

# Media Communications Advisory Board

## Monday, October 21, 2019

### AGENDA

1. Call to Order

\_\_\_ CRATIN \_\_\_ HARVEY \_\_\_ LITZINGER-DRAYTON

\_\_\_ TAYLOR \_\_\_ HURLEY

BOS Liaison: MCCUSKER \_\_\_ Staff Liaison: HALBOM \_\_\_

2. Approval of the August 2019 meeting minutes

3. Announcements:

a. Website Re-design

- The new website is now live. New features include a centralized search feature and constant contact newsletter sign up.
- Discuss new features, and requests for changes.

b. Whitmarsh Living (Fall 2019 Edition)

- Whitmarsh Living was mailed to residents on 10/11/2019

4. New Business:

- a. The Township recently began publishing a weekly e-newsletter to residents. We would like MCAB's feedback regarding the content and delivery of the newsletter.

5. Old Business:

- a. Discussion of MCAB's role, mission, and objectives.

6. Adjournment

7. Next meeting: Monday, November 25, 2019 at 7:00 PM

## ***PUBLIC PARTICIPATION INFORMATION***

1. Public meetings of the EAB shall follow a prescribed agenda, which will be available to the general public two days preceding the meeting.
2. The EAB will entertain Public Comment at the end of each specific action items during the meeting, at the discretion of the Chair. Individuals must advise the Chair of their desire to offer such comment.
3. A Public Comment period will be provided at the conclusion of a meeting for input on any subject.
4. The Board Chair shall preside over Public Comments and may within their discretion:
  - a. Recognize individuals wishing to offer comment.
  - b. Require identification of such persons.
  - c. Allocate total available Public Comment time among all individuals wishing to comment.
  - d. Allocate up to a five (5) minute maximum for each individual to offer Public Comment at a meeting.
  - e. Rule out of order scandalous, impertinent and redundant comment or any comment the discernible purpose of which is to disrupt or prevent the conduct of the business of the meeting including the questioning of, or polling of, or debating with, individual members of the Board.