLICE BUILDING**

BID CLOSING: Wednesday, January 18, 2017 – 10:00 AM

BID OPENING: Wednesday, January 18, 2017 – 10:05 AM

WHITEMARSH TOWNSHIP
616 GERMANTOWN PIKE
LAFAYETTE HILL, PA 19444

E.J. Lee, Assistant Township Manager
elee@whitemarshtwp.org
610-825-3535

WHITEMARSH TOWNSHIP BID SPECIFICATION # 2017-01

**MAINTENANCE AND CLEANING SERVICE FOR
THE TOWNSHIP ADMINISTRATIVE & POLICE BUILDING**

WHITEMARSH TOWNSHIP
616 GERMANTOWN PIKE LAFAYETTE HILL
MONTGOMERY COUNTY PENNSYLVANIA 19444

NOTICE TO BIDDERS

Sealed proposals will be received at the Township Building, 616 Germantown Pike, Lafayette Hill, PA 19444, until 10:00 AM on Wednesday, January 18, 2017 that will be publicly opened and read aloud at 10:05 AM on the same date for the following:

**MAINTENANCE AND CLEANING SERVICE FOR
THE TOWNSHIP ADMINISTRATIVE & POLICE BUILDING**

Bid Proposals, Specifications and Instructions to Bidders may be obtained from the Whitemarsh Township website: www.whitemarshtwp.org or at the Township Building located at 616 Germantown Pike, Lafayette Hill, PA.

Bids shall be accompanied by a bid deposit in the form of a Certified Check or Bid Bond, in the amount of ten percent (10%) of the total bid and made payable to the Whitemarsh Township Board of Supervisors.

Bids must be submitted on forms provided with Specifications and are to be enclosed in a sealed envelope marked on the outside "**BID SPECIFICATION # 2017-01**".

All bidders must attend a **MANDATORY PRE-BID MEETING**, at the Whitemarsh Township Public Meeting Room, 616 Germantown Pike, Lafayette Hill, PA 19444, on **Thursday, January 12** beginning at **11:00 AM** for facilities tour and Q&A Session. Failure to attend the mandatory pre-bid meeting will render a bidder ineligible to submit a bid proposal pursuant to these specifications.

Whitemarsh Township reserves the right to reject any or all Bids or to waive any informalities or irregularities in the bidding when, in the opinion of the Township, such rejections or waivers shall be to its interest or advantage.

The contract will be awarded pending a successful background check of all personnel who will be provided access to the Township Building by the Whitemarsh Police Department. Any person working for or associated in any way with the successful bidder who will be assigned to Whitemarsh Township must undergo a criminal background check with the Township Police Department and only those who have passed the background check will allowed access to the Township and Police Building.

Whitemarsh Township
E. J. Lee, Assistant Township Manager

WHITEMARSH TOWNSHIP BID SPECIFICATION # 2017-01

MAINTENANCE AND CLEANING SERVICE FOR THE TOWNSHIP ADMINISTRATIVE & POLICE BUILDING

1.00 GENERAL SPECIFICATIONS

1.01 GENERAL

Proposal for performing cleaning services outlined in the Detailed Specifications of the bid document.

Sealed bids will be received at the Whitemarsh Township Building until 10:00 AM on the day scheduled for the bid closing, and will be opened at a Public Meeting at 10:05 AM that same day.

1.02 PREPARATION and PROPOSAL

Proposal must be submitted on forms enclosed in these documents. Proposal is to be submitted in a sealed envelope marked "**BID SPECIFICATION # 2017-01**".

If forwarded by mail, the proposal must be enclosed inside another envelope addressed to Whitemarsh Township, 616 Germantown Pike, Lafayette Hill, PA 19444, and conform to Paragraph 1.02.

A Certified Check or Bid Bond, in the amount of ten percent (10%) of the total bid, must be enclosed with the bid documents and submitted.

1.03 AWARD of BID

Bid award will be made at a public meeting of the Board of Supervisors within thirty (30) days following bid opening. Whitemarsh Township reserves the right to reject any or all Bids or to waive any informalities or irregularities in the bidding when, in the opinion of the Township, such rejections or waivers shall be to its interest or advantage.

1.04 INTERPRETATION

Anyone contemplating submission of a proposal and in doubt of any terms, specifications or other provisions of these documents should contact the Assistant Township Manager, via email only to elee@whitemarshtwp.org, no later than three (3) days prior to the scheduled bid closing.

1.05 TAX EXEMPTION

Whitemarsh Township is exempt from Federal and State Taxes. Certification of such will be furnished to the successful bidder upon request.

1.06 EXEMPTIONS and/or SPECIAL CONDITIONS

All exemptions and/or special conditions to the specifications shall be clearly indicated on the proposal or the bidder shall be required to meet the specifications.

WHITEMARSH TOWNSHIP BID SPECIFICATION # 2017-01

MAINTENANCE AND CLEANING SERVICE FOR THE TOWNSHIP ADMINISTRATIVE & POLICE BUILDING

- 1.07 PAYMENTS to SERVICE PROVIDER, Etc.**
The Township agrees to make payments within thirty (30) days of receiving the successful bidder's monthly invoice.
- 1.08 CREDENTIALS**
The bidder shall submit a list of municipalities and/or other customers that have recently contracted for similar services from the bidder. This is to be included in the bid proposal.
- 1.09 NON-DISCRIMINATION ASSURANCE**
The successful bidder shall not discriminate against any employees, applicants for employment, independent contractors or any other person because of race, color, religious creed, ancestry, national origin, age, sexual orientation or sex with respect to all hiring, contracting, leasing, construction, operation or other activity associated with this contract. The successful bidder shall submit information to the Township as the Township may require in order to verify successful bidder's adherence to these provisions.
- 1.10 NON-COLLUSION AFFIDAVIT**
Bidders shall execute and submit Attachment A, Non-Collusion Affidavit, in accordance with the Instructions for Non-Collusion Affidavit.
- 1.11 INSURANCE, HOLD HARMLESS and INDEMNIFICATION**
Bidders shall meet the insurance requirements listed in Attachment B, and shall execute and submit the Hold Harmless and Indemnification Statement.
- 1.12 WAIVER OF LIENS**
Bidders shall execute and submit Attachment C, Waiver of Liens.
- 1.13 WITHDRAWAL of PROPOSAL**
No proposal may be withdrawn, altered or otherwise modified after it has been duly deposited with or at the office of the Assistant Township Manager.
- 1.14 CONSENT of SURETY and/or BINDING LETTER of CREDIT**
Each proposal shall be accompanied by a Consent of Surety and/or Binding Letter of Intent from an approved surety company that is licensed to conduct business in the Commonwealth of Pennsylvania; and such letter shall state that the surety therein mentioned agrees to furnish the required surety bond and any bond which is made a condition of the awarding of the Bid Specification and anywhere in this proposal.
- 1.15 PERFORMANCE BOND**
The successful bidder shall be required to furnish a bond for the faithful performance of the proposal in the sum of one hundred percent (100%) of the total proposal amount. The bond shall be filed with the office of the Assistant Township Manager within twenty (20) days after the contract is awarded. Said bond shall be that of an approved surety company authorized to transact business within the

WHITEMARSH TOWNSHIP BID SPECIFICATION # 2017-01

MAINTENANCE AND CLEANING SERVICE FOR THE TOWNSHIP ADMINISTRATIVE & POLICE BUILDING

Commonwealth of Pennsylvania, and proof of same shall be submitted to the satisfaction of the Board of Supervisors. Agents of bonding company shall furnish the necessary power of attorney, bearing the seal of the company and evidencing such agents authorized to execute the particular type of bond to be furnished, as well as the right of the surety company to conduct business in the Commonwealth of Pennsylvania.

1.16 DETAILED SPECIFICATIONS

General Requirements

The contractor shall provide personnel to perform the following services for a 12-month term. All necessary equipment, chemicals, supplies, etc. are to be provided by the contractor except where noted herein. The contract will be awarded pending a successful background check of all personnel who will be provided access to the Township Building by the Whitemarsh Police Department. Any person working for or associated in any way with the successful bidder who will be assigned to Whitemarsh Township must undergo a criminal background check by with the Whitemarsh Township Police Department and only those who have passed the background check will allowed access to the Township and Police Building.

Offices/Common Areas/Hallways: Daily (Monday – Friday) and Weekly

Carpets: Vacuum all carpets throughout hallways and common areas daily. Offices shall be vacuumed when left unlocked or upon request of occupant. Spot cleaning of carpets will be done on an as needed/requested basis. ~~Full carpet cleaning and extraction can be performed upon request but is not part of this agreement.~~

Hard Floors/VCT: All floors shall be swept and mopped daily using neutral cleaning solution and clean water. Treated dust mops shall be used on hard/VCT (Vinyl Composition Tile) floors.

Low Dusting: All tables, credenzas, filing cabinets, radiators, pictures, misc. furniture/fixtures beneath 6 feet in height off the ground, etc., will be performed weekly using a microfiber cloth or Swiffer. When items are left on desks/flat surfaces, only exposed areas are to be dusted so as not to disturb any personal effects/work items. Any furniture that is moved for cleaning shall be replaced into its original position. The disturbance/handling of any personal effects is to be kept to a strict minimum.

WHITEMARSH TOWNSHIP BID SPECIFICATION # 2017-01

MAINTENANCE AND CLEANING SERVICE FOR THE TOWNSHIP ADMINISTRATIVE & POLICE BUILDING

High Dusting: All areas above 6 feet in height off the ground are to be dusted daily, including but not limited to, ventilation, pipes, ledges, sills, shelving, and walls. All corners and ceilings are to have any cobwebs removed.

Wastebaskets and Trash Containers: All waste receptacles are to be emptied daily and receptacle exteriors are to be washed as needed. Collected trash shall be placed into large trash liners and placed into dumpsters as instructed. Each waste receptacle shall have its liner replaced daily.

Wall Surfaces/Glass Surfaces/Light Switches/Phones/Baseboards/Door Plates and Frames: Spot cleaned weekly using a mild neutral cleaner to remove any dirt, dust, smudges, fingerprints, and scuff marks.

Offices with closed/locked doors should not be entered for any cleaning.

Lavatories Daily (Monday – Friday) Administration Side (3):

Toilets and Urinals: All toilets and urinals are to fully washed/sanitized inside and out with both sides of all seats sanitized. Brightwork (faucets and all visible plumbing) is to be washed and polished.

Sinks: Sinks are to be fully washed/sanitized and dried both inside and out. All Brightwork to be washed and polished.

Mirrors: All mirrors are to be cleaned and polished until streak free.

Waste Receptacles: Empty all waste receptacles and sanitary napkin receptacles daily and wash or polish receptacles as needed.

Lavatory Supplies: All lavatory supplies are to be refilled daily and dispensers are to be cleaned as needed. All supplies are to be provided by the Township and the cleaners will notify appropriate Township personnel of the need to reorder supplies on a timely basis.

Walls/Partitions/Shelves/Ledges: Walls/Partitions/Shelves/Ledges are to be spot cleaned daily and are to be kept free of any smudges, fingerprints, and water or soap marks.

Admin Lavatories Monthly (first week of each month):

WHITEMARSH TOWNSHIP BID SPECIFICATION # 2017-01

MAINTENANCE AND CLEANING SERVICE FOR THE TOWNSHIP ADMINISTRATIVE & POLICE BUILDING

Lavatory Floors: Shall be disinfected and scrubbed with special attention to corners and hard to reach areas to prevent any buildup. Baseboard tile to be scrubbed to prevent any mop marks from building up.

All Lavatory Partitions and HVAC vents shall be fully disinfected and polished.

Doors and door jams are to be fully sanitized and wiped free of marks. Any kickplates/pushplates are to be polished.

Main Lobby and Entrances Daily (Monday – Friday) and Weekly:

Floors: Vacuum all carpet wall to wall. All entrance mats are to be vacuumed/cleaned free of debris.

Glass: Remove fingerprints and streaks both inside and out.

Furniture and Wall Fixtures: Dust all furniture or wall fixtures as needed. Spot clean appropriate furniture as needed.

Wall Surfaces/Glass Surfaces/Light Switches/Phones/Baseboards and Door Plates and Frames: Spot clean daily and fully clean weekly using a mild neutral cleaner to remove any dirt, dust, smudges, and scuff marks.

Entrances Weekly: Full high and low dusting paying special attention to the removal of cobwebs from the ceiling and corners as well as baseboard dust. Full dusting or wet wiping all wall mounted fixtures, extinguishers, thermostats, security pads, etc.

Police Locker Rooms/Lavatories in locker rooms/ ~~Gym~~/Showers/Police Lobby Lavatory Daily (7 days/week):

Locker Rooms & Showers: All floors swept and mopped, dust mopped if applicable. Dust tops of all lockers without disturbing any personal effects left on top of lockers. Spot clean fronts and sides of lockers as needed. All shower walls, soap dishes, spigots, shower heads and floors are to be scrubbed and washed free of soap film and mineral deposits as needed.

Locker Room and Police Lobby Lavatories:

Toilets and Urinals: All toilets and urinals are to fully washed/sanitized inside and out with both sides of all seats sanitized. Brightwork is to be washed and polished.

Sinks and countertops: Sinks inside and out as well as countertops are to be fully washed/sanitized and dried. All Brightwork is to be washed and polished.

WHITEMARSH TOWNSHIP BID SPECIFICATION # 2017-01

MAINTENANCE AND CLEANING SERVICE FOR THE TOWNSHIP ADMINISTRATIVE & POLICE BUILDING

Floors: Swept and mopped with neutral disinfectant. Dust mopped if applicable.

Mirrors: All mirrors are to be cleaned and polished until streak free.

Waste Receptacles: Empty all waste receptacles and sanitary napkin receptacles daily and wash or polish receptacles as needed.

Lavatory Supplies: All lavatory supplies including air fresheners are to be refilled as needed daily and dispensers are to be cleaned as needed. All supplies are to be provided by the Township and if necessary, the cleaners will notify appropriate Township personnel of the need to reorder supplies on a timely basis.

Walls/Partitions/Shelves/Ledges: Spot cleaned daily and are to be kept free of any smudges, fingerprints, and water or soap marks.

Police Locker rooms/Lavatories>Showers, Lobby Lavatories Monthly:

Lavatory Floors: Shall be disinfected and scrubbed with special attention to corners and hard to reach areas to prevent any buildup. Baseboard tile to be scrubbed to prevent any mop marks from building up.

All Lavatory Partitions and HVAC vents shall be fully disinfected and polished.

Doors and door jams are to be fully sanitized and wiped free of marks. Any kickplates/pushplates are to be polished.

Kitchenette Area (Police and Admin) Daily (Monday – Friday):

Sweep and mop all floors. Wipe dining table tops.

Wipe, wash or scrub the sink, counters, and backsplash.

Cabinets, vending machines, microwaves, coffee machines, toasters, refrigerators, etc. are to be cleaned as needed.

Empty all trash receptacles.

Restock any soap or paper supplies as needed. Supplies are to be provided by the Township.

WHITEMARSH TOWNSHIP BID SPECIFICATION # 2017-01

**MAINTENANCE AND CLEANING SERVICE FOR
THE TOWNSHIP ADMINISTRATIVE & POLICE BUILDING**

Holding Cells: Exempt from regular cleaning service

Quarterly Services:

Machine buff VCT floors throughout in order to remove scuffmarks and maintain a uniform clean appearance of tile finish. Floor finish application is not within the scope of this proposal and when finish needs to be stripped and reapplied we will notify the appropriate personnel. This is a service that the Township will perform separate from this agreement.

First quarterly service shall be within the first month of cleaning contract and continue on a quarterly basis thereafter.

Semi-Annual Services:

Full carpet deep clean for all administration and police facilities

First semi-annual service shall take place on the second month of the cleaning contract and continue every 6 months thereafter.

All services stated above are to be performed under the supervision of trained professionals. All necessary labor and supplies are to be provided by the contractor except where noted. All supplies used by cleaners are to be kept in a neat, consolidated fashion and maintained. Cleaners shall leave only designated lights on and secure premises per instructions from the management. Any condition of faulty equipment, plumbing, locks, electrical appliances, evidence of vermin or other irregularities are to be reported immediately to the Township.

WHITEMARSH TOWNSHIP BID SPECIFICATION # 2017-01

**MAINTENANCE AND CLEANING SERVICE FOR
THE TOWNSHIP ADMINISTRATIVE & POLICE BUILDING**

TOTAL BASE BID FOR 12 MONTHS:

\$ _____/month x 12 = \$ _____ Total Base Bid for 12-month term

Accompanying this proposal is a certified check or bid bond, in the amount of ten percent (10%) of the total base bid, made payable to "Whitemarsh Township Board of Supervisors", to serve as bid security.

SUBMITTED BY:

Firm: _____

Address: _____

Name & Title of Officer: _____

Signature: _____

Date: _____

WHITEMARSH TOWNSHIP BID SPECIFICATION # 2017-01

**MAINTENANCE AND CLEANING SERVICE FOR
THE TOWNSHIP ADMINISTRATIVE & POLICE BUILDING**

**ATTACHMENT A
NON-COLLUSION AFFIDAVIT**

State of _____:

ss

County of _____:

I state that I am _____ (Title) of _____
(Firm Name) and that I am authorized to make this Affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this bid.

I state that:

(1) The price(s) and amount of this bid have been arrived at independently and without consultation, communication or agreement with any other contractor, bidder or potential bidder.

(2) Neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.

(3) No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or non-competitive bid or other form of complementary bid.

(4) The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other non-competitive bid.

(5) _____,
(Firm Name)

its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

WHITEMARSH TOWNSHIP BID SPECIFICATION # 2017-01

**MAINTENANCE AND CLEANING SERVICE FOR
THE TOWNSHIP ADMINISTRATIVE & POLICE BUILDING**

I state that _____ (Firm Name) understands and acknowledges that the above representatives are material and important, and will be relied on by Whitemarsh Township in awarding the contract(s) for which this bid is submitted. I understand and my firm understands that any misstatement in this Affidavit is and shall be treated as fraudulent concealment from Whitemarsh Township of the true facts relating to the submission of bids for this contract.

(Signature and Firm Title)

SWORN TO AND SUBSCRIBED
BEFORE ME THIS _____ DAY
OF _____

(Notary Public)

MY COMMISSION EXPIRES:

WHITEMARSH TOWNSHIP BID SPECIFICATION # 2017-01

MAINTENANCE AND CLEANING SERVICE FOR THE TOWNSHIP ADMINISTRATIVE & POLICE BUILDING

INSTRUCTIONS FOR NON-COLLUSION AFFIDAVIT

1. This Non-Collusion Affidavit is material to any bid awarded pursuant to this bid. According to the Pennsylvania Anti-bid-Rigging Act, 73 P.S. Section 1611 et seq., governmental agencies may require Non-Collusion Affidavits to be submitted together with bids.
2. This Non-Collusion Affidavit must be executed by the member, Officer or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
3. Bid rigging and other efforts to restrain competition, and the making of false sworn statements in connection with the submission of bids is unlawful and may be subject to criminal prosecution. The person who signs the Affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the preparation, approval or submission of the bid.
4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.
5. The term “complementary bid” as used in the Affidavit has the meaning commonly associated with that term in the bidding process, and includes the knowing submission of bids higher than the bid of another form, any intentionally high or non-competitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
6. Failure to file an Affidavit in compliance with these instructions will result in disqualification of the bid.

WHITEMARSH TOWNSHIP BID SPECIFICATION # 2017-01

**MAINTENANCE AND CLEANING SERVICE FOR
THE TOWNSHIP ADMINISTRATIVE & POLICE BUILDING**

**ATTACHMENT B
INSURANCE, HOLD HARMLESS and INDEMNIFICATION**

The Bidder agrees to furnish to the Township:

1. Comprehensive General Liability Insurance: (include products liability coverage, when applicable); \$1,000,000 per occurrence.
2. Auto Liability Insurance: \$1,000,000 per occurrence, Combined Single Limit (CSL).
3. Workers' Compensation Insurance: as required by State statutes.
4. Township of Whitmarsh to be named as an Additional Insured on the above-captioned insurance coverage as respects the Township's interests under this Proposal. This is to be complied with by presenting an appropriate Insurance Certificate to the Township prior to commencement of work under this Proposal, and by presenting to the Township an endorsement to the policy, signed by an officer of the insurance company within thirty (30) days of notice of award of this Proposal.
5. All policies of insurance shall provide for a minimum of thirty (30) days written notice of any change or cancellation of the policy.
6. Insurance policies to be in a form and written through companies acceptable to the Township and shall include those endorsements which are necessary to extend coverage which is appropriate to the nature of the Proposal.

By offer of this Proposal, the vendor hereby agrees to indemnify, defend, and hold harmless Whitmarsh Township (including its officers and employees) for/from any and all claims or actions of any kind presented against the Township arising out of vendor's (including vendor's employees, representatives, products, and subcontractors) performance under this Proposal, excepting only such claims or actions which may arise out of the sole negligence of the Township.

FIRM NAME: _____

DATE: _____

SIGNATURE: _____

PRINTED NAME & TITLE: _____

SWORN TO AND SUBSCRIBED
BEFORE ME THIS _____ DAY
OF _____

(Notary Public)

MY COMMISSION EXPIRES:

WHITEMARSH TOWNSHIP BID SPECIFICATION # 2017-01

**MAINTENANCE AND CLEANING SERVICE FOR
THE TOWNSHIP ADMINISTRATIVE & POLICE BUILDING**

ATTACHMENT C

WAIVER OF LIENS

THIS WAIVER OF LIENS is made as of the _____ day of _____ 2017

by _____, a _____
FIRM NAME FIRM TYPE

("General Contractor") in favor of **WHITEMARSH TOWNSHIP** (the "Owner").

BACKGROUND

A. By a duly awarded Bid Specification (the "Proposal") on _____ (the "Contract"), Owner and General Contractor have contracted for services in connection with maintenance and cleaning service for the Whitemarsh Township Administrative & Police Building located at 616 Germantown Pike, Lafayette Hill, PA 19444 (the "Property").

B. By the terms of the Contract, General Contractor has covenanted, promised and agreed that no mechanics' or materialmen's liens or claims would be filed or maintained in the Property or any part thereof, or the curtilage or curtilages appurtenant thereto, either by himself for or on account of any work, labor or materials supplied in the performance of the Contract or under any supplemental contract or for extra work, in supervision of the design, erection, construction or completion of the Improvements on the Property or any of the curtilages appurtenant thereto.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein and in the Contract, the parties hereto, intending to be legally bound hereby, agree as follows:

1. The General Contractor, for itself and anyone else acting or claiming through or under the General Contractor, hereby waives and relinquishes all right to file a mechanics' lien, claim or notice of intention to file any lien or claim, and hereby covenants, promises and agrees that no mechanics' lien or claim or other lien or claim of any kind whatsoever shall be filed or maintained against the Improvements or the estate or title of Owner in the Property or curtilage or curtilages appurtenant thereto, by or in the name of General Contractor for work done or materials furnished under the Contract or by any other party acting through or under it or them or any of them for and about the Improvements or the Property or any part thereof, or on credit thereof, so that there shall not be any legal or lawful claim of any kind against Owner for any work done or labor or materials furnished under the Contract for and about the design, erection, construction or completion of the Improvements, or under any contract for extra work, or for work supplemental thereto, or otherwise.

2. This Agreement waiving the right of lien shall be an independent covenant and shall operate and be effective as well with respect to work done and materials furnished under any supplemental contract for extra work in supervision of the erection, construction and completion of the Improvements as to any work and labor done and materials furnished under the Contract.

WHITEMARSH TOWNSHIP BID SPECIFICATION # 2017-01

**MAINTENANCE AND CLEANING SERVICE FOR
THE TOWNSHIP ADMINISTRATIVE & POLICE BUILDING**

3. In order to give Owner full power and authority to protect itself, the Improvements, the Property, the estate or title of Owner therein, and the curtilage or curtilages appurtenant thereto against any and all liens or claims filed by the General Contractor or anyone acting under or through the General Contractor in violation of the foregoing covenant, the General Contractor hereby irrevocably authorizes and empowers any attorney of any Court of Common Pleas of the Commonwealth of Pennsylvania, to appear as attorney for it, them or any of them, in any such Court, and in its name or names, to the extent permitted by law, mark satisfied of record at the cost and expense of the General Contractor any and all claim or claims, lien or liens, filed in violation of the foregoing covenant, for such act, a copy of this executed instrument shall be good and sufficient warrant and authority, and a reference to the Court, Term and Number in which and where this Agreement shall have been filed shall be sufficient exhibit of the authority herein contained to warrant such action, and the General Contractor does hereby remise, release and quitclaim all rights and all manner of errors, defects and imperfections whatsoever in entering such satisfaction or in filing such pleading, instrument or amendment, or in any way concerning them.

4. The General Contractor hereby warrants that no work or labor of any kind or nature whatsoever has as yet been done, and that no materials or services of any kind or nature whatsoever have as yet been furnished, by anyone under, towards or in connection with the execution or performance of the Contract, the Improvements or the Property.

5. This waiver shall bind the General Contractor, all subcontractors and all of their respective successors and assigns.

IN WITNESS WHEREOF, the General Contractor has caused this Waiver of Liens to be duly executed the day and year first above written.

CONTRACTOR:

FIRM NAME

a _____
FIRM TYPE

Attest: _____
SIGNATURE

By: _____
SIGNATURE

PRINTED NAME

PRINTED NAME